

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
NOVEMBER 5, 2018**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, November 5, 2018 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples and Mr. Kaminski. Mr. Roof and Ms. Van Allen arrived at 7:03 p.m. Also present were Carrine Kaufer, Mike Vreeland and Ryan Scerbo.

After a salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

MINUTES: A MOTION was made by Marples, seconded by Kula to approve the minutes of the September 10, 2018 meeting. In favor, Cicerale, Kula, and Marples. Abstain, Kaminski

OLD BUSINESS:

Indian Field -

Phase II As-Built Plans- Mike and Ryan reported that Township Attorney, Fred Semrau has recommended that the cash portion of bonds held by the Township on behalf of the HTMUA be utilized to complete the as-built plans of the MUA system improvements. Mike has contacted developer's engineer for cost estimate to complete the plans based on the prior work that was completed.

Phase III Conveyance – Ryan briefly discussed the litigation filed against the Township by Beazer regarding the requested reduction in bonds held by the Township in connection with Phase III of the Indian Fields.

Bonds – Mike stated nothing new to report

Crystal Springs -

Shotmeyer Tract/ Bypass – Mike stated that he has reviewed the permit application prepared by Dykstra Walker for the sewer by pass associated with the Shotmeyer section of the Crystal Springs now owned by LAM Development Group. There is a resolution on the agenda authorizing him to execute the application on behalf of the HTMUA.

Water Tank – Carrine and Ryan discussed the fact that the MUA needs to consider moving forward with the tank painting project using their own financing rather than continuing to pursue the NJIB loan program due to changes in the availability of funding from the State and the proposed project ranking system. Carrine stated that a final outcome regarding the direction the State is moving in terms of funding should be forthcoming in the next week or so. Based on that outcome she said Mike and Ryan would have the bid specifications prepared so that the HTMUA could authorize going out to bid at the January meeting if necessary.

Irrigation – Carrine stated that she had been contact by the property manager for one of the sections in Crystal Springs regarding the ongoing issues with the pond irrigation provided by Crystal Springs and desire to possibly be connected to the MUA system for irrigation purposes. She stated that the MUA has been awaiting the decision from the NJDEP regarding the bulk water purchase agreement application for the golf course. If that application is approved the MUA may be able to consider entering into an agreement with homeowner’s associations for irrigation.

Ridgefield Commons Emergency Interconnection – Nothing new to report.

Operational Considerations / Metering / Strategic Planning – Nothing new to report.

NEW BUSINESS:

A. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE AUTHORITY’S CONSULTING ENGINEER TO EXECUTE A TREATMENT WORKS APPROVAL PERMIT APPLICATION ON BEHALF OF THE AUTHORITY IN CONNECTION WITH CRYSTAL SPRINGS BY-PASS-SEWER PLAN

A MOTION was made Roof and seconded by Kaminski to adopt the resolution of the Hardyston Township Municipal Utilities Authorities authorizing the authority’s consulting engineer to execute a treatment works approval permit application on behalf of the authority in connection with Crystal Springs by-pass sewer plan. In favor, Cicerale, Kula, Marples, Roof and Kaminski.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**A RESOLUTION OF THE
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE AUTHORITY’S CONSULTING ENGINEER TO EXECUTE A
TREATMENT WORKS APPROVAL PERMIT APPLICATION ON BEHALF OF THE
AUTHORITY IN CONNECTION WITH CRYSTAL SPRINGS BY-PASS SEWER PLAN**

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a wastewater conveyance system servicing the residents of Hardyston Township (the “System”); and

WHEREAS, Lam Development Group is proposing to construct a sewer main and manholes (the “Work”); and

WHEREAS, the Work requires Lam Development Group to apply for and obtain a Treatment Works Approval (TWA) Permit from the New Jersey Department of Environment Protection (“NJDEP”); and

WHEREAS, the Authority is required to execute TWA Permit Applications for projects that interconnect to its System; and

WHEREAS, the TWA Permit Application for the Work is attached hereto as **Exhibit A** (the “Application”); and

WHEREAS, the Authority desires to authorize the execution of the Application; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. The Authority’s consulting engineer is hereby authorized and directed to execute the Application on behalf of the Authority and take all necessary action to effectuate the submission and advancement of the Application.
2. This Resolution shall take effect immediately.

B. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO R&R PUMP AND CONTROL SYSTEMS IN CONNECTION WITH CERTAIN PUMP REPAIR AND REPLACEMENT WORK

A MOTION was made by Marples and seconded by Roof to adopt the resolution of the Hardyston Township Municipal Utilities Authority authorizing the award of contract to R&R Pump and control systems in connection with certain pump repair and replacement work. In favor, Cicerale, Kula, Marples, Roof & Kaminski.

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SYSTEMS IN CONNECTION WITH CERTAIN PUMP REPAIR AND REPLACEMENT
WORK

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water system and wastewater system servicing the residents of Hardyston Township (the “System”); and

WHEREAS, the Systems include multiple pump stations; and

WHEREAS, the Authority has conducted an audit of its pump stations and has determined that the pumps located in Vandecker Pump Station, the Tannery Pump Station, the Sugar Maple Pump Station, and the Briar Crest Pump Station require either repair or replacement; and

WHEREAS, the Authority sought quotes from the following firms R&R Pump and Control Services of Franklin Lakes, NJ (“R&R”), MGC Unlimited of Springfield, NJ and Precision Electric Motor Works of Clifton NJ; and

WHEREAS, the Authority desires to retain R&R to undertake the repair and replacement work identified in the Purchase Order attached hereto as **Exhibit A** (the “Work”); and

WHEREAS, the total amount of the Work is below the bid threshold established pursuant to N.J.A.C. 40A:11-3(a) and (c) and therefore does not require formal public bidding; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That prior to executing the purchase order attached hereto as **Exhibit A**, the Administrator is directed to obtain from R&R Pump and Control Services (i) a Business Entity Disclosure Form; (ii) a C271 Political Contribution Disclosure Form; and (iii) a Business Registration Certificate.
2. That the Administrator be and is hereby authorized and directed to execute the purchase order attached hereto as **Exhibit A** authorizing R&R Pump and Control Services to perform the work.
3. That the final amount of the purchase order shall not exceed \$25,000.
4. This Resolution shall take effect immediately.

PAYMENT OF BILLS:

A MOTION was made by Kaminski and seconded by Roof to pay the bills, as per the bill lists of October 1, 2018 and November 5, 2018. In favor: Cicerale, Kula, Marples, Roof and Kaminski.

CORRESPONDENCE:

A MOTION was made by Kula and seconded by Marples to accept the correspondence list of November 5, 2018. In favor: Cicerale, Kula, Marples, Roof and Kaminski.

OFFICERS' REPORTS

Nothing to report

PROFESSIONALS' REPORTS

Administrator – no updates

Operator – not present

Billing Clerk – not present

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – Mike provided an update on the status of the NJDEP Lead and Copper Plan. He stated that they had received comments and revisions from the DEP reviewer and he had reviewed them with MUA operator and submitted the revised plan to the NJDEP on November 2, 2018 and he is currently awaiting approval from the DEP.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Patty Egan
Recording Secretary