

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
September 19, 2017**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Tuesday, September 19, 2017 at 11:00 a.m., at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale and Mr. Marples. Members present via teleconference were Mr. Kula, Mr. Roof and Mr. Kaminski. Absent; Mr. O'Grady. Also present were Marianne Smith and Carrine Kaufer. Present via telephone conference were Mike Vreeland, Ryan Scerbo, and Paul Cuva.

A salute to the flag was completed. Mr. Cicerale stated compliance with the Open Public Meetings Act.

**MINUTES:** A MOTION was made by Kula, seconded by Kaminski to approve the minutes of the August 7, 2017 meeting. In favor, Cicerale, Kula, Marples, and Kaminski. Abstain, Roof.

**OLD BUSINESS:**

Tabled until the October meeting.

**NEW BUSINESS:**

**Budget –**

A MOTION was made by Marples, and seconded by Kula to adopt the Hardyston Township Municipal Utilities Authority Budget for fiscal year 2018. In favor; Cicerale, Kula, Marples, Roof & Kaminski.

**2017 ADOPTED BUDGET RESOLUTION**

**HARDYSTON TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY**

**FISCAL YEAR: FROM: SEP. 1, 2017 TO: AUG. 31, 2018**

WHEREAS, the Annual Budget and Capital Budget/Program for the Hardyston Township Municipal Utilities Authority for the fiscal year beginning September 1, 2017 and ending, August 31, 2018 has been presented for adoption before the governing body of the Hardyston Township Municipal Utilities Authority at its open public meeting of September 19, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,423,907, Total Appropriations, including any Accumulated Deficit, if any, of \$1,423,907 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,000,000 and Total Renewal and Replacement Reserve planned to be utilized of \$600,000, and debt authorization of \$1,400,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Hardyston Township Municipal Utilities Authority, at an open public meeting held on September 19, 2017 that the Annual Budget and Capital Budget/Program of the Hardyston Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2017 and, ending, August 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

### **Customer Assistance Repair Fund –**

**A MOTION** was made by Kula and seconded by Roof to adopt the Resolution Authorizing the Creation of a Revolving Loan Fund Within the Budget of the Hardyston Municipal Utilities Authority to assist customers who need to make repairs. In Favor, Cicerale, Kula, Marples, Roof & Kaminiski.

## **HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

### **RESOLUTION AUTHORIZING THE CREATION OF A REVOLVING LOAN FUND WITHIN THE BUDGET OF THE HARDYSTON MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Hardyston Township Municipal Utilities Authority (the “Authority”) owns and operates a wastewater conveyance system servicing the residents of Hardyston Township (the “System”); and

**WHEREAS**, in order to effectuate the smooth and efficient operation of the System, Authority desires to create within its budget a fund to known as the Customer Assistance Fund, which will be drawn from the Authority’s Repair and Replacement Fund, and be utilized to assist customers in spreading out over time the cost of certain repairs for which the customer is otherwise responsible for; and

**WHEREAS**, the Authority is simultaneously consider amendments to the Authority’s Rules and Regulation to provide further detail concerning the application of the “Customer Assistance Fund”; and

**WHEREAS**, the Authority shall issue a bid each year to retain the on-call services needed to undertake repairs that will be funded from the Customer Assistance Fund; and

**WHEREAS**, any repairs paid for from the Customer Assistance Fund shall be separately authorized by the Board and administered and overseen the Authority and its professional engineer; and

**WHEREAS**, any customer that desires assistance from the Authority, via the Customer Assistance Fund, shall be required to enter into an agreement with the Authority on terms and conditions established by the Authority after consultation with the Authority’s technical, legal and financial advisors; and

**WHEREAS**, any such agreements shall be individually authorized by the Board pursuant to a separate resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Hardyston Township Municipal Utilities Authority as follows:

1. That the Authority's Administrator is authorized and directed to work with the Authority's auditor to create the Customer Assistance Fund in an amount not to exceed \$200,000 with funds drawn from the Authority's Repair and Replacement Fund.

2. That the Authority's Administrator is authorized and directed to work with the Authority's technical, legal and financial advisors to generate a form of agreement to be entered into by and between the Authority and any customer that requests to utilize the Authority's Customer Assistance Fund.

3. All agreements by and between the Authority and any customer that desires to utilize the Customer Assistance Fund shall be individually authorized by the Board via Resolution.

4. This Resolution shall take effect immediately

**PAYMENT OF BILLS:**

A MOTION was made by Kula and seconded by Roof to pay the bills, for September as per the bill list. In favor: Cicerale, Kula, Marples, Roof and Kaminski.

**CORRESPONDENCE:**

Tabled until the October meeting.

**OFFICER'S REPORTS:**

Tabled until the October meeting.

**PROFESSIONAL'S REPORTS:**

Tabled until the October meeting.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

**Patty Egan**  
Recording Secretary