

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
June 1, 2015**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, June 1, 2015, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale (arrived 7:15 pm), Mr. Kula, Mr. Marples, Mr. Roof, Mr. Kaminski, and Mr. O'Grady. Absent: Mr. Albanese. Also present Mike Vreeland, Ryan Scerbo, and Marianne Smith.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by O'Grady seconded by Kaminski, to approve the minutes of the May 4, 2015. In favor, Kula, O'Grady, Abstain, Marples, Roof, Kaminski.

OLD BUSINESS:

Indian Field:

Phase II As-Built Plans – Ryan obtained copies of the bonds from the Hardyston Town Clerk. Once reviewed he will consult with Fred Semrau since the bonds are in the Township's name. Cash on hand is zero. Escrow funds available relate to the corrosion control in the amount of \$8,000. There may be funds from the bonds themselves which can be utilized.

Phase III Conveyance – Mike stated nothing new to report. He will track down the Beazer Homes contact and get the process moving again.

Irrigation meter replacement – Mike stated Ryan put together a draft easement and sent it out to the Association. We will not move forward until this agreement has been received back and agreed to. Marianne stated a meeting was held with the Association and the Township and nothing was mentioned. Further discussion was held regarding the process of the agreement, and equipment.

Crystal Springs:

By Pass Upgrade/SCMUA – Mike stated he has not heard anything from Ron or Bob.

Hamburg By-Pass – Marianne stated we have received word that Hamburg will not agree to the use of a By-Pass with us.

High Ridge Properties:

Payment Status – Gail stated they are 9 full and 1 partial quarter behind, with interest calculated through May 31st for a total of \$838,119.57.

Ridgefield Commons Emergency Interconnection –

Mike stated nothing new to report.

North Church Technical Center:

Marianne stated there is nothing new to report.

Water Allocation Permit

Mike stated our existing water allocation permit will expire in December. The State requires that applications be submitted 3 months prior. He does not foresee any problems.

New Business

Nothing at this time.

PAYMENT OF BILLS:

A MOTION was made by Kula and seconded by Marples to pay the bills, as per the bill list. In favor: Cicerale, Kula, Marples, Roof, Kaminski, and O'Grady.

CORRESPONDENCE:

No correspondence.

OFFICER'S REPORTS:

Nothing at this time

METERING:

Mike stated a spreadsheet was sent over to our billing software vendor (MSI) with all the meter identifiers and walking and route information. MSI updated the customer records. Gail stated communication with Itron (software) was disconnected due to a representative closing our service request. Connection was again made and an e-mail was received with the link to download the software for the Itron handhelds. This will allow the transfer of data between the Hand Helds and the billing software. A couple of issues need to be worked out with IT, but hopefully within the next two weeks the software will be installed. Mike stated we will be doing an initial walk through to determine which meters may have issues and to get first reads. We have a history of readings on spreadsheets. Further discussion was held regarding readings, rates, equipment issues, and setting up meetings. Marianne suggested setting up a meeting with the accountant to brainstorm to get an idea of what needs to be done to set up a rate schedule.

Rules & Regulations Update – Irrigation System

Tabled until further notice

Generator Proposals

Marianne stated the Sugar Maple location generator is not functional. Ron had our Generator service vendor perform an inspection and it was found that the generator could not be fixed due to its age. There is no other source of backup power for this pump station should power not be available. Ron moved forward after discussion with Sam and Marianne and received quotes for a replacement. Further discussion was held regarding the importance and functions of the sewer pump and generator.

A MOTION was made by Marples seconded by O'Grady to approve the emergency purchase of a 22kW natural gas generator for the Sugar Maple pump station located in the Crystal Springs development. Funds are to be utilized from the renewal and replacement fund not to exceed \$20,000. In favor, Cicerale, Kula, Marples, Roof, Kaminski, and O'Grady.

PROFESSIONAL'S REPORTS:

Administrator – Nothing further

Operator – not present

Billing Clerk – Gail stated 14 accounts were notified of pending shut offs due to non-payment. 11 accounts paid, 3 were tagged and shut off on May 20th. All homes were vacant. Quarterly billing will be mailed out Friday.

CFO – not present

Accountant – not present

Attorney – Ryan stated information was received back on the New Jersey Sustainable Energy joint meeting (NJ SEMS). The estimated savings would be 19% off our current electric bill. All the necessary resolutions and agreements were received, but need to be reviewed prior to approval. Further discussion was held regarding the process and as it relates to the budget.

A MOTION was made by Marples, seconded by Kaminski to approve the contract and membership with NJ SEMS an electricity provider, pending attorney review. In favor; Cicerale, Kula, Marples, Roof, Kaminski, and O'Grady.

Engineer – Mike stated the Consumer Confidence Reports will be mailed out with the quarterly billing to customers as a notification as to their availability on-line or a paper copy will be provided if requested.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal
Recording Secretary