

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
November 4, 2013**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, November 4, 2013, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Cicerale, Mr. Kula, and Mr. Marples, absent Mr. Albanese. Also present were Mark Hontz, Mike Vreeland, Marianne Smith, and Bob Schultz.

After salute to the flag, Mr. Cicerale stated compliance with the Open Public Meetings Act.

Minutes: A MOTION was made by Kula seconded by Marples, to approve the minutes of the October 7, 2013 meeting. In favor; Cicerale, Kula, and Marples.

OLD BUSINESS:

Indian Field:

Phase II As-Built Plans – Nothing new at this time.

Phase III Conveyance – Mike stated we are waiting on the developer and Title Company to submit necessary items.

Well #2 – Nothing new at t his time.

Water spheroid Inspection Report - MBA conducted the one year inspection prior to the expiration of the one year maintenance bond. Overall there were no issues. A couple of minor touch up spots needs to be addressed; a few spots on the outside of the tank and within the ladder area. A report was submitted to the HTMUA and the painting contractor. It should only be a two day procedure. One day to set up all the rigging and one day for the actual touch up painting. Overall, nothing out of the ordinary or of major concern. Further discussion was held regarding the process.

Crystal Springs:

By Pass Upgrade/SCMUA – Mike stated a field visit was done with Ron utilizing pressure gauges. The operating head is below what SCMUA had anticipated. An ABS supplier was contacted and we may need either a 10 or 12 horsepower pump as per the supplier's recommendation. We are still looking over the various options at this time. The pump which was mentioned in the original work plan is no longer manufactured. Higher efficiency models are now being utilized.

Hamburg By-Pass – Mark is recused. Marianne stated that a call was made and no dates have been received yet.

All American Landscaping – Bob stated they did make the repairs but not to our specifications. Bob will be following up with Ron and Mike.

Developer Agreement – Mark stated a draft was circulated to Paul, Marianne and Mike for comments. Paul has made a few comments. When all the comments are received the draft will be forwarded to Crystal Springs.

High Ridge Properties:

Payment Status; Mark stated a bill was received from Sussex Borough which was almost double as compared to the prior bill received in April of 2012. Authorizations to have Gail send a letter to Sussex Borough inquiring on the calculation of the newly presented figures.

Marianne stated she spoke with the property tax lien holder regarding the appraisal. It should be received within the next ten days. The draft agreement has been circulated and is now in the hands of the Sussex Borough attorney, John Ursine. The lien holder remains open to negotiation and appraisal. Worst case scenario, the town may need to take the item off the tax sale scheduled for November 21st and reschedule, if necessary, for the end of the year.

Ridgefield Commons Emergency Interconnection –

Mike stated a post pre-construction meeting was held with the developer (SMS) regarding what needs to be completed. As part of the discussion, the interconnection including the history and where it stands was covered. Mike will be providing them with all the necessary information.

North Church Technical Center:

Mike stated additional information was received from Associated Fire. Based on their recommendations the generator is undersized. Once we received additional information we will keep you informed.

New Business

Nothing at this time.

PAYMENT OF BILLS:

A MOTION was made by Maples and seconded by Kula to pay the bills as per the bill list. In favor: Cicerale, Kula, and Marples.

CORRESPONDENCE:

A MOTION was made by Kula seconded by Marples to approve the correspondence as presented. In favor: Cicerale, Kula, and Marples

OFFICER'S REPORTS:

Nothing at this time.

AT&T CELL TOWER:

Mike stated additional information was received from AT&T regarding the generator placement. Evaluation was made and correspondence was sent indicating a preferable location.

Mark stated the HTMUA recently received an assessment from the tax assessor for the property. The fourteen year old agreement did not address taxation of the property. In the interim the HTMUA is going to be taxed, but with the additional improvements we may want to explore as a condition to their needed improvements the tax be included within the current agreement. Further discussion was held.

PROFESSIONAL'S REPORTS:

Administrator – Nothing further

Operator – Nothing further

Billing Clerk – Gail stated the invoice from MSI, our new billing software was received. It was \$1,100 below the original quote. At the next meeting final figures will be provided.

Gail requested that meeting information be distributed and presented in the future on Tablets, which are currently being used by the council. No objection was made. We will try to target this for next month's meeting.

CFO – Not present

Accountant – Not present

Attorney – Nothing further

Engineer – Mike stated Crystal Springs is still working out the punch list in the Bourne section. In the Craig section a homeowner brought an outside company to TV a foundation issue. This is the same property which had a foundation issue and it may have caused cracking of the sewer lateral. A temporary repair was made.

OPEN PUBLIC PORTION:

The meeting was opened to the public. No members of the public were present.

The meeting was closed to the public.

There being no further business, A MOTION was made by Albanese to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal
Recording Secretary