

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
SEPTEMBER 10, 2018**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, September 10, 2018 at 7:00 p.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Kaminski, and Ms. Van Allen. Also present were Marianne Smith, Carrine Kaufer, Bob Schultz, Mike Vreeland and Ryan Scerbo.

After a salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

MINUTES: A MOTION was made by Kula, seconded by Maples to approve the minutes of the August 6, 2018 meeting. In favor, Cicerale, Kula, and Marples. Abstain, Kaminski & Van Allen.

OLD BUSINESS:

Indian Field -

Phase II As-Built Plans- Mike stated nothing new to report

Phase III Conveyance – Mike stated nothing new to report

Bonds – Mike stated nothing new to report

Crystal Springs -

Shotmeyer Tract/ Bypass - Nothing new to report.

Water Tank – Nothing new to report.

Irrigation – Mike Vreeland stated nothing new to report.

Ridgefield Commons Emergency Interconnection – Nothing new to report.

Operational Considerations / Metering / Strategic Planning – Nothing new to report.

NEW BUSINESS:

- A. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ADOPTING THE ANNUAL BUDGET AND CAPITAL BUDGET FOR THE FISCAL YEAR BEGINNING SEPTEMBER 1, 2018 AND ENDING AUGUST 31, 2019**

A motion was made by Marples, seconded by Kaminski to adopt the Resolution of the Hardyston Township Municipal Utilities Authority Adopting the Annual Budget and Capital Budget for the Fiscal Year Beginning September 1, 2018 and Ending August 31, 2019. In favor Cicerale, Kula, Marples and Kaminski. Abstain, Van Allen.

**2018 ADOPTED BUDGET RESOLUTION
HARDYSTON TOWNSHIP MUNICIPAL
UTILITIES
AUTHORITY**

FISCAL YEAR: FROM: SEP. 1, 2018 TO: AUG. 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Hardyston Township Municipal Utilities Authority for the fiscal year beginning September 1, 2018 and ending, August 31, 2019 has been presented for adoption before the governing body of the Hardyston Township Municipal Utilities Authority at its open public meeting of September 10, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,456,280, Total Appropriations, including any Accumulated Deficit, if any, of \$1,456,280 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,000,000 and Total Other Sources: Designated for Renewal and Replacement planned to be utilized of \$600,000, and debt authorization of \$1,400,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Hardyston Township Municipal Utilities Authority, at an open public meeting held on September 10, 2018 that the Annual Budget and Capital Budget/Program of the Hardyston Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2018 and, ending, August 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

B. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING TO BE A MEMBER OF THE STATEWIDE INSURANCE FUND FOR A PERIOD OF THREE YEARS, EFFECTIVE FROM JANUARY 1, 2019 TERMINATING ON JANUARY 1, 2022.

A MOTION was made Kula and seconded by Kaminski to adopt the resolution of the Hardyston Township Municipal Utilities Authorities authorizing to be a member of the Statewide Insurance fund for a period of three years, effective from January 1, 2019 terminating on January 1, 2022. In favor, Cicerale, Kula, Marples and Kaminski.

STATEWIDE INSURANCE FUND

RESOLUTION TO JOIN (RENEW) THE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, The Hardyston Township Municipal Utilities Authority ("LOCAL UNIT") has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2019** terminating on **January 1, 2022** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s):

- Workers' Compensation & Employer's Liability
- Comprehensive General Liability
- Automobile Liability and Physical Damage
- Public Officials and Employment Practices Liability
- Pollution Liability
- Property
- Inland Marine Boiler and Machinery
- Crime-Faithful Performance and Fidelity
- Cyber Liability
- Non Owned Aircraft

BE IT FURTHER RESOLVED that Marianne Smith is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and Carrine Kaufer is hereby appointed as the LOCAL UNIT's Alternate Fund Commissioner.

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Name of Member Entity:

Hardyston Township Municipal Utilities Authority

ATTEST:

By: _____

Frank Cicerale

Chairman

Secretary

C. A RESOLUTION OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPROVING AND ADOPTING AN OFFICIAL SEAL OF THE HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, HARDYSTON TOWNSHIP, SUSSEX COUNTY, NEW JERSEY

A MOTION was made by Kula and seconded by Kaminski to adopt the resolution of the Hardyston Township Municipal Utilities Authority approving and adopting an official Seal of the Hardyston Township Municipal Utilities Authority, Hardyston Township, Sussex County, New Jersey. In favor, Cicerale, Kula, Marples, Kaminski and Van Allen.

HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**A RESOLUTION OF THE
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APPROVING AND ADOPTING AN OFFICIAL SEAL OF THE HARDYSTON
TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, HARDYSTON TOWNSHIP,
SUSSEX COUNTY NEW JERSEY**

WHEREAS, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a water system servicing the residents of Hardyston Township (the “System”); and

WHEREAS, from time to time it is necessary for the Authority to utilize an official seal of the Authority on certain official documents;

WHEREAS, pursuant to the power and authority to do so, granted by the Authority’s authorizing legislation the Authority has the power and authority to adopt an official seal of the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That seal attached hereto as **Exhibit A** is hereby approved and adopted as the official seal of the Authority.
2. That the Administrator be and is hereby authorized and directed to utilize, when appropriate, the official seal of the Authority.
3. That all other forms of corporate or official seals of the Authority utilized prior to the date of this Resolution shall be and the same are abandoned and nullified for use.

4. That the official seal shall reside in the possession of the Administrator.

5. This Resolution shall take effect immediately.

PAYMENT OF BILLS:

A MOTION was made by Marples and seconded by Kula to pay the bills, as per the bill list of September 10, 2018. In favor: Cicerale, Kula, Marples, Kaminski and Van Allen.

CORRESPONDENCE:

A MOTION was made by Kula and seconded by Cicerale to accept the correspondence list of September 10, 2018. In favor: Cicerale, Kula, Marples, Kaminski and Van Allen.

OFFICERS' REPORTS

Nothing to report

PROFESSIONALS' REPORTS

Administrator – no updates

Operator – not present

Billing Clerk – not present

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – nothing further

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Patty Egan
Recording Secretary

