

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
January 4, 2016**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, January 4, 2016, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Albanese, Mr. Kaminski, and Mr. O'Grady. Absent, Mr. Roof. Also present Mike Vreeland, Ryan Scerbo, Bob Schultz, and Marianne Smith

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula, seconded by O'Grady, to approve the minutes of the December 7, 2015 meeting. In favor, Cicerale, Kula, Marples, Kaminski, O'Grady. Abstain; Albanese.

**OLD BUSINESS:**

Indian Field:

**Phase II As-Built Plans**– Mike stated we received information back from Barberi & Assoc, surveyors and engineers, whom designed the original construction plans for the older section and Phase III. They completed 20-30% of the field work but the as built were not completed. We informed them we would give them the status report and request pricing from them in the near future to complete the conveyance.

**Phase III Conveyance** – Mike stated he held a conversation with a consultant for Beazer Homes. He is progressing towards completing projects which involve Legacy Bonds. A meeting date will be set with the consultant and follow up will be discussed at the next meeting.

**Bonds- Ryan** stated no additional information has been made available from the township attorney Fred Semrau. Ryan will follow up.

**Shut off Valve – 29 Mountain View** – Ryan stated at the last meeting discussion was held regarding the rules and regulations and the relationship to this application and the permission from the HOA to access common areas for the purpose of repairs. During that process the lien holder for property taxes paid the outstanding water and sewer charges for 29 Mountain View. The question then arose as to the necessity of continuing the project. Bob stated it ultimately needs to be fixed for the integrity of the overall system. Ryan stated we need to obtain permission from the Association through an agreement, which could be renewed annually. It was agreed that Ryan will compose a standard letter for repairs. Once a repair needs to be done, Bob will provide a repair estimate and a letter will be mailed to the homeowner allowing them 30 days to respond. If the town completes the repairs, the homeowner will be billed.

Crystal Springs:

**Letters of Credit** – Ryan stated the letters of credit were called by Fred Semrau’s firm. One letter of credit remains outstanding with an end of January expiration date. Although many opportunities were given from several sources, it was necessary for the bank to concede.

High Ridge Properties:

Payment Status – Gail stated the account is 30 full and 1 partial quarter behind with interest calculated through December 31, 2015 for a total due of \$ 933,043.02.

Marianne stated nothing has been heard on the status from Fred’s office, follow up will be made.

Mountain Ridge (Ridgefield Commons) Emergency Interconnection –

Mike stated nothing new to report.

North Church Technical Center:

Marianne stated the system owner’s attorney notified the property owners that the water use registration permit from the NJDEP needs to be renewed. The property owners responded stating that they do not own the system. We will keep you updated on the situation and Ryan will be sending a letter to the Hess’s requesting replenishment to the escrow.

Water Allocation Permit

Mike stated the NJ DEP indicated that the permit is administratively complete and they will be reviewing the application.

New Business

Nothing at this time.

**PAYMENT OF BILLS:**

A MOTION was made by Kula and seconded by Kaminski to pay the bills, as per the bill list. In favor: Cicerale, Kula, Marples, Albanese, Kaminski, and O’Grady.

**CORRESPONDENCE:**

A MOTION was made by Kula and seconded by O’Grady to accept the correspondence as presented. In favor: Cicerale, Kula, Marples, Albanese, Kaminski, and O’Grady.

## **OFFICER'S REPORTS:**

Nothing at this time

## **METERING:**

Gail stated the metering software was installed by Rio Supply on the 16<sup>th</sup> with no issues or problems. The software appears to be user friendly. An initial on-site demonstration of the reading equipment and meters was also completed. Rio Supply will return for our first initial walk through reading and training on the software, a date will be determined. Meter repair letters were mailed to the 17 homeowners in Indian Fields.

Mike stated we have already set up appointments for 2 of the 17 locations. Further discussion was held regarding the equipment.

## **FIRE HYDRANT –MARKERS & RULES & REGULATIONS**

Ryan stated draft letters were composed for both the Homeowner's Association and the firm which unlawfully used the fire hydrant in Crystal Springs. Once approval is received, the letters will be mailed out to each of the associations in addition to a copy of the rules and regulations and a picture of the marker. Further discussion was held regarding the policies, permitting, use, and procedures.

Gail stated the fire Hydrant Collars were previously approved with a cost of \$1,800. The updated quote was received for \$1,867. A sample of the collar was presented.

A MOTION was made by Marples seconded by Kula authorizing the increase for the purchase of fire hydrant collars from \$1800 to \$2,000. In favor: Cicerale, Kula, Marples, Albanese, Kaminski, and O'Grady.

## **PROFESSIONAL'S REPORTS:**

Administrator – nothing further

Operator – nothing further

Billing Clerk – Gail stated there are currently 10 accounts which are shut off, with an average bill of \$450. Electronic payments were very successful last year with revenue of \$184,000 with an average of \$15,300 per month.

The actual SCMUA charges for 2015 were received for \$25,946. SCMUA's total charges for 2016 are \$679,975.

CFO – not present

Accountant – not present

Attorney – Ryan stated follow up with AT&T has been ongoing with regards to tax payment reimbursement. A new contact was provided by AT&T, of which our letter was mailed and we are waiting for a response.

Discussion and questions were previously covered regarding the meter maintenance between the HTMUA and SCMUA for the Crystal Springs pump upgrade. The agreements were provided and reviewed; it was never really contemplated in the agreement. But, an e-mail indicated that this is an open issue. Mike explained the history and discussion was held.

Engineer – Nothing further

Gail stated next month re-organization is scheduled.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

A MOTION was made by Kula, seconded by Kaminski to adjourn to executive session for the purpose of discussing litigation matters, no action is expected. Mr. Cicerale recused himself from the meeting. Mr. Kula will resume as Chairman. In favor: Cicerale, Kula, Marples, Albanese, Kaminski, and O’Grady.

A MOTION was made by Marples and seconded by Kaminski to adjourn to regular session. Mr. Cicerale returned to the meeting.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal  
Recording Secretary