

**MINUTES  
HARDYSTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
June 2, 2014**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, June 2, 2014, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, Mr. Marples, Mr. Roof, Mr. Kaminski, and Mr. O'Grady. Absent, Mr. Albanese. Also present were Mike Vreeland, and Marianne Smith. Absent, Mark Hontz.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula seconded by Marples, to approve the minutes of the May 5, 2014 meeting. In favor; Cicerale, Kula, Marples, Roof, Kaminski, O'Grady.

**OLD BUSINESS:**

Indian Field:

**Phase II As-Built Plans** – Mike stated nothing new at this time.

**Phase III Conveyance** – Mike stated there was one minor issue with a sink hole in the homeowner's driveway. Beazer Homes has since repaired the sink hole. No other movement on the conveyance.

**Water spheroid** – Mike stated e-mails were sent back and forth. No date has been set. Further discussion was held.

Crystal Springs:

**By Pass Upgrade/SCMUA** – Mike stated he spoke with Tom Varro of SCMUA; everything seems to be in order. It will be placed on the Agenda for the next SCMUA meeting for formal approval.

**Hamburg By-Pass** – Marianne stated she has been aggressively attempting to get a date for a meeting.

High Ridge Properties:

**Payment Status** – Gail stated there are 23 full and 1 partial quarter behind with interest calculated through May 31, 2014 for a total due of \$ 674,917.40.

Marianne stated we are at the six month mark and the town will begin the foreclosure process. Further discussion was held.

Ridgefield Commons Emergency Interconnection –

Mike stated nothing new at this time. The Bond Company and the developer are still working out the agreement to release the funds.

North Church Technical Center:

Marianne stated there is a meeting scheduled for the 17<sup>th</sup> with all the affected property owners, now that we have more information to bring the system up to NFPA standards. The cost to upgrade the system will be more than originally thought. Mike stated a conversation was held with Mr. Hess to update him on the progress.

New Business

Nothing at this time.

**PAYMENT OF BILLS:**

A MOTION was made by Kula and seconded by Marples to pay the bills as per the bill list. In favor: Cicerale, Kula, Marples, Roof, Kaminski, and O’Grady.

**CORRESPONDENCE:**

A MOTION was made by Kula seconded by Roof to accept the correspondence as presented. In favor: Cicerale, Kula, Marples, Roof, Kaminski, and O’Grady.

**OFFICER’S REPORTS:**

Nothing at this time.

**RULES AND REGULATIONS – SECTION 2.13; 2.15**

A MOTION was made by Marples seconded by Kula to accept the revision to the Rules and Regulations of the Hardyston Township Municipal Utility Authority to reflect the fees as stated and presented at the meeting of May 5, 2014. The revision to the Rules and Regulations are as follows:

**2.13 Termination / Restoration of Water Service Fee.** Whenever it becomes necessary to turn on or to turn off water service to a customer for unpaid water and/or sewer rates or for any other reason (other than the HTMUA turning off water for its own purposes), the HTMUA shall collect a fee for said termination / restoration according to the following schedule:

- A. Flat Rate during Regular Business Hours (Monday through Friday 7 a.m. to 3 p.m.): FIFTY DOLLARS (\$50.00);
- B. Flat Rate during After-Hours and Weekends: SEVENTY-FIVE DOLLARS (\$75.00);

- C. Flat Rate during Holidays (Days when Hardyston Township municipal offices are closed): ONE HUNDRED AND TWENTY-FIVE DOLLARS (\$125.00).

**2.15 Repair Fees - Labor.** The HTMUA shall bill a developer and/or customer for all repairs performed by HTMUA personnel or by HTMUA - designated agents on behalf of a developer or a customer. Labor costs for routine repairs performed by HTMUA personnel or the HTMUA's designated agents on behalf of a developer or a customer shall be charged to said developer or customer as follows:

- A. Flat Rate for Meter Repair Labor: ONE HUNDRED AND TWENTY-FIVE DOLLARS (\$125.00);
- B. Regular Business Hours (Monday through Friday 7 a.m. to 3 p.m.) Hourly Rate per man hour: Standard hourly rate for water / sewer operator by annual salary resolution of Hardyston Township;
- C. After-Hours and Weekends: 1.5 X Regular Business Hours Hourly Rate with minimum charge of FOUR (4) such hours;
- D. Holidays (Days when Hardyston Township municipal offices are closed): 2.5 X Regular Business Hours Hourly Rate with minimum charge of FOUR (4) such hours.

In favor; Cicerale, Kula, Marples, Roof, Kaminski, and O'Grady.

**PROFESSIONAL'S REPORTS:**

Administrator – Nothing at this time.

Operator – Not present

Billing Clerk – Gail stated Crystal Springs paid their escrow (sewer).

Disconnect notices were mailed to 20 residents. 10 homes were tagged for disconnect, 12 paid, 3 were turned off, 3 made payment arrangements, and we are waiting for 2 payments.

Quarterly bills are being mailed this week.

CFO – Not present.

Accountant – Not present.

Attorney – Not present.

Engineer – Mike stated an e-mail was received from the DEP regarding water conservation plans which is required every two years in addition to the inactive well certification. He is compiling the report to forward to the DEP within the thirty (30) day requirement. The inactive well report is being obtained from the prior vendor who handled the report previously at the same cost.

**OPEN PUBLIC PORTION:**

The meeting was opened to the public. No members of the public were present.

The meeting was closed to the public.

There being no further business, A MOTION was made by Albanese to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal  
Recording Secretary