

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
JANUARY 7, 2019**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, January 7, 2019 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples Mr. Roof, Mr. Kaminski and Mr. O’Grady. Also present were Marianne Smith, Mike Vreeland, Ryan Scerbo and Paul Cuva.

After a salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

MINUTES: A MOTION was made by Kula, seconded by Roof to approve the minutes of the November 5, 2018 meeting. In favor, Cicerale, Kula, Marples, Roof and Kaminski. Abstain, O’Grady

OLD BUSINESS:

Indian Field -

Phase II As-Built Plans- Mike reported he has reached out to the original surveyor and he is in the process of compiling everything and putting together a task man hour worksheet and budget to complete the as built plans.

Phase III Conveyance – Nothing new to report

Bonds – Nothing new to report

Crystal Springs -

Shotmeyer Tract/ Bypass – Mike reported the TWA permit has been reviewed and sent back to Dykstra Walker to be processed.

Water Tank – Ryan reported we are no longer able to receive principal forgiveness and low interest on the loan from EIT due to changes in how they prioritize funding. In order to complete the tank repair we will need to fund the repairs through the HTMUA. The HMUA needs to authorize the solicitation of bids.

Irrigation – Mike reported he spoke with NJDEP. They have not reviewed the application. Decision is expected in 75 days.

Ridgefield Commons Emergency Interconnection – Nothing new to report.

Operational Considerations / Metering / Strategic Planning – Nothing new to report

NEW BUSINESS:

A. AUDIT PRESENTATION

Paul Cuva presented the audit report. Mr. Cuva reviewed the Budgetary Revenues and Expenditures of the Authority. In addition, he went over the net position of the Authority and the audit comment regarding the recording of Property Plant and Equipment. The auditor also stated that the remaining systems that have not been turned over to the Authority be included in the Authority Fixed Assets once the systems become Authority Property.

A MOTION was made by Kula, seconded by Kaminski to accept the audit as presented. In favor Cicerale, Kula, Marples, Roof and Kaminski.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended August 31, 2018 has been completed and filed with the Governing Body and the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Hardyston Township Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended August 31, 2018, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JANUARY 7, 2019

B. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE SOLICITATION OF BIDS IN CONNECTION WITH THE PAINTING OF THE CRYSTAL SPRINGS WATER TANK

A MOTION was made by Kaminski and seconded by Roof to adopt the Resolution of the Hardyston Township Municipal Utilities Authority authorizing the solicitation of bids in connection with the painting of the Crystal Springs water tank. In favor, Cicerale, Kula, Marples, Roof and Kaminski.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

A RESOLUTION OF THE
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE SOLICITATION OF BIDS IN CONNECTION WITH THE
PAINTING OF THE CRYSTAL SPRINGS WATER TANK

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water system and wastewater system servicing the residents of Hardyston Township (the “System”); and

WHEREAS, the Systems include a water spheroid tank servicing the Crystal Springs development (the “Tank”); and

WHEREAS, the Tank is in need of repainting, including a new logo (the “Work”); and

WHEREAS, the Authority desires to seek bids from qualified firms to undertake the Work; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Administrator, with the advice and counsel of the Authority’s General Counsel and General Consulting Engineer, is hereby authorized and directed to develop, advertise and administer the appropriate documents necessary to solicit bids from qualified firms for the Work.
2. This Resolution shall take effect immediately.

C. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE SOLICITATION OF BIDS FOR ANNUAL ON-CALL SERVICES

A motion was made by Marples and seconded by Kula to adopt the Resolution of the Hardyston Township Municipal Utilities Authority authorizing the solicitation of bids for annual on-call services. In favor, Cicerale, Kula, Marples, Roof and Kaminski.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**A RESOLUTION OF THE
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE SOLICITATION OF BIDS FOR ANNUAL ON-CALL SERVICES**

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water system and wastewater system servicing the residents of Hardyston Township (the “System”); and

WHEREAS, from time to time the Authority’s system experiences disruptions that require both routine and non-routine repairs (the “Work”); and

WHEREAS, the Authority desires to have a firm capable of performing the Work to serve as an on-call services firm in order to ensure the smooth and efficient operation of the System; and

WHEREAS, the Authority desires to seek bids from qualified firms to undertake the Work; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Administrator, with the advice and counsel of the Authority’s General Counsel and General Consulting Engineer, is hereby authorized and directed to develop, advertise and administer the appropriate documents necessary to solicit bids from qualified firms for the Work.
2. This Resolution shall take effect immediately.

D. A RESOLUTION AUTHORIZING THE EXECUTION OF CERTAIN SHARED SERVICES AGREEMENTS WITH THE TOWNSHIP OF HARDYSTON

A motion was made by Kaminski and seconded by Roof to adopt the resolution authorizing the execution of certain shared services agreements with the Township of Hardyston. In favor, Cicerale, Kula, Marples, Roof and Kaminski.

PAYMENT OF BILLS:

A MOTION was made by Marples and seconded by Kula to pay the bills, as per the bill lists of December 3, 2018 and January 7, 2019. In favor: Cicerale, Kula, Marples, Roof and Kaminski.

CORRESPONDENCE:

A MOTION was made by Kula and seconded by Marples to accept the correspondence list of January 7, 2019. In favor: Cicerale, Kula, Marples, Roof and Kaminski.

OFFICERS' REPORTS

Nothing to report

PROFESSIONALS' REPORTS

Administrator – nothing further

Operator – not present

Billing Clerk – not present

CFO – not present

Accountant – nothing further

Attorney – nothing further

Engineer – nothing further

OPEN PUBLIC PORTION:

The meeting was opened to the public. Mr. Dave Jenkins from 7 Rock Oak Court, President of Crystal Springs Master Association and Robin Montalbano, Property Manager Crystal Springs Masters attended the meeting. Mr. Jenkins spoke about the problem with the golf course sprinkler system and is seeking a more dependable source of water.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Patty Egan
Recording Secretary

