

**MINUTES OF THE HARDYSTON TOWNSHIP ZONING BOARD OF ADJUSTMENT
REORGANIZATION MEETING HELD JANUARY 23, 2018**

CALL THE MEETING TO ORDER: The meeting was called to order at 7:04 p.m. and the following Statement of Compliance was read.

STATEMENT OF COMPLIANCE: Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975, adequate notice as defined in section 3D of Chapter 21 P.L. 1975, has been made to the New Jersey Herald, and notice is also posted on the bulletin board at the Hardyston Township Municipal Building.

Richard Briigliodoro, Esq., administered the Oath of Allegiance to Candace Leatham.

ROLL CALL:

Candace Leatham – Present
Jim Homa – Present
Ellis Marples – Present
Jane L. Caizzo – Present
John Bazelewich – Present
Richard Kell – Present
Mary Ann Murphy – Present
Vally Cicerale – Present
Doug Grayson – Present

OTHERS PRESENT: Michael G. Vreeland, P.E., P.P., and Richard Briigliodoro, Esq.

ELECTION AND APPOINTMENTS:

Election of Chairman: A motion to elect Mary Ann Murphy to the position of Chairman was made by Candace Leatham and seconded by Ellis Marples. There was no discussion. All were in favor. The motion carried.

Election of Vice Chairman: A motion to elect Candace Leatham to the position of Vice Chairman was made by Ellis Marples and seconded by John Bazelewich. There was no discussion. All were in favor. The motion carried.

Election of Secretary: A motion to elect Anne-Marie Wilhelm to the position of Secretary was made by Candace Leatham and seconded by Jane L. Caizzo. There was no discussion. All were in favor. The motion carried.

Appointment of Attorney: A motion to appoint Richard Briigliodoro, Esq., to the position of Board Attorney was made by Candace Leatham and seconded by Ellis Marples. There was no discussion. All were in favor. The motion carried.

Appointment of Engineer/Planner: Mary Ann Murphy recused. A motion to appoint Michael G. Vreeland, P.E., P.P., to the position of Board Engineer/Planner was made by Ellis Marples seconded by Candace Leatham. There was no discussion. Roll Call: Jim Homa – yes, Ellis Marples – yes, Jane L. Caizzo – yes, John Bazelewich – yes, Richard Kell – yes, Candace Leatham – yes, Vally Cicerale – yes, Doug Grayson – yes. The motion carried.

Designation of Meeting Dates and Times: A motion to approve and adopt the resolution designating the meeting dates and times inserted below was made by Ellis Marples seconded by Jane L. Caizzo. All were in favor. The motion carried.

**RESOLUTION
OF THE
HARDYSTON TOWNSHIP ZONING BOARD OF ADJUSTMENT**

Decided and Adopted: January 23, 2018

WHEREAS, the Open Public Meetings Act, Chapter 231, P.L. 1975 requires certain public bodies to comply with the provisions of Section 13 of said Act:

NOW, THEREFORE, BE IT RESOLVED, by the Hardyston Township Zoning Board of Adjustment, County of Sussex, and State of New Jersey that the schedule of meeting dates is as follows:

February 27, 2018

March 27, 2018

April 24, 2018

May 22, 2018

June 26, 2018

July 24, 2018

August 28, 2018

September 25, 2018

October 23, 2018

November 27, 2018

December 18, 2018

The Board will meet at 7:00 p.m. on the fourth Tuesday of every month excluding December due to the Christmas Holiday. The meetings will be held at the Hardyston Township Municipal Building and Police Station Complex, 149 Wheatsworth Road, Suite A, Hardyston, New Jersey 07419.

The agenda for all meetings, more or less shall be one. Call to Order; 2. Statement of Compliance; 3. Roll Call; 4. Flag Salute 5. Approval of Minutes; 6. Approval of Resolutions; 7. Applications; 8. Public Participation; 9. Discussion; 10. Payment of Bills; 11. Correspondence; 12. Adjournment

The reorganization meeting for 2019 will be held on January 22, 2019 at 7:00 p.m. The regular meeting of the Hardyston Township Zoning Board for the month of January will be held on January 22, 2019 at 7:15 p.m., following the reorganization meeting.

Any physically or mentally challenged resident that may need special accommodations to attend any of the following meetings shall contact the Clerk's office seven (7) days prior to any advertised meeting.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be posted on the Municipal Building bulletin board reserved for that purpose.

BE IT FURTHER RESOLVED, copies of this resolution shall be forwarded to the New Jersey Herald and the Sunday New Jersey Herald.

BE IT FURTHER RESOLVED, a copy of this resolution shall also be filed with the

Township Clerk and mailed to any person who requests it and who has paid the fee established by the public body to cover the cost of providing that notice.

/s/ Anne-Marie Wilhelm
Hardyston Township Zoning Board of Adjustment
Anne-Marie Wilhelm
Land Use Administrator;

Designation of Official Newspaper: A motion to approve and adopt the resolution inserted below designating the New Jersey Herald and the New Jersey Sunday Herald as the official newspapers was made by James Homa and seconded by Candace Leatham. There was no discussion. All were in favor. The motion carried.

**RESOLUTION OF THE HARDYSTON TOWNSHIP ZONING BOARD OF
ADJUSTMENT**

DECIDED: January 23, 2018

ADOPTED: January 23, 2018

WHEREAS, Section 3D of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the Official Newspaper, and:

WHEREAS, the second newspaper designated by this body must be one of which, has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting:

NOW, THEREFORE, BE IT RESOLVED, by the Hardyston Township Board Zoning Board of Adjustment, County of Sussex, and State of New Jersey as follows:

1. The New Jersey Herald and the New Jersey Sunday Herald are hereby designated as the official newspapers to receive all notices of meetings as required under the Open Public Meetings Act.
2. It is the opinion of this Board that the New Jersey Herald and the New Jersey Sunday Herald have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.
3. This resolution shall take effect immediately.

Hardyston Township Zoning Board of Adjustment
Anne-Marie Wilhelm
Land Use Administrator

Adoption of Professional Services Resolution: A motion to decide and adopt the resolution inserted below was made by Candace Leatham seconded by Jim Homa. There was no discussion. All were in favor. The motion carried.

**RESOLUTION OF THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP
OF HARDYSTON RATIFYING AND AUTHORIZING THE AWARD OF
CONTRACTS FOR PROFESSIONAL SERVICES**

DECIDED AND ADOPTED JANUARY 23, 2018

WHEREAS, the Zoning Board of Adjustment of the Township of Hardyston will require professional services for legal, engineering, and planning services; and

WHEREAS, the above-mentioned services can be performed adequately and effectively by Richard Briigliodoro, Esq., of the Weiner Law Group, LLP; Michael G. Vreeland, P.E., P.P., ,

of the firm of Guerin & Vreeland Engineering, Inc., and Susan Gruel, P.P., and Fred Heyer, P.P., of the firm of Heyer, Gruel & Associates, PA, respectively; and

WHEREAS, the Township Treasurer attests to the availability of funds for these services from the general revenues of the Township of Hardyston; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 permits a contract for professional services to be awarded without the need for competitive bids; and

WHEREAS, N.J.S.A. 40:11-5 requires that the award for professional services be publicly advertised;

NOW THEREFORE, BE IT RESOLVED by the Zoning Board of Adjustment of the Township of Hardyston, County of Sussex, and State of New Jersey, as follows:

The Chairman and Secretary of the Zoning Board of Adjustment are hereby authorized and directed to enter into contracts with 1. Richard Briigliadoro, Esq., of the Weiner Law Group, LLP, for legal services for the period of January 1, 2018, through December 31, 2018, in accordance with the contracts made a part hereof; 2. Michael G. Vreeland, P.E., P.P., of the firm of Guerin and Vreeland Engineering, Inc., for engineering and planning services for the period of January 1, 2018, through December 31, 2018, in accordance with the contracts made a part hereof; and 3. Fred Heyer, P.P., and Susan Gruel, P.P., of the firm of Heyer, Gruel & Associates, PA, for planning services for the period of January 1, 2018, through December 31, 2018, in accordance with the contracts made a part hereof.

These contracts are entered into without competitive bidding as a "Professional Service" pursuant to the non-fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

A copy of the resolution will be published in the official newspaper of the Township within 10 days of passage.

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm,
Land Use Administrator

I hereby certify that adequate funds are available in the 2018 Municipal Budget for the payment of professional services in accordance with the contracts noted above.

/s/Grant W. Rome
Grant W. Rome, CFO
Municipal Treasurer

ADJOURNMENT: Having no further business, a motion to adjourn was made by Candace Leatham seconded by Ellis Marples. All were in favor. The meeting adjourned at 7:15 p.m.

Minutes respectfully submitted by,
/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator