

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
March 7, 2016**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, March 7, 2016, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Albanese, Mr. Roof, Mr. Kaminski, and Mr. O'Grady. Also present Mike Vreeland, Ryan Scerbo, Paul Cuva, Bob Schultz, and Marianne Smith.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula, seconded by Kaminski, to approve the minutes of the February 1, 2016 meeting. In favor, Cicerale, Kula, Marples, Albanese, Roof, Kaminski, abstain O'Grady.

OLD BUSINESS:

Indian Field:

Phase II As-Built Plans- Mike stated a conversation was held with the surveyor regarding the plans. No update was provided.

Phase III Conveyance – Mike stated we have received a great deal of communication from the representative for Beazer Homes but no progress has been made. Ryan stated escrow funds have been received and draft documents have been provided.

Bonds- Ryan has not heard anything to date. Fred Semrau will be contacted to follow up.

29 Mountain View Court – Bob stated the Indian Field HOA is requesting drawings of the potential of the excavation despite the size are unknown until digging is occurring. Gail stated mail has been returned and all municipal charges are being paid by a lien holder. Further discussion was held.

Crystal Springs:

Ryan stated he received confirmation from Fred Semrau's office regarding the letters of credit, which have been called and the matter is closed.

High Ridge Properties:

Marianne stated the judge had ruled that the sewer charges/transfer charges were not an appropriate municipal lien based on the lack of sewer flow. All taxes must still be paid in order to proceed with the foreclosure. We gave Sussex Borough the opportunity to appeal but they

would have to cover the attorney fees in order to do so. Sussex Borough has decided to appeal of which has been filed.

Mountain Ridge (Ridgefield Commons) Emergency Interconnection –

Mike stated the meeting held with the developers engineer provided all the necessary requirements and the need for an escrow to be posted in order to move forward. No escrow funds have been received to date.

North Church Technical Center:

Mike stated a meeting was held with the property owners and Franklin regarding the possibility of connecting to Franklin's potable water system. Further discussion was held regarding whether or not the HTMUA was interested in the system should it become a potable system. Ryan will request the three options and the relatable cost.

Water Allocation Permit

Mike stated it administratively complete and remains under review with the NJDEP.

New Business

Mr. Marples inquired as to the new coli form requirements if we are prepared for the change. Mike explained the process and how we have prepared for the change.

PAYMENT OF BILLS:

A MOTION was made by Kula and seconded by Marples to pay the bills, as per the bill list with the modification of voucher # 2750 payable to Decotis, Fitzpatrick & Cole LLP until escrow funds are paid by the developer. In favor: Cicerale, Kula, Marples, Albanese, Roof, Kaminski, and O'Grady.

CORRESPONDENCE:

A MOTION was made by Kula and seconded by Albanese to accept the correspondence as presented. In favor: Cicerale, Kula, Marples, Albanese, Roof, Kaminski, and O'Grady.

OFFICER'S REPORTS:

Nothing at this time

METERING:

Gail stated training for both the software and reading equipment was held. A complete walk through and reading was completed in Indian Fields in less than 2 days. There was an issue with 35 accounts trying to obtain a reading. We will be contacting Rio Supply to assist in the solving

the issue. Further discussion was held regarding the possible reading schedule and working toward Crystal Springs.

Gail stated “old” meters we have removed from homes in Indian Fields and are not usable. One option as suggested by Rio Supply is to take to the scrap yard, but hold off until prices increase to get the highest scrap price. Bob will hold the meters in the basement of the municipal building until such time.

AUDIT PRESENTATION:

Paul Cuva reviewed the budgetary 2014 and 2015 comparison report. There were additional user fees of approximately \$20,000 due to an increase in number of customers. The expenditures were slightly more than budget which included increases from SCMUA by \$25,000. Administrative costs were lower by \$5,250 and funding to the renewal and replacement fund amounted to \$256,695. A profit was realized in the amount of \$1,217. If we were to pull out the retained earnings out of our budget, we would be short \$256,000 in our renewal and replacement fund. Eventually, these funds will not be there to utilize. Discussion was held regarding the fixed asset list providing the cost and description.

A MOTION was made by Roof seconded by Kaminski to accept the 2014-15 audit as presented. In favor Cicerale, Kula, Marples, Albanese, Roof, Kaminski, and O’Grady.

AT&T:

Ryan stated AT&T has been overpaying causing an audit on the payments discovering an underpayment. AT&T will be sending an audit to resolve the problem.

BY-PASS METER MAINTENANCE- SCMUA:

Discussion was held at prior metering regarding the calibration and maintenance of the By-Pass meter and piggybacking to the SCMUA contract. Bob will reach out to SCMUA to check to see how SCMUA wants to handle it.

PROFESSIONAL’S REPORTS:

Administrator – nothing further

Operator – the generator is installed and up and running at the Beaver Run Station.

Billing Clerk – Gail stated quarterly charges were mailed on Friday. Within the billing were flyers with a photo of the new caution ring Ron is installing, indicating the fire hydrant use rules. Disconnect notices were mailed to 11 properties. All but one property paid, the remaining property was shut off.

CFO – not present

Accountant – Nothing further

Attorney – Nothing further

Engineer – Nothing further

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal
Recording Secretary