

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
July 6, 2015**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, July 6, 2015, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, and Mr. Marples (via telephone), Mr. Roof, Mr. Kaminski and Mr. O'Grady. Absent: Mr. Albanese, Mr. Kaminski, and Mr. O'Grady. Also present Mike Vreeland, Ryan Scerbo, Marianne Smith, and Bob Schultz.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula, seconded by Roof, to approve the minutes of the June 1, 2015. In favor, Cicerale, Kula, Marples, and Roof.

**OLD BUSINESS:**

Indian Field:

Mr. Cicerale recused himself from the Indian Fields Portion of the meeting; Stan Kula will preside over the meeting during this portion.

**Phase II As-Built Plans** – Mike stated a meeting was held with Ryan to discuss and review the As Built Plans and subdivision plans. Ryan stated he received all the bonds that are possibly available at the municipal building. Mike is continuing his search. The next step will be the approach between the town and the HTMUA in regards to what is outstanding and the funds available with the bonds.

**Phase III Conveyance** – Mike stated nothing new at this time.

**Irrigation meter replacement** – Ryan stated the Temporary Access Agreement has been fully executed by the Indian Fields Homeowners association

A MOTION was made by Roof, seconded by Marples authorizing the Vice Chairman to sign the aforementioned temporary access agreement. The agreement allows the HTMUA access to the irrigation meters to perform improvements to ensure the safety and efficiency of the HTMUA staff as detailed further in the agreement. In favor: Kula, Marples, and Roof.

**Bond** – Discussed earlier with the As Built Plans

**Automatic Transfer Switch Repair – Pump station** – Bob stated the automatic transfer switch needed to be replaced for the Beaver Run Station. The original quote was for \$10,000 but the actual bill was \$16,000. The actual transfer switch no longer manufactured. The vendor found the transfer switch but it was necessary for the manufacturer of the generator, Onan, to come to

the job site to perform the actual wiring. The override is due to the additional hours and the manufacturer's labor to complete the replacement.

A MOTION was made by Roof seconded by Marples to approve the override in cost for \$6,001.83 to necessitate the replacement/repairs of the transfer switch for the Beaver Run Pump Station Generator located in the Indian Field development. In favor: Kula, Marples, and Roof.

Mr. Cicerale returned to the meeting.

Crystal Springs:

**By Pass Upgrade/SCMUA** – Bob stated everything is completed and tested for the project as agreed upon with SCMUA. SCMUA had contacted us earlier to upgrade the sewer meter.

**Hamburg By-Pass** – Marianne stated it can be taken off the agenda as Hamburg is not interested in the arrangement.

**Escrow – Water & Sewer** – Gail stated the escrow for the water is -\$951.50 and the sewer -\$2,055.03. Requests for replenishment have gone unfulfilled since February for sewer, and April for water. E-mails to Dale Pierson have indicated she is working on it. Marianne requested that all work is to be ceased by the attorney and engineer until such time that the escrow accounts are replenished. Marianne recommended if payment is not received in July we should increase the required replenishment amount to \$10,000 each at the August meeting.

High Ridge Properties:

Payment Status – Gail stated 27 full and 1 partial quarter behind with interest calculated through June 30<sup>th</sup> for a total due of \$ 845,903.94.

Ridgefield Commons Emergency Interconnection –

Nothing at this time.

North Church Technical Center:

Marianne stated nothing has been heard from the property owners. A follow up will be made to the property owner's attorney to get a status. Franklin Borough will be contacted with the possibility of tying into the Franklin water system for fire protection.

Water Allocation Permit

Nothing new to report at this time.

## New Business

Marianne stated the energy aggregation, third party energy contract with the township has been extended from August to October and the HTMUA has been able to join into the contract.

A MOTION was made by Kula seconded by Roof to approve the agreement between the HTMUA and Nextera Energy Services of New Jersey for electric generation. In favor, Cicerale, Kula, Marples, and Roof.

Marianne presented the renewal of the Shared Service agreements with the HTMUA and township for the services of Utility Billing/Secretarial, Water Sewer Operator, and Administrator reflects a slight increase due to benefits and normal increases.

A MOTION was made by Kula, seconded by Roof to accept the renewal contract for shared services from Hardyston Township to the HTMUA for Utility Billing Specialist/Secretarial, Water Sewer Operator, and Administrator. In favor, Cicerale, Kula, Marples, and Roof.

## **PAYMENT OF BILLS:**

A MOTION was made by Kula and seconded by Marples to pay the bills, as per the bill list. In favor: Cicerale, Kula, Marples, and Roof.

## **CORRESPONDENCE:**

No correspondence.

## **OFFICER'S REPORTS:**

Nothing at this time

## **METERING:**

Mike stated 17 of the 360 meters in Indian Fields incurred problems\_obtaining an initial reading. Issues could be the meter itself or wiring to the module. Gail stated the software had been scheduled for installation two weeks ago. All the billing files were sent to Itron and at the last minute Itron informed us the software would only allow give us the ability of manual reading. This is counterproductive. After must discussion, Gail will contact Water Works, MSI, and Franklin. Mike will work with the township building department on availability of ID cards and finalize letters to be distributed to the homeowners with non functioning meters.

## **RESOLUTION – Late Budget Filing**

Tabled to Special meeting – July 9, 2015

**ELECTRIC POWER SAVINGS:**

Gail stated JCP&L issued a \$10,000 credit to one of our JCP&L accounts due to the malfunctioning of the demand meter. A request was made to JCP&L to verify accuracy of all accounts.

The power savings contract was discussed earlier in the meeting.

**BANKRUPTCY FILING:**

Gail stated a bankruptcy filing was received from the District of Maryland Bankruptcy Court for the resident previously located at 4 Bramble Court.

Ryan reviewed our current bankruptcy procedures and concurs with procedures now in place. Ryan will review with Gail correspondence to the party in bankruptcy.

**PROFESSIONAL'S REPORTS:**

Administrator – Nothing further

Operator – Bob stated one of our pumping stations has only one circuit running everything and we need to install a step down transformer. We don't want to lose the whole panel because it is on one circuit. It will cost \$1650.

As of January 1, 2016 our Alarm system provider is no longer going to be able to provide the current communication from our pumping stations due to the discontinuation of current technology. We received a quote for \$3,600 for the upgrade. We recommend this to maintain alarm system communication.

Billing Clerk – nothing further

CFO – not present

Accountant – not present

Attorney – nothing further

Engineer – nothing further

A special meeting date of July 9, 2015 at 10:00 a.m. was established for the purpose of resolutions for late budget filing and upgrade to Radio Communication. A special notice will be submitted to the paper.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal  
Recording Secretary