

LEGAL NOTICE TO BIDDERS

Notice is hereby given that that sealed Bids will be received by the Township Clerk of the Township of Hardyston, New Jersey, until Tuesday, October 4, 2022 at 11:30 A.M., at which place and time, the Bids which have been received will be opened and read in public at the Hardyston Township Municipal Building, 149 Wheatsworth Road, Hardyston, Sussex County, New Jersey for the following:

HARDYSTON TOWNSHIP SPORTS AND RECREATION COMPLEX FIELD MAINTENANCE

Contract Documents, prepared and approved by the Township, may be examined and obtained at the Hardyston Township Municipal Building. A non-refundable payment in the amount of \$25.00, made payable to Hardyston Township, will be required for each hard copy of Contract Documents requested by prospective Bidders or any other party. Contract Documents will be made available electronically at www.hardyston.com at no cost.

Bids shall be submitted on the forms included in the contract documents. Bids shall be enclosed in an opaque, sealed envelope, plainly marked "**FIELD MAINTENANCE**" and shall show the name and address of the Bidder. Bids may be forwarded by certified mail. If mailed, the sealed envelope containing the Bid and marked as above, must be enclosed in another envelope properly addressed for mailing as follows:

Jane Bakalarczyk, Township Clerk
Hardyston Township
149 Wheatsworth Road
Hardyston, New Jersey 07419

973-823-7020 Ext. 9409 (phone)
973-823-7021 (fax)

The delivery or non-delivery of the Bid is the sole responsibility of the Bidder. The Township will not be responsible for late postal delivery or late delivery of courier service and no Bids will be accepted after the time stipulated and set forth above.

NO BIDS WILL BE ACCEPTED AFTER THE BID OPENING HAS COMMENCED.

The Township of Hardyston reserves the right to award the contract to the lowest responsible bidder.

Bids must be accompanied by a bid guarantee in the form of a certified check, bid bond or cashier's check in the amount of ten percent (10%) of the total amount bid, but not in excess of \$20,000.00 made payable to the Township of Hardyston, together with a "Consent of Surety" from a surety company authorized to do business in New Jersey in a form satisfactory to the Township, stating that it will provide the Contractor with a bond in an amount equal to one hundred percent (100%) of the total contract price bid. All guarantees of unsuccessful bidders will be returned upon award of contract to the successful bidder.

Bidding information contained in this Proposal should be clear and not subject to qualifications, deletions, erasures, or other marking that create any doubt as to its meaning. Bidders should make sure that Bid Proposal is signed by a duly authorized person on behalf of the bidder and that the Proposal is responsive. Bidders can determine the responsiveness of their Proposal by reading "Information for Bidders". **INSTRUCTIONS MUST BE FOLLOWED EXACTLY OR THE BID MAY BE DECLARED NON-RESPONSIVE.**

The Township Council reserves the right to reject any and all bids or to accept such bids as it may deem to be in the best interests of the Township of Hardyston, and reserves the right to waive any informality in the bids received, and the right to consider the bids for sixty (60) days after their receipt.

Bidders are required to comply with the requirements of P.L. 2004, c. 57, which pertains to the **New Jersey Business Registration Requirements**.

Bidders are required to comply with the provisions of N.J.S.A. 10:5-31 *et seq.* and N.J.A.C. 17:27, and any amendments thereto, regarding Affirmative Action. The successful bidder, upon notification of the Township's intent to award a contract to said bidder, must supply the Township with one of the following Affirmative Action documents:

1. A photocopy of the bidder's current Federal Affirmative Action Plan Approval Letter; or
2. A photocopy of the bidder's current Certificate of Employee Information Report issued in accordance with N.J.A.C. 17:27-1.1 *et seq.*; or
3. The Township's copy of the bidder's completed Initial Employee Report, Form AA-302, as submitted to the Division of Contract Compliance and EEO in Public Contracts.

The bidder's Affirmative Action documentation must be supplied to the Township within ten (10) days of the bidder's notification of the Township's intent to award. If the bidder fails to supply the Township with the necessary Affirmative Action documentation, the Township may declare the bidder non-responsive and award the contract to the next lowest bidder.

Simultaneous with the submission of bids, the corporation or partnership so bidding shall furnish a statement setting forth the names and addresses of all stockholders in the corporation who own ten percent (10%) or more of the stock in any class, or of individual partners who own a 10% or greater interest in the corporation, partnership, limited partnership, limited liability corporation, limited liability partnership, subchapter S corporation or sole proprietorship, pursuant to Chapter 33, P.L. 1977. If one or more such stockholder or partner is itself a corporation or partnership, the stockholders holding ten percent (10%) or more of the corporation's stock, or the individual partners owning ten percent (10%) or greater interest in that partnership, as the case may be, shall also be listed. Bids will be rejected if they do not contain this disclosure statement.

Bidders are required to be registered by the New Jersey Department of Treasury, Division of Revenue at the time bids will be received by the Project Owner pursuant to the Business Registration Act (P.L. 2004, c. 57, N.J.S.A. 52:32-44).

By order of the Township Council and Clerk of Hardyston Township:

Jane Bakalarczyk, Municipal Clerk
Hardyston Township
149 Wheatsworth Road
Hardyston, New Jersey 07419