

**MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL MEETING HELD ON  
FEBRUARY 14, 2018**

The meeting was called to order by Mayor Miller at approximately 7:00 P.M. with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Deputy Mayor Verrilli, Councilwoman Hamilton, Councilman Kula, Manager Marianne Smith, Clerk Jane Bakalarczyk and Township Attorney Fred Semrau of Dorsey & Semrau. Councilman Kaminski was absent from this meeting.

**SALUTE THE FLAG**

At this time, Hardyston resident and student of Wallkill Valley Regional High School, Garrett Koch, approached the Council and stated that he will be running for the 2018-2019 New Jersey FBLA (Future Business Leaders of America) State President in March at the New Jersey FBLA State Conference. After sharing some background information about himself and the organization with the Council, he stated that he was hoping that the Township of Hardyston could sponsor his campaign to defray campaign costs. He stated that the maximum amount any candidate may spend on their campaign is \$500.00. Councilman Kula recused himself from the discussion. A motion was made by Verrilli to have the Township sponsor Garrett Koch's campaign with a scholarship award in the amount of \$300.00, seconded by Miller. All in favor with Kula recusing himself from the discussion and the vote. Motion carried. Township Attorney stated that he would also like to make a contribution to his campaign in the amount of \$100.00.

**CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.**

**Agreements/Applications/Licenses:**

1. Raffle – Wyckoff PTO Coordinating Council, Inc.
2. Kennel License – The Pet Spa & Resort

A motion was made by Kula to approve the consent agenda as presented, seconded by Verrilli. All in favor. Motion carried.

**ORDINANCES**

**1st READING: 2018-04**

**AN ORDINANCE OF THE COUNCIL OF THE TOWNSHIP OF  
HARDYSTON AUTHORIZING THE SALE OF REAL  
PROPERTY KNOWN AS BLOCK 67, LOT 51.12, AS PART OF  
THE TOWNSHIP'S MARKET TO AFFORDABLE HOUSING  
PROGRAM**

**Purpose Statement:**

The purpose of this Ordinance shall be to authorize the sale of real property known as 3 Meadow Lane, Block 67 Lot 51.12 in the Township of Hardyston to Buyer, Lindsay Westbrook, as part of the Township's market to affordable housing program.

**WHEREAS**, the Township owns Block 67 Lot 51.12, 3 Meadow Lane (“the property”) in the Township of Hardyston (“Township” or “Hardyston”); and

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**WHEREAS**, the property is a low-income housing unit that the Township desires to convey to Lindsay Westbrook, 28 Wits End Drive, Apt. 6C, Hardyston, NJ 07419 (“the Buyer”) as part of the Township’s Market to Affordable Housing Program; and

**WHEREAS**, the Township Council has determined that it should convey the property to the Buyer as part of the Township’s Market to Affordable Housing Program for the purpose of addressing the Township’s affordable housing obligations pursuant to the Township’s Housing Element and Fair Share Plan and the New Jersey Council on Affordable Housing (“COAH”) Substantive Rules (N.J.A.C. 5:97-1 et seq).

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of Hardyston that the Township shall convey 3 Meadow Lane, Block 67, Lot 51.12 in the Township to Buyer Lindsay Westbrook, for consideration in the amount of \$95,000.00, and in accordance with the terms of a Contract for Sale to be executed by the Buyer and the Township.

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, that the Mayor and Council of the Township of Hardyston, the Township Manager and Clerk, the Township Housing Liason, and Vogel, Chait, Collins and Schneider, P.C., as Special Counsel to the Township of Hardyston are hereby authorized to prepare and execute any and all documentation to effectuate the sale of the property described herein.

**Severability.**

If any section, paragraph, subdivision clause or provision of this Ordinance shall be judged invalid, such adjudication shall apply only to that section, paragraph, sub-division, clause or provision and the remainder of the Ordinance shall be deemed valid and effective.

**Effective Date.**

This ordinance shall take effect after publication and passage in accordance with law.

A motion was made by Hamilton to approve Ordinance 2018-04 on first reading, seconded by Kula. All in favor. Motion carried.

**ORDINANCES**  
**2nd READING:**

**2018-02**

**AN ORDINANCE OF THE COUNCIL OF THE TOWNSHIP OF  
HARDYSTON AUTHORIZING THE SALE OF REAL  
PROPERTY KNOWN AS BLOCK 67.11 , LOT 11, AS PART OF  
THE TOWNSHIP’S MARKET TO AFFORDABLE HOUSING  
PROGRAM**

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**Purpose Statement:**

The purpose of this Ordinance shall be to authorize the sale of real property known as 1 Spruce Run, Block 67.11, Lot 11 in the Township of Hardyston as part of the Township's market to affordable housing program.

**WHEREAS**, the Township owns Block 67.11 Lot 11, 1 Spruce Run ("the property") in the Township of Hardyston ("Township" or "Hardyston"); and

**WHEREAS**, the property is a low-income housing unit that the Township desires to sell to as part of the Township's Market to Affordable Housing Program; and

**WHEREAS**, the Township Council has determined that it should convey the property to a certified moderate income buyer as part of the Township's Market to Affordable Housing Program for the purpose of addressing the Township's affordable housing obligations pursuant to the Township's Housing Element and Fair Share Plan and the New Jersey Council on Affordable Housing ("COAH") Substantive Rules (N.J.A.C. 5:97-1 et seq.).

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of Hardyston that the Township shall convey 1 Spruce Run, Block 67.11, Lot 11 in the Township, for consideration in the amount of \$120,000, and in accordance with the terms of a Contract for Sale to be executed by the Buyer and the Township.

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, that the Mayor and Council of the Township of Hardyston, the Township Manager and Clerk, the Township Housing Liason, and Vogel, Chait, Collins and Schneider, P.C., as Special Counsel to the Township of Hardyston are hereby authorized to prepare and execute any and all documentation to effectuate the sale of the property described herein.

**Severability.**

If any section, paragraph, subdivision clause or provision of this Ordinance shall be judged invalid, such adjudication shall apply only to that section, paragraph, sub-division, clause or provision and the remainder of the Ordinance shall be deemed valid and effective.

**Effective Date.**

This ordinance shall take effect after publication and passage in accordance with law.

A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried. A motion was made by Verrilli to approve Ordinance 2018-02 on second reading, seconded by Hamilton. All in favor. Motion carried.

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**2018-03**

**AN ORDINANCE TO AMEND THE ESTABLISHED MINIMUM AND MAXIMUM SALARIES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HARDYSTON TO PROVIDE THE METHOD FOR THE PAYMENT OF ANNUAL SALARY INCREMENTS IN THE DISCRETION OF THE TOWNSHIP COUNCIL**

BE IT ORDAINED by the Township Council of the Township of Hardyston as follows:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Hardyston who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Township Council	\$ 4,000.00	\$ 7,500.00
Mayor/Deputy Mayor: Marriage/Civil Union Ceremony Stipend (per ceremony)	\$ 50.00	\$ 200.00
Township Manager	\$ 125,000.00	\$ 185,000.00
Deputy Manager	\$ 8,000.00	\$ 25,000.00
Director of Public Works	\$ 75,000.00	\$ 140,000.00
Fleet Manager	\$ 1,500.00	\$ 4,000.00
Police Chief	\$ 90,000.00	\$ 167,000.00
Acting Police Chief	\$ 40,000.00	\$ 110,000.00
Township Clerk/Registrar/Search Officer	\$ 40,000.00	\$ 95,000.00
Deputy Clerk/Deputy Registrar	\$ -	\$ 35,000.00
Chief Financial Officer/Treasurer	\$ 25,000.00	\$ 60,000.00
Tax Collector/Search Officer	\$ 45,000.00	\$ 85,000.00
Tax Assessor	\$ 25,000.00	\$ 67,000.00
Municipal Planner	\$ 50,000.00	\$ 90,000.00
Computer Technician	\$ 30,000.00	\$ 70,000.00
Radio Dispatcher	\$ 33,000.00	\$ 70,000.00
Land Use Administrator	\$ 35,000.00	\$ 75,000.00
Construction Code Official	\$ 55,000.00	\$ 125,000.00
Building Subcode Official	\$ 35,000.00	\$ 98,000.00
Administrative Assistant – Public Works	\$ 2,000.00	\$ 4,000.00
Municipal Court Administrator	\$ 35,000.00	\$ 75,000.00
Deputy Court Clerk (per session)	\$ 50.00	\$ 100.00
Municipal Court Magistrate	\$ 20,000.00	\$ 45,000.00
Temporary Municipal Court Magistrate (per session)	\$ 900.00	\$ 1,100.00
Zoning Officer	\$ 5,000.00	\$ 50,000.00
Recycling Coordinator	\$ 1.00	\$ 3,000.00
Fire Official	\$ 8,500.00	\$ 35,000.00
Fire Prevention Inspector	\$ 5,000.00	\$ 12,000.00
Emergency Management Coordinator	\$ 2,000.00	\$ 12,000.00

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MINIMUM HOURLY	MAXIMUM HOURLY
Planning Intern	\$ 14.00	\$ 18.00
Road Supervisor	\$ 24.25	\$ 43.00
Assistant Road Supervisor	\$ 24.00	\$ 39.00
Laborer/Driver	\$ 16.72	\$ 38.00
Seasonal Laborer/Driver	\$ 10.00	\$ 20.00
Laborer	\$ 14.00	\$ 25.00
Laborer with CDL	\$ 16.00	\$ 27.00
Water & Sewer Operator	\$ 30.00	\$ 45.00
Custodian	\$ 10.00	\$ 19.50
Senior Clerk/Radio Dispatcher	\$ 8.60	\$ 32.00

Dispatcher In Training	\$ 12.00	\$ 14.00
Municipal Court Officer	\$ 20.00	\$ 27.00
Plumbing Subcode Official	\$ 15.00	\$ 45.00
Electric Subcode Official	\$ 15.00	\$ 54.00
Sub-Code Inspector (Plumbing, Electric, Fire, Const., Mech.)	\$ 15.00	\$ 35.00
Assistant to Chief Financial Officer	\$ 10.00	\$ 27.00
Secretary/Administrative	\$ 10.00	\$ 27.00
Secretary/Clerical	\$ 8.60	\$ 25.00
Seasonal/Temporary/Clerical	\$ 8.60	\$ 14.00
Recreation Director	\$ 18.00	\$ 28.00
Assistant to Recreation Director	\$ 8.60	\$ 17.00
Recreation Program Presenter	\$ 12.00	\$ 28.00
Recreation On-Call Staff	\$ 9.00	\$ 11.00

Section 3. Any officer or employee of the Township of Hardyston who is at any time receiving less than the maximum compensation or salary as hereinabove provided may, as hereinafter provided, be given an additional annual increment of salary until the maximum salary has been reached.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Council, and no officer or employee shall receive more than one (1) additional increment of salary in any one calendar year.

Section 5. Nothing herein contained shall be so construed as to make mandatory the payment of annual salary increments to any officer or employee of the Township of Hardyston. Salary or wage increases shall be contingent upon the availability of funds and shall be granted on a merit basis.

Section 6. The Township Council reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 7. The Township Council further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 8. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Hardyston, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Council may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Council establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted.

Section 9. Salaries shall be paid in the same manner and the same time as heretofore provided by ordinance.

Section 10. All ordinances or parts of ordinances which may be inconsistent with the terms of this ordinance are to the extent of such inconsistency hereby repealed.

A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried. A motion was made by Hamilton to approve Ordinance 2018-03 on second reading, seconded by Verrilli. All in favor. Motion carried.

**NEW BUSINESS:**

A. Resolution #10-18 – Shared Service Agreement Renewals - HTMUA

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**RESOLUTION #10-18**

**RESOLUTION AUTHORIZING THE EXECUTION OF THE FOLLOWING  
SHARED SERVICE AGREEMENTS**

BE IT RESOLVED by the Township Council of the Township of Hardyston that the execution of the following agreements is hereby authorized:

1. Secretarial/Billing & Administration Services – HTMUA
2. Maintenance & Service – HTMUA

A motion was made by Hamilton to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

- B. Resolution #11-18 – Remington & Vernick – Proposal for tax map maintenance services for tax year 2017

**RESOLUTION #11-18**

**RESOLUTION ACCEPTING PROPOSAL FROM REMINGTON & VERNICK ENGINEERS FOR TAX  
MAP MAINTENANCE SERVICES**

BE IT RESOLVED by the Township Council of the Township of Hardyston that the following proposal is hereby accepted:

- Remington & Vernick Engineers – Proposal for Tax Map Maintenance/Revisions services for the Township of Hardyston for Tax Year 2018

A motion was made by Hamilton to approve the resolution as presented, seconded by Kula. All in favor. Motion carried.

- C. Resolution #12-18 – Resolution authorizing submission of a Strategic Plan for the Governor’s Council on Alcoholism and Drug Abuse for Fiscal Grant Cycle July 2014 - June 2019

**RESOLUTION #12-18**

**A RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE GOVERNOR’S COUNCIL ON  
ALCOHOLISM AND DRUG ABUSE GRANT FOR FISCAL GRANT CYCLE JULY 2014-JUNE 2019**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Council of the Township of Hardyston, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Sussex;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Hardyston, County of Sussex, State of New Jersey hereby recognizes the following:

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1. The Township Council does hereby authorize submission of a strategic plan for the Hardyston/Franklin Municipal Alliance grant for fiscal year 2019 in the amount of:
 

DEDR	\$13,974.00
Cash Match	\$3,493.00
In-Kind	\$10,481.00
  
2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

A motion was made by Verrilli to approve the resolution as presented, seconded by Hamilton. All in favor. Motion carried.

**D. Resolution #13-18 – Budget Transfer Resolution**

<b>Township of Hardyston</b>			
<b>Resolution # 13-18</b>			
Now, Therefore be it resolved by the Township Council of the Township of Hardyston, State of New Jersey, That the following 2017 Budget Appropriation Reserves transfers be authorized:			
Account From	Amount	Account To	Amount
General Admin Office Supplies	\$ 1,859.18	Finance Admin. OE	\$ 1,859.18
Tax Collector OE	\$ 2,730.14	Finance Admin. OE	\$ 2,730.14
Tax Assessment OE	\$ 925.39	Finance Admin. OE	\$ 925.39
Construction Official S&W	\$ 579.99	Finance Admin. OE	\$ 579.99
Police S&W	\$ 46,062.20	Pending Tax Appeals	\$ 46,062.20
Police Uniforms OE	\$ 11,239.76	Pending Tax Appeals	\$ 11,239.76
Communications S&W	\$ 9,476.24	Pending Tax Appeals	\$ 9,476.24
Utility and Bulk Expense Gasoline	\$ 16,145.82	Pending Tax Appeals	\$ 16,145.82
Uniform Fire Safety OE	\$ 158.73	Social Security	\$ 158.73
Zoning Official OE	\$ 158.37	Insurance Unemployment Ins.	\$ 158.37
Zoning Official OE	\$ 532.83	Buildings & Grounds	\$ 532.83
Uniform Fire Safety S&W	\$ 995.28	Buildings & Grounds	\$ 995.28
Utility & Bulk Expense Telephone	\$ 499.06	Buildings & Grounds	\$ 499.06
Utility and Bulk Expense Diesel	\$ 18,766.26	Buildings & Grounds	\$ 18,766.26
Utility and Bulk Expense Natural Gas	\$ 6,780.04	Buildings & Grounds	\$ 6,780.04
Utility and Bulk Expense Fuel Oil	\$ 7,105.55	Buildings & Grounds	\$ 7,105.55
Municipal Court S&W	\$ 1,050.52	Buildings & Grounds	\$ 1,050.52
Municipal Court OE	\$ 367.73	Buildings & Grounds	\$ 367.73
Planning Board OE	\$ 5,300.00	Buildings & Grounds	\$ 5,300.00
Zoning Board OE	\$ 875.00	Buildings & Grounds	\$ 875.00
Streets and Roads S&W	\$ 6,966.17	Streets and Roads OE	\$ 6,966.17
Engineering OE	\$ 10,325.25	Streets and Roads OE	\$ 10,325.25
Recreation S&W	\$ 2,385.46	Littell Center Program OE	\$ 2,385.46
Utility & Bulk Expenses Electric	\$ 9,281.34	Utility & Bulk Expenses Street Light	\$ 9,281.34
	\$ 160,566.31		\$ 160,566.31

A motion was made by Hamilton to approve the resolution as presented, seconded by Verrilli. All in favor. Motion carried.

- E. Resolution #14-18 – Resolution authorizing an Affordable Housing down payment assistance loan repayment agreement with the owner of an Affordable Housing Unit located in Hardyston Township

**RESOLUTION #14-18**

**A RESOLUTION AUTHORIZING AN AFFORDABLE HOUSING DOWN PAYMENT ASSISTANCE LOAN REPAYMENT AGREEMENT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED IN HARDYSTON TOWNSHIP**

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**WHEREAS**, Gail Babcock is purchasing property located at 26 Clubhouse Road, Block No. 16, Lot No. 1, Qualifier C0502 which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit which, among other restrictions, restricts the property owner in financing the property or otherwise encumbering the property by way of mortgage, home equity loan, or other form of financing; and

**WHEREAS**, the property owner has requested a Down Payment Assistance Program loan from the Affordable Housing Trust Fund; and

**WHEREAS**, the Township of Hardyston is willing to extend a loan to the property owner toward the down payment on the price of the home in the amount of \$2,375.00 in order to allow the buyer to procure a First Purchase Money Mortgage; and

**WHEREAS**, it is appropriate for the Township of Hardyston to enter into an Agreement with the property owner setting forth the terms of the agreement at this time;

**NOW THEREFORE BE IT RESOLVED** on this 14th day of February, 2018, by the Township Council of Hardyston, County of Sussex, State of New Jersey, that:

1. The Mayor, Manager, Clerk and Attorney are hereby authorized to execute a Down Payment Assistance Program Agreement with the owner of an Affordable Housing unit located at 26 Clubhouse Road, Block No. 16, Lot No. 1., Qualifier C0502
2. A copy of the fully executed Agreement shall be kept on file with the Clerk. The original shall be kept in the unit file by the Administrative Agent.

A motion was made by Hamilton to approve the resolution as presented, seconded by Kula. All in favor. Motion carried.

**BILLS TO BE PAID:** A motion was made by Hamilton to approve the bill list as presented, seconded by Verrilli. All in favor. Motion carried.

**PUBLIC PORTION:** A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried.

**EXECUTIVE SESSION:**

**BE IT RESOLVED** by the Township Council of the Township of Hardyston on the 14th day of February, 2018, that:

1. Prior to the conclusion of this **Regular Meeting**, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
  2. ( ) b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
  - ( ) b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
  - ( ) b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
  - ( ) b. (4) A collective bargaining agreement including negotiations.
  - ( ) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
  - ( ) b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of



violations of the law.

- (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege. (Eastern Concrete Materials, Inc. tax appeal; HTMUA)
- ( ) b. (8) Personnel matters.
- ( ) b. (9) Deliberations after a public hearing that may result in penalties.

3. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Motion to adopt: Verrilli  
Seconded by: Hamilton

MOTION	YES	NO	ABSTAIN	ABSENT
Hamilton	_x_	____	____	____
Kula	_x_	____	____	____
Miller	_x_	____	____	____
Verrilli	_x_	____	____	____
Kaminski	____	____	____	_x_

Motion carried.

A motion was made by Hamilton to come out of Executive Session, seconded by Verrilli. All in favor. Motion carried.

F. Resolution #15-18 – 2018 Salary Resolution

**RESOLUTION #15-18**

**BE IT RESOLVED** by the Hardyston Township Council that the annual salaries and wages effective January 1, 2018 shall be paid as follows:

Title	2018
<u>Annual Salary</u>	
Township Council	\$ 5,000.00
Mayor/Deputy Mayor:	
Marriage/Civil Union Ceremony Stipend (per ceremony for residents)	\$ 50.00
(per ceremony for non-residents)	\$ 200.00
Township Manager	\$ 176,309.72
Deputy Manager	\$ 10,260.96
Municipal Clerk/Registrar/Search Officer	\$ 79,935.45
Chief of Police	\$ 156,581.98
Public Works Director	\$ 118,549.99
Fleet Manager	\$ 2,000.00
Zoning Officer	\$ 35,593.11
Computer Technician	\$ 53,389.68
Tax Assessor	\$ 57,053.64
Tax Collector	\$ 73,515.88
Municipal Planner	\$ 85,000.00
Land Use and Grants Administrator	\$ 64,478.32
Construction Official	\$ 107,701.92
Building Subcode Official	\$ 84,429.71
Fire Official	\$ 26,786.82
Fire Prevention Inspector	\$ 9,659.09
Fire Prevention Inspector (hired after 1/1/10)	\$ 8,119.63
Housing Rehabilitation Program Inspector	\$300.00/unit
Municipal Court Administrator	\$ 62,045.01
Municipal Court Magistrate	\$ 33,272.00
Temporary Municipal Court Magistrate (per session)	\$925.00/session
Deputy Court Clerk	

For first three hours of court session	\$	90.00
For each hour of court session exceeding three hours		\$16.39/hour
Emergency Management Coordinator	\$	9,416.97
Dispatchers:	\$	-
Year One	\$	42,766.90
Year Two	\$	46,071.01
Year Three	\$	49,059.97
Year Four	\$	52,311.20
Year Five	\$	56,746.20

**Hourly Salary**

Part-Time Dispatchers:		
Dispatcher In-Training	\$	12.00
Year One	\$	18.62
Year Two	\$	20.07
Year Three	\$	21.37
Year Four	\$	22.80
Year Five	\$	26.74
Senior Clerk/Radio Dispatcher	\$	28.35
Municipal Court Officer	\$	24.29
Road Supervisor	\$	34.86
Assistant Road Supervisor	\$	33.73
Laborer/Driver	\$	33.08
Laborer With CDL hired before 1/1/08	\$	22.36
Laborer With CDL hired after 10/1/2017	\$	21.91
Water and Sewer Operator	\$	38.39
Summer Seasonal Laborer/Driver Hired after 1/1/12	\$	12.00
Summer Seasonal Laborer	\$	10.00

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**Hourly Salary**

Winter Seasonal Laborer/Driver Without CDL	\$	13.00
Winter Seasonal Laborer/Driver With CDL	\$	15.00
Custodian		
Municipal Complex	\$	13.80
Littell Center	\$	10.20
Secretary/Clerical - Construction	\$	17.29
Secretary/Clerical - Administration	\$	13.80
Secretary/Clerical Temporary	\$	8.60
Secretary/Administration (Technical Assistant to Construction Official & Police Secretary Hired before 6/28/05)	\$	23.45
Secretary/Administration - Construction & Administration	\$	23.13
Secretary/Administration - Tax Assessor	\$	22.25
Assistant to the Chief Financial Officer	\$	23.13
Recreation Director	\$	23.05
Recreation On-Call Staff	\$	10.00
Recreation Program Presenter Without Certification	\$	15.00
Recreation Program Presenter With Certification	\$	25.00
Electrical Subcode Official	\$	51.34
Plumbing Subcode Official	\$	35.00
Plumbing Subcode Inspector	\$	33.00

A motion was made by Verrilli to approve the resolution as presented, seconded by Hamilton. All in favor. Motion carried.

**ADJOURNMENT:** A motion was made by Verrilli to adjourn at approximately 8:35 p.m., seconded by Kula. All in favor. Motion carried.

Jane Bakalarczyk, RMC/CMC  
Municipal Clerk