

**Director of Public Works** – Hardyston Township (Sussex County) DPW is seeking a full-time Director of Public Works. The successful candidate will be an outstanding leader and manager ready manage the day-to-day supervisory, administrative and operational activities of an active Department of Public Works (DPW). This position plans and coordinates DPW activities subject to the general management of the Township Manager, and exercises supervision over the various activities of the department within the framework of Township policies, standards, and specifications. Must be able to delegate work and accept responsibility. Excellent organizational skills and attention to detail are essential, as is the ability to train and direct crew members in all facets of public works.

Applicant must be able to supervise and work with crews performing township maintenance including but not limited to construction, reconstruction, improvement of streets, roads, public buildings, water and sewer facilities, and recreation facilities. Applicant will need to prepare budgets, reports, and correspondence and maintain records and files as necessary. Excellent oral and written communications skills are required. Ideal candidate will be courteous, professional, and customer service oriented with the ability to establish and maintain effective working relationships with employees, elected officials, stakeholders, and the general public.

Qualified candidates must possess at least 3-5 years experience in a managerial and administrative leadership capacity in a high functioning public works operation or an equivalent combination of education, training, and experience. A valid NJ Driver's license (Commercial Driver's License - Class A preferred) and NJ CPWM Certification Required. Certified Recycling Professional and Clean Communities Coordinator desirable. Full job description and application available at [www.hardyston.com](http://www.hardyston.com). Salary shall be commensurate with experience and certifications. Qualified candidates should submit a cover letter with salary requirements, resume, and references to Township Manager, Carrine Kaufer at [ckaufer@hardyston.com](mailto:ckaufer@hardyston.com) no later than September 30, 2022.