

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
May 4, 2015**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, May 4, 2015, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Albanese, and Mr. O'Grady. Absent: Mr. Marples, Mr. Roof, and Mr. Kaminski. Also present Mike Vreeland, Ryan Scerbo, Marianne Smith, and Bob Schultz.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula seconded by Albanese, to approve the minutes of the March 2, 2015 (Re-organization, Regular Meeting). In favor, Cicerale, Kula, Albanese, and O'Grady.

A MOTION was made by Kula seconded by O'Grady, to approve the minutes of the March 2, 2015 (Special Meeting). In favor, Cicerale, Kula, Albanese, and O'Grady.

A MOTION was made by Kula seconded by Albanese, to approve the minutes of the March 2, 2015 (Executive Session). In favor, Cicerale, Kula, Albanese, and O'Grady.

A MOTION was made by Kula seconded by Albanese, to approve the minutes of the April 6, 2015 meeting. In favor, Cicerale, Kula, Albanese, and O'Grady.

OLD BUSINESS:

Indian Field:

Phase II As-Built Plans – Mike stated nothing new. Discussion was held regarding what our recourse may be to complete this project for both Phases including calling the bonds.

Phase III Conveyance – Mike stated nothing new.

Irrigation meter replacement – Mike stated a memo was prepared detailing the sections, installation, costs, type of meters, back flow preventers, and policy recommendations. Discussion was held as to the details of the memo. Mike recommended a memo be sent to the Association explaining the responsibilities, access, improvements to be made, right to access, etc. Ryan will prepare the memo.

Crystal Springs:

By Pass Upgrade/SCMUA – Bob stated the mark outs were called and we should be beginning the trenching next week. We have electrical estimates. We should have the bulk of it in next week assuming there are no problems with the trench. Hopefully by next meeting we should be

able to report the completion. Mike stated once this is done, reimbursement will come from SCMUA. If there are any funds left over SCMUA was going to replace the flow meter at the pump station and take ownership and maintenance of the flow meter.

Hamburg By-Pass – Marianne stated there has been no success with Hamburg. Discussion was held regarding possible contact with various personnel.

Pool closing requirements – Bob stated an on-site meeting was held with Crystal Springs demonstrating what needed to be done with the discharge to the storm drain. Crystal Springs made the necessary changes and the discharge of pool water is no longer an issue.

High Ridge Properties:

Payment Status – Gail stated 26 full and one partial quarter with interest calculated through March 31st for a total amount due of \$ 830,277.78.

Marianne discussed the foreclosure progress.

Ridgefield Commons Emergency Interconnection –

Marianne stated no progress. A meeting was held with the developer and the town with his new investors.

North Church Technical Center:

Marianne stated the homeowners have mobilized and have been in contact with the developer's attorney. In the interim the property owners are paying the carrying costs. They are internally trying to work towards a solution. Mike stated he spoke with the water and sewer operator in Franklin about the possibility of connecting to the Franklin water system instead of the other options for the fire suppression.

New Business

Nothing at this time.

PAYMENT OF BILLS:

A MOTION was made by Kula and seconded by Albanese to pay the bills, as per the bill list. In favor: Cicerale, Kula, Albanese, O'Grady.

CORRESPONDENCE:

A MOTION was made by Kula seconded by O'Grady to accept the correspondence as presented. In favor: Cicerale, Kula, Albanese, O'Grady.

OFFICER'S REPORTS:

Nothing at this time

METERING:

Gail stated contact was made with Itron regarding obtaining the software and training with the software. Itron seemed to indicate that there would be no issues. Mike will provide the spreadsheets for the walking routes and meter numbers to be forwarded to MSI.

PROFESSIONAL'S REPORTS:

Administrator – Marianne stated nothing further, but indicated a plaque for Mark Hontz would be in order for his many years of service to the HTMUA.

Operator – Bob discussed the capital and R&R. The generators which we presently have are causing issue. The generators are outdated and parts are not available including the electrical system. We have many three phase problems. The Beaver Run Station transfer switch was previously replaced.

An additional project is collars for the hydrants. This will prevent use from unauthorized maintenance personnel. It will also mark the hydrant as it relates to the system. We will be doing more preventative maintenance. This past years winter has caused several road issues with the manholes. Flushing will also be done on a more consistent basis and we will gather data which will allow us to see if there are any problems with the system.

Bob stated we are having great difficulty trying to receive quotes from vendors. Many do not call back or show up. The pool of vendors is very thin making it difficult to get quotes.

Billing Clerk – Gail stated disconnect notices were sent out to 14 accounts. We will be tagging and disconnecting accounts the week of the 18th if no progress towards payments is made.

CFO – not present

Accountant – not present

Attorney – Ryan stated that he will hopefully have cost saving analysis of our energy usage by next meeting.

Engineer – Nothing further.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

As there were no members of the public present, the meeting was closed to the public.

There being no further business, A MOTION was made by Kula to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal
Recording Secretary