

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
March 7, 2022**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, March 7, 2022 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Members Present: Mr. Cicerale, Mr. Kaminski, Mr. Marples, Mr. O'Grady, Mr. Codner, and Mr. Alfano. Also present: Mr. Scerbo, Mrs. Kaufer, and Mr. Vreeland.

Oath of Office was administered to Mr. Codner and Mr. Alfano.

MINUTES: A MOTION was made by O'Grady seconded by Kaminski, to approve the minutes of the February 7, 2022 meeting. In favor, Cicerale, Kaminski, Marples, O'Grady, and Codner.

OLD BUSINESS:

Indian Fields:

Phase II As-Built Plans- Mr. Vreeland reported he has received a preliminary estimate from one of the survey companies and he will be following up with them for a more formal proposal.

Crystal Springs:

Shotmeyer Tract/ Bypass- Mr. Vreeland reported the Treatment Works Approval Permit was deemed complete by the State of New Jersey.

Operational Considerations / Metering / Strategic Planning:

Conversion to a Meter Based Billing System – Mrs. Kaufer discussed funding on the meter project and reported the project will need to be a drinking water project to qualify for principle forgiveness on the Asset Management Plan. She indicated the project can be funded through I-Bank as a loan and reported the principle forgiveness can be granted on the Asset Management Plan but said the debt service for the meter project will be at 100%. Mr. Vreeland stated it would be more cost effective to pay back the loan for the Asset Management Plan. Mrs. Kaufer indicated approximately twelve hundred meters may need to be replaced and said the DPW is in the process of reading the meters in Crystal Springs and Indian Field. Mr. Vreeland discussed with the Board how the Neptune Radio transmittal meters work and how it transmits the data for billings.

Mr. Vreeland reported that Ron and Scott have been out testing and marking water shut offs in different sections of Crystal Springs. He indicated there are several sections of Crystal Springs

that need to be turned over to the town and reported when the as-build plans are submitted the location of water shuts off will be illustrated on the plans and also tested.

Asset Management Plan - Nothing new to report.

Fixed Assets/Developer Conveyance – Nothing new to report.

Park Drive Fire Suppression Rate- Nothing new to report.

New Business

Mr. Vreeland provided a presentation on the Water System Asset Management Plan (Revised February 2022). He discussed various sections of the plan including the estimate and replacement cost of the water systems. He talked about the ARC Geographic Information System (GIS) and web map application. He reported the information is stored on an online cloud account. Using the ARC Geographic Information System Mr. Vreeland demonstrated how hydrants, valves, curb boxes, water shut-offs and cleanouts are located in the data base. He informed the Board that any inventory change to the plan can be uploaded and stored on the GIS Online Site and also said camera work videos on the sewer lines can be attached to the program. He reported the information that is stored on the online cloud account can be reviewed through an app using a phone or tablet.

A MOTION was made by Kaminski and seconded by Marples to accept the **Resolution Ratifying the Payment to BWC Builders, LLC for the Emergency Repair of Roofing and Doors of the Indian Field and Crystal Springs Pump House.** In favor: Cicerale, Kaminski, Marples, O’Grady and Codner.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION RATIFYING THE PAYMENT TO BWC BUILDERS, LLC FOR THE EMERGENCY REPAIR OF ROOFING AND DOORS OF THE INDIAN FIELD AND CRYSTAL SPRINGS PUMP HOUSES

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a wastewater conveyance system servicing the residents of Hardyston Township (the “System”); and

WHEREAS, the System includes certain pump stations, including one located at Indian Field (the “Indian Field Pump Station”) and one located at Crystal Springs (the “Crystal Springs Pump Station”); and

WHEREAS, in May of 2021 the Authority’s Operator identified that the roofing and doors of the Indian Field Pump Station and Crystal Springs Pump Station were in need of immediate repair (the “Work”); and

WHEREAS, the Authority obtained a quote for the materials and services necessary to perform the Work; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3, the amount of the quote obtained by the Authority to undertake the Work did not necessitate a formal public bidding process; and

WHEREAS, in order to ensure that the Indian Field Pump Station and the Crystal Springs Pump Station could operate properly the Authority requested that BWC Builders, LLC, undertake the Work; and

WHEREAS, the Work was completed on or before August 24, 2021 and accepted by the Authority's Operator; and

WHEREAS, the Board is desirous of ratifying a contract with BWC Builders, LLC, for the Work and the payment for said services in the amounts set forth in the invoices attached hereto and made a part hereof as **Exhibit A**;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Authority's award of a contract to BWC Builders, LLC, and the Authority's Billing Specialist's payment to BWC Builders, LLC in connection with the Work in the amounts set forth in the invoices attached hereto and made a part hereof as **Exhibit A** be and is hereby ratified.

PAYMENT OF BILLS:

A MOTION was made by O'Grady and seconded by Kaminski to pay the bills, as per the bill list for March 7, 2022. In favor: Cicerale, Kaminski, Marples, O'Grady and Codner.

CORRESPONDENCE:

A MOTION was made by O'Grady and seconded by Kaminski to accept the correspondence as presented. In favor: Cicerale, Kaminski, Marples, O'Grady and Codner.

OFFICER'S REPORTS:

Mr. Alfano asked about the standby generator next to the pump station in the Tannery Hill section of Crystal Springs. Mr. Vreeland indicated the back-up generator is broken and that a rented generator from Sussex Rural is being used until the new generator is available. He reported the new generator has been ordered and is currently on back order.

Mr. O'Grady questioned if a resolution is needed to move forward with the Asset Management Plan. Mrs. Kaufer stated a resolution will not be needed to proceed with the plan but indicated a capital budget amendment is needed for the water meter project and to move the cash bond funds for Indian Fields Phase II As-Build plans.

PROFESSIONAL'S REPORTS:

Administrator – Nothing further to report.

Operator – Not present.

Billing Clerk – Nothing further to report.

CFO – Not Present.

Accountant – Not Present.

Attorney – Nothing further to report.

Engineer – Mr. Vreeland discussed the Community Water Systems in Crystal Springs, Indian Fields, and North Church Technical Center to educate the new commissioners on the Board. He reported construction of Indian Fields has progressed in phases and four wells are located in the development. Using the GIS system Mike pinpoints the different sections and location of the wells. He discussed pipe sizing used in the water system and spoke about the treatment building and the emergency interconnections. He reported the North Church Technical center is used for fire protection and said the well is located in Franklin. He indicated that many sections of the Crystal Springs neighborhoods have not been turned over to the town. He reported Crystal Springs has three wells and six pump stations. Using the GIS System he demonstrates the locations of the wells and sewer pumps. A discussion took place on the businesses along Route 94 near the Old Calvary Winery and other sections of Hardyston that are on well and septic. Mr. Vreeland reported the business along Route 94 near the Calvary Winery are on well and septic.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, **A MOTION** was made by O’Grady to adjourn, meeting adjourned.

Respectfully submitted,

Board Secretary