

# **HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

---

149 Wheatsworth Road, Hardyston, New Jersey 07419

## **AGENDA February 5, 2018 7:00 PM**

1. Call to Order
2. Salute to Flag
3. Compliance with Open Public Meetings Act
4. Roll Call: Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Roof, Mr. Kaminski, Mr. O'Grady & Ms. Van Allen
5. Approval of Minutes for the December 4, 2017 meeting
6. Reorganization
  - a. Election of Chairman
  - b. Election of Vice Chairman
  - c. Election of Secretary
  - d. Election of Treasurer
  - e. Election of Administrator
  - f. Appointment of Recording Secretary
  - g. Appointment of CFO
  - h. Appointment of official newspapers (New Jersey Herald and New Jersey Sunday Herald) for publication notices
  - i. Appointment of official depositories (Sussex Bank, New Jersey Cash Management Fund)
  - j. Appointment of professionals: Attorney, Engineer and Accountant
  - k. Appointment to Join (renew) membership to the Statewide Insurance Fund.
  - l. Appointment of Risk Management Consultant
  - m. Adoption of meeting dates (1<sup>st</sup> Monday of each month with the exception of September 10<sup>th</sup> 2018). Meeting time 7:00 p.m.
  - n. Motion to direct Recording Secretary to advertise public contract awards and Meeting dates.
7. Old Business:
  - a. Indian Field -
    1. Phase II As-Built Plans
    2. Phase III Conveyance
    3. Bonds

- b. Crystal Springs –
  - 1. Shotmeyer Tract/Bypass
  - 2. Water Tank
  - 3. Assisted Living Facility
  - 4. Irrigation
- c. YMCA
- d. Ridgefield Commons Emergency Interconnection
- e. North Church Technical Center
- f. Operational Considerations / Metering / Strategic Planning
  - 1. Conversion to a Meter Based Billing System
  - 2. Capital Improvements / Updated Renewal and Replacement Study
  - 3. Preventative and Routine Maintenance / Repair of Improperly Constructed System Components
  - 4. Rate Development and Management
  - 5. New Legislation – New Jersey Water Quality Accountability Act
  - 6. EIT Financing
- 8. New Business
  - a. 2016-2017 Audit Presentation
  - b. Asset Management Plan Proposal
  - c. Emergency Generator Preventative Maintenance & On-call Service Contract
  - d. Shared Service Agreements w/ Township for Administration/Billing & Operations
- 9. Payment of bills -  

Bill Lists of January 8, 2018 and February 5, 2018
- 10. Correspondence –  

Correspondence of February 5, 2018
- 11. Officer's Reports
- 12. Professional's Reports
  - a. Administrator
  - b. Operator
  - c. Billing Clerk
  - d. CFO
  - e. Accountant
  - f. Attorney
  - g. Engineer
- 13. Open Public Portion
- 14. Adjournment

