

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
December 7, 2015**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, December 7, 2015, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Roof, and Mr. Kaminski. Absent: Mr. Albanese, and Mr. O'Grady. Also present Mike Vreeland, Ryan Scerbo, Bob Schultz, and Marianne Smith

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Marples, seconded by Kula, to approve the minutes of the November 2, 2015 meeting. In favor, Cicerale, Kula, Marples. Abstain; Roof, and Kaminski.

**OLD BUSINESS:**

Indian Field:

**Phase II As-Built Plans**– Mike stated he has reached out to the developer and no response has been received to date. Nothing new to report.

**Phase III Conveyance** – Mike stated a conversation was held with a representative from Beazer Homes. A meeting was requested by Beazer and they indicated how close they were to the conveyance. Mike reminded them of the two plus year gap since anything has been done, including the inspections. Mike suggested a re-inspection of the section, the board agreed.

**Bonds-** Ryan stated he spoke with Fred Semrau and the recall is in process. Nothing new to report.

**Generator Replacement (Beaver Run Road)** - Gail stated the quote from SREC Resources is in the amount of \$20,375 for a Cummins 45k generator. Discussion was held regarding the type and details of the generator and installation.

A MOTION was made by Marples, seconded by Kaminski for a replacement Generator for the Beaver Run Road pump station. The present generator is no longer functioning to its full capacity and the age does not allow for proper maintenance due to the unavailability of parts. A 45kW natural Gas generator is to be installed, and provided by SREC Resources in an amount not to exceed \$21,000. In favor; Cicerale, Kula, Marples. Abstain; Roof, and Kaminski.

**Shut off Valve – 29 Mountain View** – Bob stated, during a shut off procedure for nonpayment it was discovered that the shut off valve is buried and we are unable to reach it. Bob gave further description of the layout and problem. Discussion was held regarding possible issues/solutions and responsibilities of the owner. Bob is going to further check the property and its residents.

Ryan will draft a letter for this situation and further options to be sent to the homeowner and copied to the association.

Crystal Springs:

**Pump Replacement** – A voucher was received from SCMUA for full reimbursement of the project. Payment should be received shortly. Bob stated he will confirm with SCMUA regarding ownership and responsibility going forward.

**Letters of Credit** – Ryan stated we will be calling on several of the Letters of Credit due to the individual expiration and the likelihood that they will not be replaced. The town will be performing these functions.

A MOTION was made by Roof seconded Kaminski for the Hardyston Township Attorney to represent the HTMUA in the process of calling the letters of credit for #200 (High Grove), 201 (Ferndown), & 203 (Cloverdale) in the Crystal Springs development. In favor: Cicerale, Kula, Marples, Roof, and Kaminski.

High Ridge Properties:

Payment Status – Gail stated 29 full and 1 partial quarters behind. The total to be provided at the next meeting.

Ridgefield Commons Emergency Interconnection –

Mike stated nothing received to date.

North Church Technical Center:

Marianne stated no response has been received back from the owners. Gail stated that the escrow is depleted and an e-mail was sent regarding the matter. Ryan will reach out to the owner's attorney regarding escrow replenishment.

Water Allocation Permit

Mike stated the application was signed and it has been submitted to the State.

New Business

Nothing at this time.

**PAYMENT OF BILLS:**

A MOTION was made by Roof and seconded by Kaminski to pay the bills, as per the bill list. In favor: Cicerale, Kula, Marples, Roof, and Kaminski.

### **CORRESPONDENCE:**

A MOTION was made by Marples and seconded by Kula to accept the correspondence as presented. In favor: Cicerale, Kula, Marples, Roof, and Kaminski.

### **OFFICER'S REPORTS:**

Nothing at this time

### **METERING:**

Gail stated the metering equipment and software will be installed on the 16<sup>th</sup>. Personnel from MSI, our IT person, and the metering supplier are all on the schedule for the install. Mike stated the tools have been purchased for use during the meter repairs or replacements. The letters for repair replacement appointments to the effected Indian Field property owners will be mailed after the software and equipment is installed.

### **FIRE HYDRANT:**

Bob stated Ron came across a paver in Crystal Springs utilizing our hydrants without permission. During the May meeting discussion was held regarding placing markers or collars on the hydrants. Ryan read the Rule which is place and discussed the application of this rule. Enforcement of the rule would have to be completed by a code official through a shared service agreement with the township. Ryan will provide a draft form letter for both the violator and the association. Gail and Bob will discuss with Ron custom hydrant collars from the supplier and a markup will be provided at the next meeting. Bob discussed using numbered collars and the benefits of utilizing this type of system. A notification will be mailed with the next quarterly billing to all homeowners regarding this rule and their continued cooperation.

A MOTION was made by Kaminski seconded by Roof authorize the purchase of customized hydrant collars in an amount not to exceed \$1,800.00 for the purpose of preventing unauthorized use of Fire Hydrants within the communities once approval by the commissioner is received for the text on the collars and tags. In favor; Cicerale, Kula, Marples, Roof, and Kaminski.

### **PROFESSIONAL'S REPORTS:**

Administrator – Marianne stated there is a litigation matter which should be discussed in executive session.

Operator – Nothing further.

Billing Clerk – Gail stated 1<sup>st</sup> quarter bills were mailed Friday. Shut off notices were mailed to 16 properties. Six homes were tagged, 5 of the six paid in full on-line and 1 property was attempted for shut off and discussed earlier in the session.

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – nothing further.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

A MOTION was made by Marples, seconded by Kaminski to adjourn to executive session for the purpose of litigation matters. Mr. Cicerale recused himself from the meeting. Mr. Kula will resume as Chairman.

A MOTION was made by Marples and seconded by Kaminski to adjourn to regular session. Mr. Cicerale returned to the meeting.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal  
Recording Secretary