

**MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL MEETING HELD ON  
FEBRUARY 27, 2019**

The meeting was called to order by Mayor Hamilton at approximately 7:00 P.M. with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Deputy Mayor Kula, Councilman Miller, Councilman Verrilli, Councilman Kaminski, Manager/Deputy Clerk Marianne Smith, Deputy Manager Carrine Kaufer and Township Attorney Fred Semrau of Dorsey & Semrau.

**SALUTE THE FLAG**

**CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.**

**Monthly Reports:**

1. Municipal Clerk Report – January 2019
2. Tax Collector Report – January 2019
3. Construction Certificate Activity Report – January 2019
4. Construction Permit Activity Report – Hardyston – January 2019
5. Construction Permit Activity Report – Hamburg – January 2019
6. Construction Permit Activity Report – Franklin – January 2019
7. Construction Permit Activity Report – Newton – January 2019
8. Construction Permit Activity Report – Sussex – January 2019
9. Construction Permit Activity Report – Wantage – January 2019
10. Municipal Court Report – January 2019
11. Littell Community Center Report – January 2019
12. Land Use Report – January 2019
13. Sussex County Health Department Report – January 2019
14. Police Department Report – January 2019
15. Construction Department – Annual Report 2018

**Agreements/Applications/Licenses:**

1. Raffle License – Wyckoff Family YMCA
2. Raffle License – Wyckoff PTO Coordinating Council, Inc.
3. GTBM, Inc. – Info- Cop Software Agreement Renewal - Police Department
4. Automated Logic – Annual Service Contract Renewal

A motion was made by Verrilli to approve the consent agenda as presented, seconded by Kula. All in favor. Motion carried.

**ORDINANCES**

**1st READING:**

**None**

**ORDINANCES**

**2nd READING:**

**2019-01**

**AN ORDINANCE OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO AMEND AND SUPPLEMENT CHAPTER 185, ZONING, SECTION 185-58(S), RESORT ORIENTED HOUSING IN CONNECTION WITH A GOLF COURSE IN ORDER TO AMEND THE BULK REQUIREMENTS FOR SINGLE-FAMILY DETACHED DWELLING UNITS PERMITTED AS A CONDITIONAL USE IN ACCORDANCE WITH ARTICLE XVI, REGULATIONS GOVERNING CONDITIONAL USES**

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**BE IT ORDAINED** by the Municipal Council of the Township of Hardyston, County of Sussex, State of New Jersey, as follows:

**SECTION 1.** Chapter 185, Zoning, Section 58, Specific Conditions for Conditional Uses, Subsection (S), Resort oriented housing in connection with a golf course, Item (4) of the aforesaid Revised General Ordinances is hereby amended and supplemented to read as follows:

S. Resort oriented housing in connection with a golf course.

(4) Single-family detached dwellings:

(a) Minimum lot area: 7,500 square feet.

(b) Minimum lot width: 55 feet.

(c) Yard requirements:

[1] Minimum front yard (from private road): 25 feet.

[2] Minimum rear yard: 25 feet.

[3] Minimum side yard: 8 feet.

(d) Maximum percent of lot coverage by imperious surfaces: 45%.

(e) Maximum Building Height: 2-1/2 stories or 35 feet.

**SECTION 2.** All ordinances of the Township of Hardyston which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid by any court or competent jurisdiction, such decision shall not affect the remaining portion of this ordinance.

**SECTION 4.** This Ordinance may be renumbered for purposes of codification.

**SECTION 5.** This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. A resident of Crystal Springs expressed his concerns regarding the ordinance. Deputy Manager/Municipal Planner Carrine Kaufer gave an overview of the benefits of this ordinance and the reasons the amendments were made. She stated that a developer seeks to address a change in the type of residential units that would be on the site and, most notably, eliminate golf villas which are more transient in nature and may change the character of the project. After some discussion, a motion was made by Kula to approve Ordinance 2019-01 on second reading, seconded by Miller. All in favor. Motion carried.

**2019-02**

**AN ORDINANCE TO AMEND THE ESTABLISHED MINIMUM AND MAXIMUM SALARIES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HARDYSTON TO PROVIDE THE METHOD FOR THE PAYMENT OF ANNUAL SALARY INCREMENTS IN THE DISCRETION OF THE TOWNSHIP COUNCIL**

**BE IT ORDAINED** by the Township Council of the Township of Hardyston that Section 2 be amended as follows:

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

<u>POSITION</u>	<u>MINIMUM HOURLY</u>	<u>MAXIMUM HOURLY</u>
Confidential Assistant	\$23.00	\$30.00

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A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made by Kula to approve Ordinance 2019-02 on second reading, seconded by Miller. All in favor. Motion carried.

**NEW BUSINESS:**

A. Hamburg Fire Department – County Parade 2020

Ronald Garrett was in attendance on behalf of the Hamburg Borough Fire Department. Mr. Garrett stated that the Hamburg Borough Fire Department is hosting the 2020 Sussex County Fireman's Association 100<sup>th</sup> Anniversary Parade on October 3, 2020. He stated that they would like to request the use of Hamburg Turnpike/Mountain Road for line up of the parade. He stated that he has reached out to Hardyston Township Police Chief Aemy and Lieutenant Lobban as well to see if they had any questions or concerns. A motion was made by Kula to approve the request, seconded by Miller. All in favor. Motion carried.

B. Appointments - Hardyston Township Municipal Drug Alliance – Mark Sena and Michael Postorino

A motion was made by Kula to approve the above appointments, seconded by Kaminski. All in favor. Motion carried.

C. Resolution #23-19 - Appointments – North Jersey Municipal Employee Health Insurance Fund Commissioner and Alternate Commissioner

**Resolution #23-19**

**A RESOLUTION OF THE TOWNSHIP OF HARDYSTON APPOINTING A FUND COMMISSIONER  
AND ALTERNATE FUND COMMISSIONER TO THE NORTH JERSEY MUNICIPAL EMPLOYEES  
BENEFIT FUND**

**BE IT RESOLVED**, by the Township of Hardyston that Carrine Piccolo-Kaufer be and is hereby appointed as FUND Commissioner to the North Jersey Municipal Employees Benefit Fund to represent Hardyston Township, and

**BE IT FURTHER RESOLVED**, that Rebecca Westra be and is appointed as Alternate Fund Commissioner to the North Jersey Municipal Employees Benefit Fund effective February 27, 2019.

A motion was made by Verrilli to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

D. Resolution #14-19 – Transportation Services Agreement – County of Sussex

**RESOLUTION #14-19**

**RESOLUTION AUTHORIZING THE EXECUTION OF THE FOLLOWING AGREEMENT**

**BE IT RESOLVED** by the Township Council of the Township of Hardyston that the execution of the following agreement is hereby authorized:

1. Transportation Services – County of Sussex

A motion was made by Miller to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

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- E. Resolution #15-19 – Resolution authorizing the Township Council to call the Irrevocable Standby Letter of Credit No. 630059643 on the Brecia Farms Subdivision Project

**RESOLUTION #15-19**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING  
THE TOWNSHIP COUNCIL TO CALL THE IRREVOCABLE STANDBY LETTER OF  
CREDIT NO. 630059643 ON THE BRECIA FARMS SUBDIVISION PROJECT**

**WHEREAS**, Aandrei J. Investors, LLC is in the process of construction of a development project known as Brecia Farms Subdivision, Block 68, Lot 16; and

**WHEREAS**, in connection with the project, on March 11, 2008 Irrevocable Standby Letter of Credit No. 630059643 was issued by Lakeland Bank for the benefit of the Township; and

**WHEREAS**, said Irrevocable Standby Letter of Credit No. 630059643 has been amended four (4) times, which amendments were approved by the Township Council by four (4) separate resolutions; and

**WHEREAS**, said Irrevocable Standby Letter of Credit No. 630059643 has an initial expiration date of March 11, 2010 with annual one year renewal terms; and

**WHEREAS**, the fourth amendment to Irrevocable Standby Letter of Credit No. 630059643 was issued on November 30, 2017; and

**WHEREAS**, as of February 5, 2019 the project had not been completed and numerous deficiencies remained unabated; and

**WHEREAS**, by letter to its attorney, dated February 5, 2019, Aandrei J. Investors, LLC was informed that if the deficiencies were not abated within ten (10) days of the letter the bond represented by Irrevocable Standby Letter of Credit No. 630059643 would be called; and

**WHEREAS**, on February 22, 2019 property owner David Hook contacted this office regarding the outstanding deficiencies and was provided with copies of the January 2 and February 5 correspondence; and

**WHEREAS**, as of February 27, 2019, all deficiencies with the Brecia Farms Subdivision project remain unabated.

**WHEREAS**, the Township Council has determined that it is in the best interests of the Township to call Irrevocable Standby Letter of Credit No. 630059643 at this time.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Hardyston, in the County of Sussex, and State of New Jersey that

- 1) Irrevocable Standby Letter of Credit No. 630059643 issued in favor of the Township of Hardyston on behalf of Aandrei J. Investors, LLC will be called as of March 11, 2019, the Township attorney shall inform Lakeland Bank of the default and Irrevocable Standby Letter of Credit No. 630059643 being called; and
- 2) If Aandrei J. Investors, LLC provides the Township Engineer with valid proof of correction of deficiencies before March 11, 2019, the Township Attorney will withdraw the proceedings to call the Irrevocable Letter of Credit.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be provided to the Township Engineer and Aandrei J. Investors, LLC.

This Resolution shall take effect immediately.

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A motion was made by Miller to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

- F. Resolution #16-19 – Resolution authorizing the execution of an agreement between the Township of Hardyston and Cablevision Lightpath NJ, LLC and its subsidiary 4 Connections, LLC for use of the Township’s public rights-of-ways for telecommunication services

**RESOLUTION #16-19**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING  
EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF HARDYSTON  
AND CABLEVISION LIGHTPATH NJ LLC AND ITS SUBSIDIARY 4 CONNECTIONS  
LLC FOR USE OF THE TOWNSHIP’S PUBLIC RIGHTS-OF-WAYS FOR  
TELECOMMUNICATION SERVICES**

**WHEREAS**, Cablevision Lightpath-NJ, Inc., predecessor to Cablevision Lightpath NJ LLC, was approved by the New Jersey Board of Public Utilities to provide local exchange and interexchange telecommunications services throughout the State of New Jersey by Order of Approval in Docket No. TE97120BB3 on December 5, 1997 and intends to provide telecommunication services in accordance with that Order and the rules and regulations of the Federal Communications Commission and the New Jersey Board of Public Utilities; and

**WHEREAS**, 4Connections LLC has been approved by the New Jersey Board of Public Utilities to provide local exchange and interexchange telecommunications services throughout the State of New Jersey by Order of Approval in Docket No. TE02010035 on November 5, 2003, and intends to provide telecommunication services in accordance with that Order and the rules and regulations of the Federal Communications Commission and the New Jersey Board of Public Utilities; and

**WHEREAS**, pursuant to such authority granted by the New Jersey Board of Public Utilities, Cablevision Lightpath NJ LLC and 4Connections LLC (collectively referred to herein as “Lightpath”) may locate, place, attach, install, operate and maintain facilities within Public Rights-of-Way for purposes of providing telecommunications services; and

**WHEREAS**, Lightpath has proposed an Agreement (the “Agreement”) with the Township of Hardyston (“Township”) for Lightpath’s non-exclusive use of the Township’s public rights-of-way for the purpose of owning, constructing, installing, operating and maintaining a telecommunications system, which Agreement shall be for a term of fifteen (15) years; and

**WHEREAS**, it is in the best interests of the Township and its residents to promote competition in the telecommunications market and for the Township, therefore, to grant consent to Lightpath to occupy and use the public rights-of-way in the manner set forth in the Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hardyston, in the County of Sussex, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute the Agreement with Lightpath, a copy of which is on file in the Township Clerk’s office.

This Resolution shall take effect immediately upon adoption.

A motion was made by Kula to approve the resolution as presented, seconded by Miller. All in favor. Motion carried.

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G. Resolution #17-19 – Salary Resolution Amendment

**RESOLUTION #17-19**

**2019 SALARY & WAGES FOR TOWNSHIP OFFICIALS AND EMPLOYEES**

BE IT RESOLVED by the Hardyston Township Council that the annual salaries and wages shall be paid as follows:

<u>Position</u>	<u>Hourly Rate</u>
Confidential Executive Assistant to the Police Chief (Effective 1/1/2019)	\$26.92

A motion was made by Kula to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

H. Resolution #18-19 – Remington & Vernick – Proposal for tax map maintenance services for tax year 2019

**RESOLUTION #18-19**

**RESOLUTION ACCEPTING PROPOSAL FROM REMINGTON & VERNICK ENGINEERS  
FOR TAX MAP MAINTENANCE SERVICES**

BE IT RESOLVED by the Township Council of the Township of Hardyston that the following proposal is hereby accepted:

- Remington & Vernick Engineers – Proposal for Tax Map Maintenance/Revisions services for the Township of Hardyston for Tax Year 2019

A motion was made by Miller to approve the resolution as presented, seconded by Kula. All in favor. Motion carried.

I. Resolution #19-19 – Resolution authorizing submission of a Strategic Plan for the Governor’s Council on Alcoholism and Drug Abuse for Fiscal Grant Cycle July 2014 - June 2020

**RESOLUTION #19-19**

**Governor’s Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2020**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Council of the Township of Hardyston, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Sussex;

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**NOW, THEREFORE, BE IT RESOLVED** by the Township of Hardyston, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Wallkill Valley Municipal Alliance grant for fiscal year 2020 in the amount of:

DEDR	\$15,863.00
Cash Match	\$3,966.00
In-Kind	\$11,897.00

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

A motion was made by Kula to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

- J. Resolution #20-19 - Resolution Adopting Personnel Policies and Procedures Manual

**RESOLUTION #20-19**

**RESOLUTION ADOPTING PERSONNEL POLICIES AND PROCEDURES MANUAL**

**WHEREAS**, the Hardyston Township Council has previously adopted a Personnel Policies and Procedures Manual, which is designed to provide a uniform system of personnel administration throughout Township service; to promote the recruitment, selection, placement, promotion, retention and separation of Township employees based upon employees' qualifications and fitness, and in compliance with Federal and State laws and regulations; and to provide employees and prospective employees with information about Township policies and benefits; and

**WHEREAS**, the Township Manager is responsible for reviewing existing policies and procedures periodically and for making recommendations for revisions to these policies and procedures to the Township Council; and

**WHEREAS**, the Township Manager has reviewed the existing Personnel Policies and Procedures Manual, and has recommended that same be clarified in various ways and updated to reflect various changes in the law; and

**WHEREAS** the Township Council concurs in the revisions proposed by the Township Manager.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council that the updated Personnel Policies and Procedures Manual attached hereto is hereby adopted.

**BE IT FURTHER RESOLVED** that the policies and procedures embodied in this Manual shall govern the employment and activities of all Township personnel, with the exception of elected and certain appointed officials.

**BE IT FURTHER RESOLVED** that provisions of collective bargaining agreements, individual agreements adopted and approved by the Township Council, and duly enacted Ordinances and Resolutions, will take precedence over any conflicting policies and procedures described herein.

**BE IT FURTHER RESOLVED** that this Personnel Policies and Procedures Manual is intended to provide guidelines covering public service by Township personnel and is not a contract. The provisions of this Personnel Policies and Procedures Manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township Council.

A motion was made by Kaminski to approve the resolution as presented, seconded by Miller. All in favor. Motion carried.

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- K. Resolution #21-19 – Resolution prohibiting smoking in Township owned buildings, vehicles and near entrances or windows of Township owned buildings in the Township of Hardyston

**RESOLUTION #21-19**

**A RESOLUTION PROHIBITING SMOKING IN TOWNSHIP OWNED BUILDINGS, VEHICLES AND NEAR ENTRANCES OR WINDOWS OF TOWNSHIP OWNED BUILDINGS IN THE TOWNSHIP OF HARDYSTON**

**WHEREAS**, the use of tobacco products pose serious health risks to the user as well as to individuals exposed second hand. Additionally, the use of tobacco produces causes property damage and litter;

**WHEREAS**, the Township of Hardyston is desirous of prohibiting municipal employees from smoking in all municipal vehicles pursuant to the New Jersey Smoke Free Air Act. N.J.S.A. 26:3d-55, et seq.

**WHEREAS**, smoking includes any and all cigarettes, cigars, pipes, cigarillos. Additionally the use of electronic smoking devices is also prohibited. Electronic Smoking Device means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, or pipe.

**WHEREAS**, smoking is prohibited within all municipal buildings and near any exterior areas, if smoking in any said exterior area results in the migration, seepage or recirculation of smoke to an indoor public place or a workplace, smoking in that area is also prohibited. A workplace is defined as a structurally enclosed location or portion thereof at which a person performs any type of service or labor.

**NOW, THEREFORE**, be it resolved by the Township of Hardyston Mayor and Council on February 27, 2019 that smoking in any and all Township vehicles and Buildings by all municipal employees is prohibited.

A motion was made by Verrilli to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

- L. Resolution #22-19 - Facility Analysis Proposal – USA Architects

**RESOLUTION #22-19**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO USA ARCHITECTS TO PERFORM PROFESSIONAL ARCHITECTURAL SERVICES FOR HARDYSTON TOWNSHIP**

**WHEREAS**, there exists a need for professional architectural services with the comprehensive facilities study and long range planning for the Hardyston Township Municipal Facilities and feasibility study and conceptual planning for the Hardyston Township DPW Complex; and

**WHEREAS**, the Township wishes to retain USA Architects to perform such services; and

**WHEREAS**, the maximum amount of for services under this contract shall not exceed a total of \$54,000; \$30,300 for the comprehensive facilities study and long range planning for the Hardyston Township Municipal Facilities and \$23,700 for the feasibility study and conceptual planning for the Hardyston Township DPW Complex; and

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**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. §40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hardyston, in the County of Sussex, and State of New Jersey, as follows:

**Section 1.** The contract with USA Architects is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. §40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

**Section 2.** USA Architects shall provide professional architectural services to the Township as set forth in its proposals of February 25 and 26, 2019.

**Section 3.** A notice of this action shall be printed once in the legal newspaper of the Township of Hardyston as required by law.

**Section 4.** A copy of this Resolution shall be provided to Grant W. Rome, Chief Financial Officer, and to USA Architects, 20 N. Doughty Avenue, Somerville, New Jersey 08876, for their information and guidance.

This Resolution shall take effect immediately upon adoption.

A motion was made by Kula to approve the resolution as presented, seconded by Kaminski. All in favor. Motion carried.

M. Correspondence

1. Frankford Township
2. Ogdensburg Borough
3. Jefferson Township
4. Jefferson Township
5. Franklin Borough
6. Vernon Township
7. Lafayette Township
8. Sandyston Township
9. Sussex Borough
10. Sussex Borough
11. County of Sussex
12. State of NJ
13. State of NJ
14. State of NJ
15. State of NJ
16. Site Remediation Group
17. Sussex County Municipal Utilities Authority

A motion was made by Kula to approve the correspondence as presented, seconded by Kaminski. All in favor. Motion carried.

**BILLS TO BE PAID:** A motion was made by Kula to approve the bill list as presented, seconded by Verrilli. All in favor. Motion carried.

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**PUBLIC PORTION:** A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. Mr. George Stafford, Outreach Director for the New Jersey Highlands Coalition, was in attendance and asked the Council to consider supporting a resolution in favor of continued in-lieu-of tax payments for municipalities to encourage open space acquisition.

HTMUA Chairman, Frank Cicerale stated that the HTMUA recently had a member resign and that John Bazelewich, who currently serves on the Hardyston Township Zoning Board, is also interested in serving on the HTMUA. Mr. Cicerale asked that the Council consider Mr. Bazelewich for the open position.

Mr. Cicerale presented Township Manager Marianne Smith with a plaque for her years of service as the Administrator of the HTMUA. Due to her upcoming retirement as Township Manager, Ms. Smith resigned from the position of HTMUA Administrator.

Councilman Miller stated that a letter of interest was also received from Ed Zinck to serve on the Planning Board. Councilman Kula asked that Mr. Zinck and Mr. Bazelewich attend the next regular Council meeting scheduled for March 27, 2019 for an informal interview.

A motion was made and seconded to close the meeting to the public. All in favor. Motion carried.

Township Manager recommended that a Special Council Meeting date be established to review the municipal budget prior to introduction, and to review a potential contract for service relating to custodial services. It was the consensus of the Council to have the Special Council Meeting on Monday, March 11, 2019 at 7:00 p.m.

At this time, Township Manager and Township Attorney updated the Council on the status of the North Church Technical Center project.

**ADJOURNMENT:** A motion was made by Miller to adjourn at approximately 8:35 p.m., seconded by Kula. All in favor. Motion carried.

Jane Bakalarczyk, RMC/CMC  
Municipal Clerk