

**Hamburg day 2015 vendor application.pdfMINUTES OF THE HARDYSTON  
TOWNSHIP COUNCIL MEETING HELD ON APRIL 8, 2015**

The meeting was called to order by Mayor Miller at approximately 7:55 P.M. with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Deputy Mayor Cicerale, Councilwoman Hamilton, Councilman Kula, Councilman Verrilli, Manager Marianne Smith, Clerk Jane Bakalarczyk and Township Attorney Fred Semrau of Dorsey & Semrau.

**SALUTE THE FLAG**

**CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.**

**Agreements/Applications/Licenses:**

1. Raffle License – SB Foundation, Inc.
2. Raffle License – Ramapo-Bergen Animal Refuge, Inc.

A motion was made by Cicerale to approve the consent agenda as presented, seconded by Kula. All in favor. Motion carried.

**ORDINANCES**

**1st READING:**

None

**ORDINANCES**

**2nd READING:**

2015-10

**CALENDAR YEAR 2015**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND  
TO ESTABLISH A CAP BANK**

(N.J.S.A. 40A: 4-45.14)

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Council of the Township of Hardyston in the County of Sussex finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Council hereby determines that a 2.0% increase in the budget for said year, amounting to \$145,386.75 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

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**NOW THEREFORE BE IT ORDAINED**, by the Township Council of the Township of Hardyston, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Township of Hardyston shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$254,426.81, and that the CY 2015 municipal budget for the Township of Hardyston be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried. A motion was made by Hamilton to approve Ordinance 2015-10 on second reading, seconded by Cicerale. All in favor. Motion carried.

2015-11

**AN ORDINANCE TO AMEND THE ESTABLISHED MINIMUM AND MAXIMUM SALARIES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HARDYSTON TO PROVIDE THE METHOD FOR THE PAYMENT OF ANNUAL SALARY INCREMENTS IN THE DISCRETION OF THE TOWNSHIP COUNCIL**

**BE IT ORDAINED** by the Township Council of the Township of Hardyston as follows:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Hardyston who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Township Council	\$ 3,000.00	\$ 4,500.00
Mayor/Deputy Mayor: Marriage/Civil Union Ceremony Stipend (per ceremony)	\$ 50.00	\$ 200.00
Township Manager	\$ 100,000.00	\$ 175,000.00
Deputy Manager	\$ 8,000.00	\$ 15,000.00
Director of Public Works	\$ 75,000.00	\$ 120,000.00
Fleet Manager	\$ 1,500.00	\$ 4,000.00
Police Chief	\$ 90,000.00	\$ 157,000.00
Acting Police Chief	\$ 40,000.00	\$ 105,000.00
Township Clerk/Registrar/Search Officer	\$ 40,000.00	\$ 85,000.00
Deputy Clerk/Deputy Registrar	\$ -	\$ 35,000.00
Chief Financial Officer/Treasurer	\$ 25,000.00	\$ 40,000.00
Tax Collector/Search Officer	\$ 45,000.00	\$ 80,000.00
Tax Assessor	\$ 25,000.00	\$ 63,000.00
Municipal Planner	\$ 50,000.00	\$ 85,000.00
Computer Technician	\$ 30,000.00	\$ 60,000.00
Radio Dispatcher	\$ 33,000.00	\$ 60,000.00
Land Use Administrator	\$ 35,000.00	\$ 68,000.00
Construction Code Official	\$ 55,000.00	\$ 115,000.00
Building Subcode Official	\$ 35,000.00	\$ 95,000.00

Administrative Assistant – Public Works	\$ 2,000.00	\$ 4,000.00
Municipal Court Administrator	\$ 35,000.00	\$ 68,000.00
Deputy Court Clerk (per session)	\$ 50.00	\$ 100.00
Municipal Court Magistrate	\$ 20,000.00	\$ 45,000.00
Temporary Municipal Court Magistrate (per session)	\$ 900.00	\$ 1,100.00
Zoning Officer	\$ 5,000.00	\$ 42,000.00
Recycling Coordinator	\$ 1.00	\$ 3,000.00
Fire Official	\$ 8,500.00	\$ 30,000.00
Fire Prevention Inspector	\$ 5,000.00	\$ 12,000.00
Emergency Management Coordinator	\$ 2,000.00	\$ 12,000.00

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MINIMUM HOURLY	MAXIMUM HOURLY
Planning Intern	\$ 14.00	\$ 18.00
Road Supervisor	\$ 24.25	\$ 38.00
Assistant Road Supervisor	\$ 24.00	\$ 38.00
Laborer/Driver	\$ 16.72	\$ 36.00
Seasonal Laborer/Driver	\$ 10.00	\$ 20.00
Laborer	\$ 14.00	\$ 23.00
Laborer with CDL	\$ 16.00	\$ 25.00
Water & Sewer Operator	\$ 30.00	\$ 45.00
Custodian	\$ 10.00	\$ 19.50
Senior Clerk/Radio Dispatcher	\$ 8.00	\$ 30.00
Dispatcher In Training	\$ 12.00	\$ 14.00
Municipal Court Officer	\$ 20.00	\$ 27.00
Plumbing Subcode Official	\$ 15.00	\$ 45.00
Electric Subcode Official	\$ 15.00	\$ 52.00
Building Inspector	\$ 15.00	\$ 35.00
Assistant to Chief Financial Officer	\$ 10.00	\$ 24.00
Utility Billing Specialist	\$ 10.00	\$ 24.00
Secretary/Administrative	\$ 10.00	\$ 24.00
Secretary/Clerical	\$ 8.00	\$ 22.00
Seasonal/Temporary/Clerical	\$ 7.25	\$ 14.00
Recreation Director	\$ 18.00	\$ 25.00
Assistant to Recreation Director	\$ 8.00	\$ 17.00
Recreation Program Presenter	\$ 12.00	\$ 28.00
Recreation On-Call Staff	\$ 9.00	\$ 11.00

Section 3. Any officer or employee of the Township of Hardyston who is at any time receiving less than the maximum compensation or salary as hereinabove provided may, as hereinafter provided, be given an additional annual increment of salary until the maximum salary has been reached.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Council, and no officer or employee shall receive more than one (1) additional increment of salary in any one calendar year.

Section 5. Nothing herein contained shall be so construed as to make mandatory the payment of annual salary increments to any officer or employee of the Township of Hardyston. Salary or wage increases shall be contingent upon the availability of funds and shall be granted on a merit basis.

Section 6. The Township Council reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

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Section 7. The Township Council further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 8. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Hardyston, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Council may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Council establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted.

Section 9. Salaries shall be paid in the same manner and the same time as heretofore provided by ordinance.

Section 10. All ordinances or parts of ordinances which may be inconsistent with the terms of this ordinance are to the extent of such inconsistency hereby repealed.

A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried. A motion was made by Hamilton to approve Ordinance 2015-11 on second reading with minor amendments, seconded by Kula. All in favor. Motion carried.

**NEW BUSINESS:**

- A. Resolution #25-15 – Resolution authorizing an agreement to participate as a member of the Watershed Coalition seeking tax equity for the Newark Watershed Property

**RESOLUTION #25-15**

**A RESOLUTION AUTHORIZING AN AGREEMENT TO PARTICIPATE AS A MEMBER  
OF THE WATERSHED COALITION SEEKING TAX EQUITY FOR THE NEWARK  
WATERSHED PROPERTY**

**WHEREAS**, the Townships of West Milford, Vernon, Hardyston, Jefferson, Rockaway and Borough of Kinnelon all have significant lands within their municipality known as the Newark Watershed and owned by the City of Newark; and

**WHEREAS**, notwithstanding that these lands are most sensitive and protected, and that each municipality is the steward of such land, the municipalities sacrifice significant ratables for the preservation of said land and its favorable tax treatment pursuant to the laws of the State of New Jersey; and

**WHEREAS**, these “host” communities have collaborated to form a “Watershed Coalition” with the goal of obtaining equity with respect to these watershed lands by way of a partnership with the City of Newark, legislative initiatives and/or legal review; and

**WHEREAS**, the Township of West Milford has retained the services of the Princeton Public Affairs Group, Inc. to act as the lead lobbyist in an effort to achieve the goals of the Watershed Coalition; and

**WHEREAS**, the cost of the Princeton Public Affairs Group, Inc. is \$4,000 per month; and

**WHEREAS**, each member of the Watershed Coalition has agreed to contribute the following on a monthly basis for a period of one year which contribution is based generally upon the amount of watershed land within their respective community:



Zoning Officer	\$	33,611.16
Computer Technician	\$	50,239.08
Tax Assessor	\$	53,762.92
Tax Collector	\$	69,275.66
Municipal Planner	\$	72,738.52
Land Use and Grants Administrator	\$	60,759.36
Construction Official	\$	101,489.92
Building Subcode Official	\$	79,560.00
Fire Official	\$	25,241.82
Fire Prevention Inspector	\$	9,101.98
Fire Prevention Inspector (hired after 1/1/10)	\$	7,651.31
Housing Rehabilitation Program Inspector		\$300.00/unit
Municipal Court Administrator	\$	58,466.40
Municipal Court Magistrate	\$	37,094.53
Temporary Municipal Court Magistrate (per session)		\$925.00/session
Deputy Court Clerk		
For first three hours of court session	\$	90.00
For each hour of court session exceeding three hours		\$16.39/hour
Emergency Management Coordinator	\$	8,873.82
Dispatchers:		
Year One	\$	40,300.20
Year Two	\$	43,413.74
Year Three	\$	46,230.31
Year Four	\$	49,294.01
Year Five	\$	53,473.21

Part-Time Dispatchers:		<b>Hourly Salary</b>
Dispatcher In-Training	\$	12.00
Year One	\$	18.62
Year Two	\$	20.07
Year Three	\$	21.37
Year Four	\$	22.80
Year Five	\$	25.20

		<b>Hourly Salary</b>
Senior Clerk/Radio Dispatcher	\$	26.71
Municipal Court Officer	\$	22.89
Road Supervisor	\$	32.85
Assistant Road Supervisor	\$	31.78
Laborer Without CDL hired before 1/1/08	\$	18.82
Laborer With CDL hired before 1/1/08	\$	21.07
Laborer With CDL hired after 3/1/13	\$	20.65
Water and Sewer Operator	\$	36.17
Summer Seasonal Laborer/Driver Hired before 1/1/12	\$	12.86
Summer Seasonal Laborer/Driver Hired after 1/1/12	\$	12.00
Summer Seasonal Laborer	\$	10.00
Winter Seasonal Laborer/Driver Without CDL	\$	13.00
Winter Seasonal Laborer/Driver With CDL	\$	15.00
Custodian		
Municipal Complex/Littell Center hired prior to January 1, 2010	\$	18.74
Municipal Complex	\$	13.00
Littell Center	\$	10.00
Secretary/Clerical (hired after 10/1/12)	\$	16.29
Secretary/Clerical Temporary	\$	8.00
Administrative Assistant/Temporary	\$	11.00
Assistant to the Chief Financial Officer/Assistant to Construction Office	\$	20.29
Secretary/Administration (Construction Technical Assistant & Police Secretary		
Hired before 6/28/05)	\$	22.09
Secretary/Administration hired after 12/31/04	\$	20.84
Utility Billing Specialist	\$	20.84
Secretary/Administration	\$	18.90
Recreation Director	\$	20.81
Recreation On-Call Staff	\$	9.97
Recreation Program Presenter Without Certification	\$	15.00

Recreation Program Presenter With Certification	\$	25.00
Electrical Subcode Official	\$	48.38
Plumbing Subcode Official	\$	39.63
Building Inspector		
Part-Time	\$	31.00

<u>Step</u>	<u>Hourly Salary</u>
Driver/Laborer:	
Year One	\$ 22.67
Year Two	\$ 24.08
Year Three	\$ 25.49
Year Four	\$ 26.91
Year Five	\$ 29.03
Year Six	\$ 31.17

A motion was made by Hamilton to approve the resolution as presented, seconded by Kula. All in favor. Motion carried.

C. Proclamation

**TOWNSHIP OF HARDYSTON**

**PROCLAMATION**

**WHEREAS**, April 11, 2015, marks the 47<sup>TH</sup> anniversary of the passage of the Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, religion, sex, familial status, handicap and nations origin, and encourages fair housing opportunities for all; and

**WHEREAS**, the Hardyston Township Council is committed to highlight the Fair Housing Act by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure everyone of their right to fair housing; and

**WHEREAS**, The National Association of Realtors code of Ethics commits all Realtors to providing equal professional services without discrimination based on race, color, religion, sex, familial status, handicap, sexual orientation, gender identity, and national origin,

**NOW, THEREFORE**, the Hardyston Township Council does hereby resolve that April 2015, being Fair Housing Month, begins a year-long commemoration of the Fair Housing Act in the Township of Hardyston and urge all citizens to wholeheartedly recognize this celebration throughout the year.

BY ORDER OF THE Township Council of the Township of Hardyston.

A motion was made by Kula to approve the proclamation as presented, seconded by Hamilton. All in favor. Motion carried.

**BILLS TO BE PAID:** A motion was made by Hamilton to approve the bill list as presented, seconded by Verrilli. All in favor. Motion carried.

**PUBLIC PORTION:** A motion was made and seconded to open the meeting to the public. All in favor. Motion carried. No public comment. A motion was made and seconded to close the meeting to the public. All in favor. Motion carried.

**ADJOURNMENT:** A motion was made by Verrilli to adjourn at approximately 8:00 p.m., seconded by Hamilton. All in favor. Motion carried.

Jane Bakalarczyk, RMC/CMC  
Municipal Clerk