

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
September 14, 2015**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, September 14, 2015, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Albanese, Mr. Roof, and Mr. O'Grady. Absent: Mr. Marples, and Mr. Kaminski. Also present Mike Vreeland, Ryan Scerbo, Paul Cuva, and Marianne Smith

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula, seconded by O'Grady, to approve the minutes of the August 3, 2015 meeting. In favor, Cicerale, Kula, Albanese, Roof, O'Grady.

**OLD BUSINESS:**

Indian Field:

**Phase II As-Built Plans** – nothing new to report

**Phase III Conveyance** – Mike stated an e-mail was sent to Beazer Homes they stated there are personnel changes and they will be getting back to us.

**Irrigation meter replacement** – Mike stated Ron had all the back flow preventers tested and they in good shape. The meters have been ordered.

**Bond** – Ryan has now received all the available files. A report will be completed by next meeting.

Crystal Springs:

**Pump Replacement – Flow Meter** – Mike stated the pump replacement project with SCMUA has been completed. SCMUA additionally requested replacement of the flow meter since there is still money in the budget. Ron and Bob are in the process of receiving quotes and ordering the meter. Once this is complete we will submit the bills to SCMUA for reimbursement.

High Ridge Properties:

Payment Status – Gail stated 28 full and 1 partial quarter behind with interest calculated through August 31st for a total due of \$ 880,860.15.

### Ridgefield Commons Emergency Interconnection –

Nothing new to report. Frank reported that Carrine has placed this as an item requirement on the developer's agreement, as the Developer has come before the board with site changes.

### North Church Technical Center:

Marianne stated she has been in contact with Damien Shamus, attorney for the property owners. He will be getting back to us with a date for a conference call.

### Water Allocation Permit

Mike stated the application process has begun. It is recommended that we obtain an outside contractor as we have done in the past to calculate water loss. Prices will be obtained and follow up will be provided.

### New Business

Marianne stated AT&T has contacted us to re-evaluate our cell tower contract. Ryan and Marianne provided the details of their requests.

A MOTION was made by Kula seconded by Roof for the HTMUA attorney, Ryan Scerbo and the HTMUA administrator to negotiate the AT&T contract based on the concepts discussed and currently held between the HTMUA and AT&T. In favor, Cicerale, Kula, Albanese, Roof, and O'Grady.

### **PAYMENT OF BILLS:**

A MOTION was made by Kula and seconded by O'Grady to pay the bills, as per the bill list. In favor: Cicerale, Kula, Albanese, Roof, and O'Grady.

### **CORRESPONDENCE:**

A MOTION was made by Kula and seconded by O'Grady to accept the correspondence as presented. In favor: Cicerale, Kula, Albanese, Roof, and O'Grady.

### **OFFICER'S REPORTS:**

Nothing at this time

### **METERING:**

Gail stated a meeting was held with Rio Supply and HD supply. HD Supply provided quotes for a system that only coordinates with Sensus meters and provides touch reading capability. HD

Supply provided 3 different variations of quotes; \$7,000 for touchread package, \$13,500 for Walk by Radio package, and \$25,000 for the drive by package. Each package contains the handheld, software, auto gun, software. The difference between the packages is the ability to read remotely, and a laptop. The disadvantage to this offering is the inability to utilize different brands of meters. This limits us the ability to receive the most competitive pricing available.

Rio Supply offered the N\_sight r900 software, which is compatible with Neptune meters and any other meter manufacturer. The price of \$12,350 includes the software, training, 1 year software support, Trimble ranger or nomad handheld data collector and a pocket proreader. It allows you to upgrade to radio read as needed or as budget allows. The software support includes all upgrades with a 3 year term available. This will provide a \$367 a year savings. Compared to the Iron support costs, it will be a costs savings of \$1500 or more.

We obtained references from Roxbury Water Company, and Wayne Township. Both of which highly recommended the Neptune system and Rio Supply for service. Our billing software supplier, MSI works with both Neptune and Sensus. Both systems are available from the Morris County Cooperative.

Further discussion was held regarding the history of what we have as compared to what we are looking at now.

A MOTION was made by O'Grady seconded by Roof to authorize the purchase of the Neptune Meter Reading equipment and associated software as detailed as follows; Nsight r900 Software, implementation, training, software, Nmand Handheld Data Collector and Pocket Proofreader for the total cost of \$12,350.00. In favor: Cicerale, Kula, Albanese, Roof, and O'Grady.

### **2016 BUDGET INTRODUCTION:**

Paul Cuva stated the DLGS has verbally approved the budget; we are able to adopt the budget this evening. We were required to send out a corrective action plan with regard to the fixed assets.

WHEREAS, the Annual Budget and Capital Budget for the Hardyston Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2015 and ending, August 31, 2016 has been presented before the governing body of the Hardyston Township Municipal Utilities Authority at its open public meeting of August 3, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,352,594 , Total Appropriations, including any Accumulated Deficit if any, of \$1,573,868 and Total Unrestricted Net Position utilized of \$221,274; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$165,000 and Total Net Position from Designated Renewal and Replacement of \$150,000 and Designated Equipment Reserve of \$15,000 planned to be utilized as finding thereof, of \$165,000.

The meeting was open to the public for comment.

As there was no public present, the meeting was closed to the public.

A MOTION was made by Roof seconded by Kula to adopt the 2015 Budget as presented. In favor: Cicerale, Kula, Albanese, Roof, and O'Grady.

**PROFESSIONAL'S REPORTS:**

Administrator – Marianne stated there was a letter from Boiling Springs regarding the letter of credit and bonding renewal for the Crystal Springs Pembridge Section. Fred Semrau sent correspondence to Crystal Springs stating if evidence is not received for bond renewal by September 19<sup>th</sup> there will be recommendation to the council on the 23<sup>rd</sup> to call the bond. There have been items that have not been completed. Time is of the essence and we need to put them on notice.

Operator – not present

Billing Clerk – Gail stated 9 accounts were sent shut off notices, 5 of which paid, and 4 were shut off. Those homes were not only vacant, but they are also listed on the tax sale which will be published this week. Fourteen homes are currently shut off.

We are in the process of closing out our fiscal year and will be ready for audit shortly thereafter.

CFO – not present

Accountant – nothing further

Attorney – nothing further

Engineer – nothing further

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal  
Recording Secretary