

RESOLUTION
of the
HARDYSTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (“HTMUA”)
regarding
PURCHASE OF MSI SOFTWARE

WHEREAS, at its regularly-scheduled monthly meeting, the HTMUA reviewed a request for purchase of new utility client and billing software based on a quotation from Municipal Software, Inc. (“MSI”) dated April 26, 2013; and

WHEREAS, Ms. Smith, the HTMUA Administrator, and Ms. Hensal, the HTMUA Secretary, explained the following, unique qualities and characteristics of the requested MSI software:

- It is the same software utilized by Hardyston Township;
- It is compatible with all programs utilized by Hardyston Township;
- It would facilitate necessary transfer of information between the HTMUA and Hardyston Township, when authorized, regarding imposition of liens for HTMUA charges;
- The annual maintenance cost would be approximately \$2,000 less than the cost of maintaining the HTMUA’s present billing software;
- The HTMUA’s present billing software requires specialized and individualized knowledge and training to operate, which is currently possessed only by Ms. Hensal, thereby precluding substitute assistance with billing when necessary;
- The software can utilize the existing server;
- The HTMUA accounts payable and the HTMUA budget are already prepared utilizing the MSI software, therefore its use for billing would integrate the entire HTMUA operational system with efficiency; and

WHEREAS, the HTMUA Commissioners noted that the MSI quotation was below the bidding requirement threshold and involves a highly-specialized product with peculiar characteristics for its use in Hardyston that make it unique and not interchangeable with other, similar products in the marketplace; and

WHEREAS, the HTMUA Commissioners discussed the possibility that the actual cost of the MSI software could be lower than the \$12,630 quotation, which is quoted utilizing high-cost-scenario assumptions.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the HTMUA as follows:

1. The purchase of computer software from Municipal Software, Inc. is approved pursuant to the terms of the written quotation (#280) dated April 26, 2013 and attached hereto up to but not exceeding the amount of \$12,630.

Certified as a true copy of the Resolution
adopted by the Hardyston Township
Municipal Utilities Authority at its
regular meeting held on May 6, 2013

Approving: 5
Opposing: 0
Abstaining: 0
Recusing: 0

Gail C. Hensal, Secretary