

MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL MEETING HELD ON MARCH 8, 2017

The meeting was called to order by Mayor Kula at approximately 9:15 P.M. with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Deputy Mayor Miller, Councilwoman Hamilton, Councilman Cicerale, Manager Marianne Smith, Clerk Jane Bakalarczyk and Township Attorney Fred Semrau of Dorsey & Semrau. Councilman Verrilli was absent from this meeting.

SALUTE THE FLAG

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

Agreements/Applications/Licenses:

1. Raffle License –Wallkill Valley Booster Club
2. Raffle License – Special Olympics NJ
3. Raffle License – YMCA Metropolitan of the Oranges
4. Raffle License – Pope John High School Education Foundation

A motion was made by Miller to approve the consent agenda as presented, seconded by Cicerale. All in favor. Motion carried.

NEW BUSINESS:

- A. Resolution #21-17 – Shotland Bauer, LLC – Various Bond Estimate Updates

RESOLUTION #21-17

WHEREAS, as part of the Planning Board approval Shotland Bauer, LLC was required to post performance bonds associated with various site plan approvals for the Crystal Springs Development; and

WHEREAS, Shotland Bauer, LLC has posted performance bonds in compliance with the various planning board approvals and upon the recommendation of the Township Engineer; and

WHEREAS, Shotland Bauer, LLC is proposing to refinance the current bonds in place; and

WHEREAS, the Township Engineer has visited each of the sites and reviewed the estimates used to establish the existing performance bonds; and

WHEREAS, the Township Engineer has updated the estimates and recommends that Shotland Bauer, LLC replace the current performance bonds in accordance with the following performance bond estimate updates:

Performance Bond Description	Current Bond Amount	Surety	Cash	New Bond Amount	Surety	Cash
Pembridge Phase I	\$63,060.00	\$56,754.00	\$6,306.00	\$113,461.80	\$102,115.62	\$11,346.18
Cloverdale West Phase 1A	\$128,610.00	\$115,749.00	\$12,861.00	\$168,114.30	\$151,302.87	\$16,811.43
Cloverdale West Phase 1B	\$65,460.00	\$58,914.00	\$6,546.00	\$89,307.18	\$80,376.46	\$8,930.72
Cloverdale West Phase 1C	\$26,760.00	\$24,084.00	\$2,676.00	\$24,767.70	\$22,290.93	\$2,476.77

NOW THEREFORE BE IT RESOLVED by the Hardyston Township Council that the performance bonds and cash bonds be updated in accordance with the recommendation of the Township Engineer.

A motion was made by Hamilton to approve the resolution as presented, seconded by Miller. All in favor. Motion carried.

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- B. Resolution #22-17 – NJDEP Treatment Works Application – Consent By Governing Body – Lake Gerard Co., LLC – 239 West Shore Drive – Single Family Septic System

RESOLUTION #22-17

BE IT RESOLVED by the Township Council of the Township of Hardyston that the execution of the following is hereby authorized:

- **NJDEP Treatment Works Application – Consent By Governing Body – Lake Gerard Co., LLC – 239 West Shore Drive — Single-Family Septic System**

A motion was made by Cicerale to approve the resolution as presented, seconded by Hamilton. All in favor. Motion carried.

- C. Tax Collector Resolution

1. Resolution #23-17 – Refund – Lake Gerard Co. – Block 60, Lot 17, QC004

RESOLUTION #23-17

WHEREAS, Block 60 Lot 17 QC004 also known as 4 South Shore Drive, Hardyston and owned by Lake Gerard Co C/O John Delollo, CPA, and

WHEREAS, Tax Assessor Scott Holzhauser has deleted the parcel as they have no land value,

WHEREAS, Lake Gerard had paid the February 1, 2017 taxes and they are due a refund in the amount of \$ 76.04.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Hardyston that the Tax Collector be authorized to refund Lake Gerard in the amount of \$ 76.04 for parcel that has been deleted.

A motion was made by Hamilton to approve the resolution as presented, seconded by Miller. All in favor. Motion carried.

- D. Proclamation – Child Abuse Prevention Month

PROCLAMATION

CHILD ABUSE PREVENTION MONTH

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems, and risky behavior;

WHEREAS the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community;

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WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community;

NOW THEREFORE, be it resolved that the Township Council of the Township of Hardyston, Sussex County does proclaim April as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

A motion was made by Hamilton to approve the proclamation as presented, seconded by Cicerale. All in favor. Motion carried.

E. Resolution #24-17 – 2017 Salary Resolution

BE IT RESOLVED by the Hardyston Township Council that the annual salaries and wages effective January 1, 2017 shall be paid as follows:

Title	2017 Salary
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Annual Salary

Township Council	\$ 4,000.00
Mayor/Deputy Mayor:	
Marriage/Civil Union Ceremony Stipend (per ceremony for residents)	\$ 50.00
(per ceremony for non-residents)	\$ 200.00
Township Manager	\$ 171,174.48
Deputy Manager	\$ 9,180.00
Municipal Clerk/Registrar/Search Officer	\$ 78,368.09
Chief of Police	\$ 153,590.18
Public Works Director	\$ 116,225.48
Fleet Manager	\$ 2,000.00
Zoning Officer	\$ 34,969.05
Computer Technician	\$ 52,268.74
Tax Assessor	\$ 55,934.94
Tax Collector	\$ 72,074.40
Municipal Planner	\$ 83,872.56
Land Use and Grants Administrator	\$ 63,214.04
Construction Official	\$ 105,590.11
Building Subcode Official	\$ 82,774.22
Fire Official	\$ 26,261.59
Fire Prevention Inspector	\$ 9,469.70
Fire Prevention Inspector (hired after 1/1/10)	\$ 7,960.42
Housing Rehabilitation Program Inspector	\$300.00/unit
Municipal Court Administrator	\$ 60,828.44
Municipal Court Magistrate	\$ 38,593.15
Temporary Municipal Court Magistrate (per session)	\$925.00/session
Deputy Court Clerk	
For first three hours of court session	\$ 90.00
For each hour of court session exceeding three hours	\$16.39/hour
Emergency Management Coordinator	\$ 9,232.32
Dispatchers:	
Year One	\$ 41,928.33
Year Two	\$ 45,167.66
Year Three	\$ 48,098.01
Year Four	\$ 51,285.49
Year Five	\$ 55,633.53

Hourly Salary

Part-Time Dispatchers:	
Dispatcher In-Training	\$ 12.00
Year One	\$ 18.62
Year Two	\$ 20.07
Year Three	\$ 21.37
Year Four	\$ 22.80
Year Five	\$ 26.22
Senior Clerk/Radio Dispatcher	\$ 27.80
Municipal Court Officer	\$ 23.81
Road Supervisor	\$ 34.17
Assistant Road Supervisor	\$ 33.07
Laborer Without CDL hired before 1/1/08	\$ 19.58
Laborer With CDL hired before 1/1/08	\$ 21.92
Laborer With CDL hired after 3/1/13	\$ 21.48
Water and Sewer Operator	\$ 37.64
Summer Seasonal Laborer/Driver Hired after 1/1/12	\$ 12.00
Summer Seasonal Laborer	\$ 10.00

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Hourly Salary

Winter Seasonal Laborer/Driver Without CDL	\$ 13.00
Winter Seasonal Laborer/Driver With CDL	\$ 15.00
Custodian	
Municipal Complex	\$ 13.53
Littell Center	\$ 10.00
Secretary/Clerical (hired after 10/1/12)	\$ 16.95
Secretary/Clerical Temporary	\$ 8.38
Administrative Assistant/Temporary	\$ 11.00
Assistant to the Chief Financial Officer/Assistant to Construction Office	\$ 21.11
Secretary/Administration (Construction Technical Assistant & Police Secretary	
Hired before 6/28/05)	\$ 22.99
Secretary/Administration hired after 12/31/04	\$ 21.68
Utility Billing Specialist	\$ 25.74
Secretary/Administration	\$ 19.67
Recreation Director	\$ 22.60
Recreation On-Call Staff	\$ 9.97
Recreation Program Presenter Without Certification	\$ 15.30
Recreation Program Presenter With Certification	\$ 25.50
Electrical Subcode Official	\$ 50.33
Plumbing Subcode Official	\$ 41.23
Building Inspector	
Part-Time	\$ 31.00

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A motion was made by Miller to approve the resolution as presented, seconded by Hamilton. All in favor. Motion carried.

F. Resolution #25-17 – Transfer Resolution

Resolution # 25-17

Now, Therefore be it resolved by the Township Council of the Township of Hardyston, State of New Jersey, That the following 2016 Budget Appropriation Reserves transfers be authorized:

Account From	Amount	Account To	Amount
Tax Collector OE	\$ 456.66	Finance Admin OE	\$ 456.66
Animal Control OE	\$ 2,000.00	Finance Admin OE	\$ 2,000.00
Engineering OE	\$ 400.00	Engineering Retainer	\$ 400.00
General Admin S&W	\$ 100.10	Legal OE	\$ 100.10
Tax Assessment OE	\$ 3,289.85	Legal OE	\$ 3,289.85
Tax Collector OE	\$ 199.13	Legal OE	\$ 199.13
Land Use S&W	\$ 46.75	Legal OE	\$ 46.75
Zoning Board OE	\$ 1,837.81	Legal OE	\$ 1,837.81
Construction Official OE	\$ 3,225.97	Legal OE	\$ 3,225.97
Utility & Bulk Expense Fuel Oil	\$ 1,765.65	Utility & Bulk Expense Electric	\$ 1,765.65
Utility & Bulk Expense Fuel Oil	\$ 396.82	Utility & Bulk Expenses Telephone	\$ 396.82
Utility & Bulk Expense Fuel Oil	\$ 62.93	Utility & Bulk Expense Nat. Gas	\$ 62.93
Utility & Bulk Expense Gasoline	\$ 116.42	Utility & Bulk Expense Nat. Gas	\$ 116.42
Utility & Bulk Expense Gasoline	\$ 105.11	Social Security	\$ 105.11
Zoning Official OE	\$ 1,134.01	Computer Tech & Main OE	\$ 1,134.01
Insurance Unemployment Ins.	\$ 327.74	Computer Tech & Main OE	\$ 327.74
Disability Insurance	\$ 465.56	Computer Tech & Main OE	\$ 465.56
Police S&W	\$ 84,076.32	Buildings& Grounds	\$ 84,076.32
Streets and Roads S&W	\$ 4,562.84	Streets and Roads OE	\$ 4,562.84
Purchase of Police Cars OE	\$ 1,599.25	Police OE	\$ 1,599.25
Police Uniforms OE	\$ 1,626.71	Police OE	\$ 1,626.71
Communications S&W	\$ 689.64	Police OE	\$ 689.64
Aid to Volunteer Ambulance	\$ 7,500.00	Admin. OE	\$ 7,500.00
Animal Control OE	\$ 1,300.00	Admin. OE	\$ 1,300.00
Public Health Serv. OE Hepetitis	\$ 500.00	Admin. OE	\$ 500.00
Senior Citizen Bus Service	\$ 24.00	Admin. OE	\$ 24.00
Utility & Bulk Expense Gasoline	\$ 4,124.72	Admin. OE	\$ 4,124.72
Utility & Bulk Expense Diesel Fuel	\$ 1,837.85	Admin. OE	\$ 1,837.85
Municipal Court S&W	\$ 308.16	Admin. OE	\$ 308.16
Municipal Court OE	\$ 991.52	Admin. OE	\$ 991.52
	\$ 125,071.52		\$ 125,071.52

A motion as made by Cicerale to approve the resolution as presented, seconded by Hamilton. All in favor. Motion carried.

G. Resolution #26-17 – NJDEP Treatment Works Application – Consent By Governing Body – 137 South Shore Drive – On-site Wastewater Treatment and Disposal System Alteration

RESOLUTION #26-17

BE IT RESOLVED by the Township Council of the Township of Hardyston that the execution of the following is hereby authorized:

- **NJDEP Treatment Works Application – Consent By Governing Body – 137 South Shore Drive — On-site Wastewater Treatment and Disposal System Alteration**

A motion was made by Hamilton to approve the resolution as presented, seconded by Cicerale. All in favor. Motion carried.

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BILLS TO BE PAID: A motion was made by Hamilton to approve the bill list as presented, seconded by Miller. All in favor. Motion carried.

PUBLIC PORTION: A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried.

ADJOURNMENT: A motion was made by Miller to adjourn at approximately 9:20 p.m., seconded by Cicerale. All in favor. Motion carried.

Jane Bakalarczyk, RMC/CMC
Municipal Clerk