

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
July 6, 2020**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, July 6, 2020 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Kaminski and via conference call, Ms. Van Allen. Also present were Carrine Kaufer, Ryan Scerbo, Mike Vreeland and via conference call, Mr. Cuva.

After a salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

MINUTES: A MOTION was made by Kula, seconded by Kaminski to approve the minutes of the June 1, 2020 meeting. In favor, Cicerale, Kula, Marples, Kaminski and Van Allen.

2020 - 2021 BUDGET PRESENTATION:

The Auditor reviewed the projected 2021 revenues and expenses with the board. He also indicated that there is no water or sewer rate increase proposed with this budget. He also stated that the annual funding for the renewal and replacement reserve was reduced in order to not have a rate increase and recommended that the renewal and replacement reserve be reviewed for adequacy and if necessary increase the water and sewer rates to properly fund these reserves.

OLD BUSINESS:

Indian Field -

Phase II As-Built Plans – Nothing new to report

Phase III Conveyance – Ryan Scerbo suggested that the Administrator reach out to property manager to have a conversation regarding the necessity to complete the transfer of the easement from the HOA to Beazer Homes in order to finalize the conveyance to the MUA.

Bonds – Nothing new to report.

Crystal Springs -

Shotmeyer Tract/ Bypass –Nothing new to report.

Water Tank – Mike Vreeland reported the water tank is back online and functioning properly. There is some punch list work to do and the job will be complete. Mike will also reach out to AT&T to install their equipment back on the water tank.

Irrigation – Carrine Kaufer reported we received a letter from the HOA for Crystal Springs II, requesting an engineer study for the community irrigation connection. She has given Mike Vreeland the authorization to meet with their irrigation company and provide a connection plan.

Operational Considerations – Nothing new to report.

NEW BUSINESS:

A. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPROVING THE ANNUAL BUDGET AND CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING SEPTEMBER 1, 2020 AND ENDING AUGUST 31, 2021

A MOTION was made by Marples, seconded by Kula. In favor Cicerale, Kula, Marples, Kaminski and Van Allen.

**2020 (2020-2021) AUTHORITY BUDGET RESOLUTION
HARDYSTON TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

FISCAL YEAR: FROM: SEP. 1, 2020 TO: AUG. 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Hardyston Municipal Utilities Authority for the fiscal year beginning, September 1, 2020 and ending, August 31, 2021 has been presented before the governing body of the Hardyston Township Municipal Utilities Authority at its open public meeting of July 6, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,434,831, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,443,400 and Total Unrestricted Net Position utilized of \$8,569; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,000,000 and Total Other Sources: Designated for Renewal and Replacement of \$1,000,000, and debt authorization of \$0 planned to be utilized as funding thereof; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hardyston Township Municipal Utilities Authority, at an open public meeting held on July 6, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Hardyston Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2020 and ending, August 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Hardyston Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on August 3, 2020.

PAYMENT OF BILLS:

A MOTION was made by Marples and seconded by Kaminski to pay the bills, as per the bill list of July 6, 2020. In favor: Cicerale, Kula, Marples, Kaminski and Van Allen.

CORRESPONDENCE:

A motion was made by Kula and seconded by Kaminski to accept the correspondence list of July 6, 2020. In favor: Cicerale, Kula, Marples Kaminski and Van Allen.

OFFICERS' REPORTS

Nothing to report

PROFESSIONALS' REPORTS

Administrator – Carrine Kaufer reported Patty Egan is on vacation this week. She will have a delinquent report at the next meeting to see how the pandemic has affected payments which are due on July 13, 2020.

Operator – not present

Billing Clerk – not present

CFO – not present

Accountant – nothing further

Attorney – nothing further

Engineer – Mike reported we are in compliance with the most recent copper sampling results. We have to test in another six months if three results are in compliance we will not have to retest for another three years.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kaminski to adjourn, meeting adjourned.

Respectfully submitted,

Patty Egan

Recording Secretary