

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
APRIL 1, 2019**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, April 1, 2019 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Kaminski and Ms. Van Allen. Also present were Carrine Kaufer, Mike Vreeland and Ryan Scerbo.

After a salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

MINUTES: A MOTION was made by Van Allen, seconded by Kaminski to approve the minutes of the March 4, 2019 meeting. In favor, Cicerale, Kula, Kaminski and Van Allen. Abstain, Mr. Marples

OLD BUSINESS:

Indian Field -

Phase II As-Built Plans – Nothing new to report

Phase III Conveyance – Ryan reported the Township is in communications with Beazer over release of the bond.

Bonds – Nothing new to report.

Crystal Springs -

Shotmeyer Tract/ Bypass – Mike reported that the application from LAM Development for the TWA permit has been executed and is under review at the NJDEP

Water Tank – Mike reported he mailed paperwork to Brave Industrial Paint, LLC along with the resolution awarding the bid to them. They confirmed receipt of the package and once paperwork is complete a pre-construction meeting will be scheduled along with AT&T to schedule preparation for painting of the water tank.

Irrigation – Nothing new to report.

Ridgefield Commons Emergency Interconnection – Carrine Kaufer reported the bill of sale has been finalized and subsequent agreement between the MUA and Aqua will follow for ongoing operation and maintenance.

Operational Considerations / Metering / Strategic Planning – Nothing new to report.

NEW BUSINESS:

A. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ADOPTING REVISIONS TO THE AUTHORITY’S RULES AND REGULATIONS

A MOTION was made by Kaminski and seconded by Kula to adopt the Hardyston Township Municipal Utilities Authority Resolution Adopting Revisions to the Authority’s Rules and Regulations. In favor, Cicerale, Kula, Marples, Kaminski and Van Allen.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**A RESOLUTION OF THE
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
ADOPTING REVISIONS TO THE
AUTHORITY’S RULES AND REGULATIONS**

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water supply system and a wastewater conveyance system servicing the residents of Hardyston Township (collectively the “Systems”); and

WHEREAS, the Authority previously adopted Rules and Regulations of the Hardyston Township Municipal Utilities Authority (the “Rules and Regulations”), which were last revised in November 6, 2017; and

WHEREAS, the Authority has determined it to be necessary to revise the Rules and Regulations; and

WHEREAS, the Authority previously discussed the proposed revisions to the Rules and Regulations at its regular Board meeting in February 2019; and

WHEREAS, the revised Rules and Regulations are necessary for the smooth and efficient operation of the Authority and the Systems; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Authority hereby adopts the revised Rules and Regulations attached hereto and made a part hereof as **Exhibit A**.

2. That the Administrator is hereby authorized and directed to work with the Authority’s legal counsel to revise the Rules and Regulations and publish the revised Rules and Regulations on the Authority’s website.

4. That this Resolution shall take effect upon adoption.

	YES	NO	ABSTAIN	ABSENT
Chairperson Cicerale	X			
Vice Chairperson Kula	X			
Secretary Marples	X			
Treasurer Kaminski	X			
O'Grady				X
Van Allen	X			

B. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE AWARD OF AN EMERGENCY GENERATOR PREVENTATIVE MAINTENANCE AND ON-CALL SERVICES CONTRACT TO POWER GENERATOR SERVICES, LLC

A MOTION was made by Kula and seconded by Marples to adopt the Hardyston Township Municipal Utilities Authority Resolution Authorizing the Award of an Emergency Generator Preventative Maintenance and On-Call Services Contract to Power Generator Services, LLC. In favor, Cicerale, Kula, Marples, Kaminski and Van Allen.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**A RESOLUTION OF THE
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE AWARD OF AN EMERGENCY GENERATOR PREVENTATIVE
MAINTENANCE AND ON-CALL SERVICES CONTRACT TO POWER GENERATOR
SERVICES, LLC**

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water supply system and a wastewater conveyance system servicing the residents of Hardyston Township (collectively the “Systems”); and

WHEREAS, the System includes several stand-by generators intended to provide emergency response power to various components of the System; and

WHEREAS, it is necessary for the Authority to maintain a contract with a generator maintenance service provider to ensure that the generators are properly maintained throughout the year by preventative and on-call generator maintenance services (the “Services”); and

WHEREAS, the Authority desires obtaining a contract of the Services through a non-fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the contract term shall be for two (2) years, pursuant to and in accordance with N.J.S.A. 40A:11-15; and

WHEREAS, the Authority solicited quotes from the following three firms qualified to provide the Services, Power Generator Services, LLC, Frank's Generator Service and EMR Power Systems, LLC; and

WHEREAS, Power Generator Services, LLC provided the most advantageous proposal for the Services, a copy of which is attached hereto as **Exhibit A**; and

WHEREAS, the cost for the Services does not necessitate the need for public bidding of the Services N.J.S.A.40A:11-6.1(a); and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Board hereby awards a contract for emergency generator preventative maintenance and on-call services to Power Generator Services, LLC, in accordance with the proposal attached hereto as **Exhibit A**.
2. That the Board shall be informed each time that on-call services are utilized.
3. That the Administrator is hereby authorized and directed to execute the documentation and agreements, subject to legal counsel review, necessary to effectuate the intent of this resolution.
4. That this Resolution shall take effect upon adoption.

	YES	NO	ABSTAIN	ABSENT
Chairperson Cicerale	X			
Vice Chairperson Kula	X			
Secretary Marples	X			
Treasurer Kaminski	X			
O'Grady (alt)				X
Van Allen (alt)	X			

PAYMENT OF BILLS:

A MOTION was made by Marples and seconded by Kula to pay the bills, as per the bill list of April 1, 2019. In favor: Cicerale, Kula, Marples, Kaminski and Van Allen.

CORRESPONDENCE:

A MOTION was made by Kula and seconded by Kaminski to accept the correspondence list of April 1, 2019. In favor: Cicerale, Kula, Marples, Kaminski and Van Allen.

OFFICERS' REPORTS

Nothing to report

PROFESSIONALS' REPORTS

Administrator – nothing further

Operator – not present

Billing Clerk – not present

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – Mike reported Tannery Sewer Pump Station needed an emergency repair on a plastic pipe that cracked. During the course of repairs there were I&I issues observed that will not follow up repairs at a later date.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Van Allen to adjourn, meeting adjourned.

Respectfully submitted,

Patty Egan
Recording Secretary