

**MINUTES OF THE HARDYSTON TOWNSHIP ZONING BOARD OF ADJUSTMENT
REORGANIZATION SPECIAL MEETING HELD JANUARY 15, 2015**

CALL THE MEETING TO ORDER: The meeting was called to order at 7:37 p.m. Chairman Murphy read the following Statement of Compliance:

STATEMENT OF COMPLIANCE: Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975, adequate notice as defined in section 3D of Chapter 21 P.L. 1975, has been made to the New Jersey Herald, and notice is also posted on the bulletin board at the Hardyston Township Municipal Building.

ROLL CALL:

William Walsh – Present	James Homa – Present
Gerald Laughlin – Present	Ellis Marples – Present
Candace Leatham – Present	Jane L. Caiazzo – Present
John Bazelewich – Present	Mary Ann Murphy – Present
Jeff Albanese – Absent	Robert T. Cook – Present

OTHERS PRESENT: The professionals were excused.

ELECTION AND APPOINTMENTS:

Oath of Allegiance: Secretary Wilhelm administered the *Oath of Allegiance* to Gerald Laughlin and Robert T. Cook.

Election of Chairman: A motion to nominate and appoint Mary Ann Murphy to the position of Chairman was made by Ellis Marples and seconded by William Walsh. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes; Mary Ann Murphy – yes. The motion carried.

Election of Vice Chairman: A motion to nominate and appoint Candace Leatham to the position of Vice Chairman was made by Ellis Marples and seconded by William Walsh. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes; Mary Ann Murphy – yes. The motion carried.

Election of Secretary: A motion to nominate and appoint Anne-Marie Wilhelm to the position of Board Secretary was made by Candace Leatham and seconded by Gerald Laughlin. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes; Mary Ann Murphy – yes. The motion carried.

Appointment of Attorney: A motion to appoint Richard Brigliadoro, Esq., of the firm Weiner Lesniak, LLP, was made by Candace Leatham and seconded by William Walsh. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes; Mary Ann Murphy – yes. The motion carried.

Appointment of Engineer: Chairman Murphy recused. A motion to appoint Michael G. Vreeland, P.E., P.P., of the firm Guerin & Vreeland Engineering, Inc., to the position of Board Engineer was made by William Walsh and seconded by Gerald Laughlin. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes. The motion carried.

Appointment of Professional Planner: A motion to appoint Fred Heyer, P.P., and Heyer, Gruel & Associates, Inc., to the position of Board Planner was made by William Walsh and seconded by Jane Caiazzo. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes; Mary Ann Murphy – yes. The motion carried.

Designation of Meeting Dates and Times: Following a review of the hearing dates, a motion to adopt the following resolution was made by Mary Ann Murphy and seconded by William Walsh. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes; Mary Ann Murphy – yes.

**RESOLUTION OF THE HARDYSTON TOWNSHIP
ZONING BOARD OF ADJUSTMENT
Decided and Adopted: January 15, 2015**

WHEREAS, the Open Public Meetings Act, Chapter 231, P.L. 1975 requires certain public bodies to comply with the provisions of Section 13 of said Act:

NOW, THEREFORE, BE IT RESOLVED, by the Hardyston Township Zoning Board of Adjustment, County of Sussex, and State of New Jersey, that the schedule of meeting dates is as follows:

**HARDYSTON TOWNSHIP
2015 ZONING BOARD OF ADJUSTMENT MEETING DATES**

In compliance with the Open Public Meetings Act, the following is a list of the monthly meetings of the Hardyston Township Zoning Board of Adjustment. The Board will meet at 7:30 p.m. on the first Thursday of every month, at the Hardyston Township Municipal Building and Police Station Complex, 149 Wheatsworth Road, Suite A, Hardyston, New Jersey 07419.

February 5, 2015

March 5, 2015

April 2, 2015

May 7, 2015

June 4, 2015

July 2, 2015

August 6, 2015

September 3, 2015

October 1, 2015

November 5, 2015

December 3, 2015

The agenda for all meetings, more or less shall be: 1. Call to Order; 2. Statement of Compliance; 3. Roll Call; 4. Flag Salute 5. Approval of Minutes; 6. Approval of Resolutions; 7. Applications; 8. Public Participation; 9. Discussion; 10. Payment of Bills; 11. Correspondence; 12. Adjournment

The reorganization meeting for 2016 will be held on January 7, 2016 at 7:15 p.m. The regular meeting of the Hardyston Township Zoning Board for the month of January will be held on January 7, 2016 at 7:30 p.m., following the reorganization meeting.

Any physically or mentally challenged resident that may need special accommodations to attend any of the following meetings shall contact the Clerk's office seven (7) days prior to any advertised meeting.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be posted on the Municipal Building bulletin board reserved for that purpose.

BE IT FURTHER RESOLVED, copies of this resolution shall be forwarded to the New Jersey Herald and the Sunday New Jersey Herald.

BE IT FURTHER RESOLVED, a copy of this resolution shall also be filed with the Township Clerk and mailed to any person who requests it and who has paid the fee established by the public body to cover the cost of providing that notice.

/s/ Anne-Marie Wilhelm
Hardyston Township Zoning Board of Adjustment
Anne-Marie Wilhelm
Land Use Administrator

Designation of Official Newspaper: A motion to adopt the following resolution was made by Jane Caiazzo and seconded by Candace Leatham. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes; Mary Ann Murphy – yes. The motion carried.

RESOLUTION OF THE HARDYSTON TOWNSHIP ZONING BOARD OF ADJUSTMENT

DECIDED: January 15, 2015

ADOPTED: January 15, 2015

WHEREAS, Section 3D of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the Official Newspaper, and:

WHEREAS, the second newspaper designated by this body must be one of which, has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting:

NOW, THEREFORE, BE IT RESOLVED, by the Hardyston Township Board Zoning Board of Adjustment, County of Sussex, and State of New Jersey as follows:

1. The New Jersey Herald and the New Jersey Sunday Herald are hereby designated as the official newspapers to receive all notices of meetings as required under the Open Public Meetings Act.
2. It is the opinion of this Board that the New Jersey Herald and the New Jersey Sunday Herald have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.
3. This resolution shall take effect immediately.

Hardyston Township Zoning Board of Adjustment
/s/ Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator

Adoption of Professional Resolution: Chairman Murphy recused. A motion to adopt the following resolution was made by Candace Leatham and seconded by Ellis Marples. There was no discussion. Roll Call: William Walsh – yes; Gerald Laughlin – yes; Candace Leatham – yes; James Homa – yes; Ellis Marples – yes; Jane Caiazzo – yes; John Bazelewich – yes. The motion carried.

**RESOLUTION OF THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF
HARDYSTON RATIFYING AND AUTHORIZING THE AWARD OF CONTRACTS FOR
PROFESSIONAL SERVICES**

DECIDED AND ADOPTED JANUARY 15, 2015

WHEREAS, the Zoning Board of Adjustment of the Township of Hardyston will require professional services for legal, engineering, and planning services; and

WHEREAS, the above-mentioned services can be performed adequately and effectively by Richard Briigliodoro, Esq., of the law firm of Weiner Lesniak, LLP; Michael G. Vreeland, P.E., P.P., of the firm of Guerin & Vreeland Engineering, Inc., and Susan Gruel, P.P., and Fred Heyer, P.P., of the firm of Heyer, Gruel & Associates, PA, respectively; and

WHEREAS, the Township Treasurer attests to the availability of funds for these services from the general revenues of the Township of Hardyston; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 permits a contract for professional services to be awarded without the need for competitive bids; and

WHEREAS, N.J.S.A. 40:11-5 requires that the award for professional services be publicly advertised;

NOW THEREFORE, BE IT RESOLVED by the Zoning Board of Adjustment of the Township of Hardyston, County of Sussex, and State of New Jersey, as follows:

1. The Chairman and Secretary of the Zoning Board of Adjustment are hereby authorized and directed to enter into contracts with 1. Richard Briigliodoro, Esq., of the law firm of Weiner Lesniak, LLP, for legal services for the period of January 1, 2015, through December 31, 2015, in accordance with the contracts made a part hereof; 2. Michael G. Vreeland, P.E., P.P., of the firm of Guerin and Vreeland Engineering, Inc., for engineering and planning services for the period of January 1, 2015, through December 31, 2015, in accordance with the contracts made a part hereof; and 3. Fred Heyer, P.P., and Susan Gruel, P.P., of the firm of Heyer, Gruel & Associates, PA, for planning services for the period of January 1, 2015, through December 31, 2015, in accordance with the contracts made a part hereof.
4. These contracts are entered into without competitive bidding as a "Professional Service" pursuant to the non-fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.
5. A copy of the resolution will be published in the official newspaper of the Township within 10 days of passage.

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm,
Land Use Administrator

I hereby certify that adequate funds are available in the 2015 Municipal Budget for the payment of professional services in accordance with the contracts noted above.

/s/Grant W. Rome
Grant W. Rome, CFO
Municipal Treasurer

ADJOURNMENT: Having no further business, a motion to adjourn was made by Candace Leatham and seconded by William Walsh. All were in favor. The meeting adjourned at 8:00 p.m.

Minutes respectfully submitted by,
/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator