

LITTELL COMMUNITY CENTER

Application for Rental

Organization: _____

Contact Person: _____

Address: _____

Phone #: _____ Email: _____

Purpose for Use: _____

Space Requested: Gym _____

Community Room _____

Café/Kitchen _____

Date of Event: _____ Times: _____ Amount of Hours: _____

FEES	Gym	Community Room	Café/Kitchen	Multiple Rooms
Hardyston/Franklin/Hamburg Non-Profits *	No-Charge	No-Charge	No-Charge	No-Charge
Non-Residents Non-Profits	\$50 per hour	\$45 per hour	\$25 per hour	\$75 per hour
For Profit Organizations	\$75 per hour	\$65 per hour	\$45 per hour	\$125 per hour

*Groups/organizations must meet guidelines established with the Recreation Department.

A Security/Key Deposit of \$100 is required for all groups and organizations.

Please make check payable to: **Township of Hardyston**

This form is specifically for rentals, do not use if requesting regular use

****Be sure to check facility calendar before requesting time(s)/date(s). Calendar is viewable at www.hardyston.com under Programs/Recreation/Littell Community Center**

Application to include:

_____ Certificate of liability insurance
(Must list "Hardyston Township, Franklin Borough, Hamburg Borough, Dept. of Military Affairs & the State of New Jersey" as additional insured)
_____ Application/Key Deposit Fee
_____ *Copy of 501C-3 Certificate
_____ Rental Fees

Hold Harmless Agreement

For and in consideration of the use of the Littell Community Center, the applicant agrees to save and hold harmless the Littell Community Center, Township of Hardyston, Borough of Franklin, Borough of Hamburg, The Department of Military & Veteran Affairs, the State of New Jersey, its servants, agents, employees or any subdivision thereof, from any and all liability or costs arising out of the use of these Premises or Property by the applicant, the applicant's invitees, or other persons present at the time of the applicant's use of the premises.

The applicant specifically agrees that this indemnification and HOLD HARMLESS AGREEMENT shall include the responsibility to provide legal defense for the aforesaid for any suit arising out of the applicant's use of the premises and that should the applicant's insurance carrier fail or refuse to provide such a defense, the applicant will reimburse any costs incurred for any person or organization acting on its behalf.

We agree to this Hold Harmless Agreement. We have read the Facility Rules and will abide by them.

(signed)

(dated)

Completed applications must be sent to:

Littell Community Center

10-12 Munsonhurst Road, Franklin, New Jersey 07416

Phone: 973-827-9734 Fax: 973-827-9736 Email: littellcenter@hardyston.com

www.hardyston.com

Recreation Department Use Only:

Date Received: _____
Deposit/Fees: \$ _____ Receipt # _____
Key (s) Given: _____ Date: _____
Application: Approved _____ Denied _____