

**MINUTES
HARDYSTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY
January 7, 2013**

The meeting of the Hardyston Township Municipal Utilities Authority was held on Monday, January 7, 2013, at the Municipal Building located at 149 Wheatsworth Road. Members present were Mr. Verrilli, Mr. Kula, and Mr. Marples. Absent, Mr. Cicerale. Also present were Marianne Smith, Mike Vreeland, Mark Hontz, and Paul Cuva (arrived 7:10 p.m.)

After salute to the flag, Mr. Verrilli stated compliance with the Open Public Meetings Act.

A MOTION was made by Kula seconded by Marples, to approve the minutes of the December 3, 2012 meeting. In favor; Verrilli, Kula, and Marples.

OLD BUSINESS:

Indian Field:

Phase II As-Built Plans – Mike stated nothing new at this time.

Phase III Conveyance – Mike stated the Beazer Homes contractor is scheduled to be on site to continue with repairs on the punch list this week. Once this is complete a walk through will be scheduled. An e-mail was sent to the representative of Beazer Homes with a reminder that once the punch list items are complete the bill of sale, deed of easement, manintenance bonds and title search are needed to complete the conveyance. Mike suggested they contact Mark to initiate the procedure. Mark stated no contact has been made to date.

Crystal Springs:

K. Hovnanian – Mike stated nothing new at this time.

By-Pass Upgrade – Mike questioned if a letter had been sent to SCMUA regarding the upgrading of the By-Pass. Mike will follow up with Mark.

High Ridge Properties:

Payment Status; High Ridge Properties & Beaver Run Shopping Ctr. – Gail stated the High Ridge portion is eighteen full and one partial quarter behind with interest calculated as of December 31st for a total due of \$ 480,072.46.

Beaver Run is paid to date with a credit balance being applied to the current quarter due January 19 for a total of \$3,565.

North Church Technical Center:

Marianne stated bid specs are in the beginning phase. Mike stated a meeting was held with fire and safety specialty engineer early last month from Long Valley and one from Paterson. The proposal from Long Valley was received and we are waiting on the second one. Once both are in hand we will review the proposals and then determine which firm can provide the best services with regard to the technical specifications. Mike stated the goal is to have all the technical specifications completed and ready to be able to go out to bid for the project by late February early March.

YMCA

Nothing new to report

New Business

Nothing at this time.

PAYMENT OF BILLS:

A MOTION was made by Kula and seconded by Marples to pay the bills as per the bill list. In favor: Verrilli, Kula, and Marples.

CORRESPONDENCE:

Mike stated we received letters from the NJDEP regarding capacity. The NJDEP reviews what water is available in our water allocation permit, the historical flow data, and any outstanding permits and perform an evaluation. This has been done for the last couple of years so the entity is abreast of water availability. A report was compiled for both Indian Fields and Crystal Springs. The DEP indicated that Indian Field has an inefficient capacity for any future development. This is because of the peak months during the summer used for irrigation. Crystal Springs has a capacity for a half a million gallons per day, which is a significant amount of water.

A letter was also received from Sussex County regarding adoption of the proposed Sussex County Water Quality Management Plan (WQM). There is a long history with what was in the original plan and what the NJDEP proposed. After a long process all the information and data is correct in relation to Hardyston Township.

Mark stated the letter from Sussex County is requesting a resolution to be adopted by the HTMUA. Mark read the suggested resolution.

A MOTION was made by Kula seconded by Marples to adopt the resolution regarding the consenting to the proposed water quality management (WQM) plan amendment

entitled: Sussex County Water Quality Management Plan. In favor: Verrilli, Kula, and, Marples.

OFFICER'S REPORTS:

Nothing at this time.

2011-12 AUDIT PRESENTATION:

Paul Cuva presented the HTMUA 2012 audit. Referencing the revenues compared to budget year end, overall we realized a \$124,000 increase in revenues and expenditures than originally thought. We did utilize surplus in the amount of \$90,000 less than originally projected. There is \$216,000 appropriated for surplus within the revenues. Under the unrestricted, designated and undesignated funds at the end of 2012, the \$2,081,203 represents the renewal and replacements funds available for replacement or the system infrastructure. The \$967,294 represents undesignated funds, of which we designated some into our budget. There are no comments or recommendations, the records are being kept according to standards. No questions were raised.

Paul stated the SCMUA charges were received and an additional \$41,872 was charged for SCMUA's fiscal year 2012. Due to the very dry weather in 2012, overall sewage flows to the facility decreased 31% as compared to 2011. Our contract is based upon a guarantee flow. Ours is fixed so we are paying a percentage more of the total operating charges. When it rains, we make out well.

Paul stated the Local Finance Board sent out an e-mail requiring all authorities to post required public items on the township's web-site. Mark will review the requirements and items currently not posted on the township's web-site will be added.

PROFESSIONAL'S REPORTS:

Administrator – nothing further.

Operator – not present

Billing Clerk – nothing further

CFO – not present

Accountant – nothing further

Attorney – nothing further

Engineer – Mike stated that for the Indian Field Well #2 the State indicated that we need to either abandon or do something with it. In light of the fact we utilized other sources

during the Tank restoration, we may want to explore the possibility placing it on line. We may want to discuss this at next month's meeting.

OPEN PUBLIC PORTION:

The meeting was opened to the public.

The meeting was closed to the public.

There being no further business, A MOTION was made by Marples to adjourn, meeting adjourned.

Respectfully submitted,

Gail Hensal
Recording Secretary