

MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL REORGANIZATION MEETING HELD ON JANUARY 1, 2005.

The meeting was called to order by Mayor James Armstrong at 12:00 p.m. with the opening statement that the meeting had been duly advertised and met all the requirements of the sunshine Law. Also present were: Deputy Mayor Ross, Councilwoman Hamilton, Councilman Lasinski, Councilman Kievit, Manager Marianne Smith, Attorney Kevin Kelly, Attorney Megan Ward and Clerk Jane Bakalarczyk.

SALUTE THE FLAG:

STATEMENT OF DETERMINATION: Municipal Clerk Jane Bakalarczyk read the statement of determination for Councilman Wayne Ross and Councilman William Lasinski.

OATH OF OFFICE: Municipal Clerk Jane Bakalarczyk issued the Oath of Office to Councilman Wayne Ross and Councilman William Lasinski.

2005 APPOINTMENTS - ALL ONE YEAR TERMS UNLESS SPECIFIED OTHERWISE:

MAYOR - A motion was made by Hamilton to appoint Kenneth Kievit, seconded by Lasinski. All in favor with Kievit abstaining. Motion carried.

DEPUTY MAYOR - A motion was made by Ross to appoint Leslie Hamilton, seconded by Armstrong. All in favor. Motion carried.

ATTORNEY - A motion was made by Ross to appoint Kevin Kelly, seconded by Lasinski. All in favor. Motion carried.

PROSECUTOR - A motion was made by Hamilton to appoint Anthony Den Uyl, seconded by Armstrong. All in favor. Motion carried.

PUBLIC DEFENDER - A motion was made by Hamilton to appoint James Sloan, seconded by Armstrong. All in favor. Motion carried.

AUDITOR - A motion was made by Hamilton to appoint Charles Ferraioli, seconded by Ross. All in favor. Motion carried.

BOND COUNSEL - A motion was made by Hamilton to appoint Frohling, Hudak & McCarthy, seconded by Lasinski. All in favor. Motion carried.

MUNICIPAL CLERK – A motion was made by Hamilton to appoint Jane Bakalarczyk to a **three-year term**, (effective 2/4/05) seconded by Lasinski. All in favor. Motion carried.

REGISTRAR – A motion was made by Hamilton to appoint Jane Bakalarczyk to a **three-year term**, (effective 2/4/05) seconded by Ross. All in favor. Motion carried.

DEPUTY MUNICIPAL CLERK – A motion was made by Hamilton to appoint Marianne Smith, seconded by Armstrong. All in favor. Motion carried.

DEPUTY REGISTRAR - A motion was made by Hamilton to appoint Marianne Smith, seconded by Ross. All in favor. Motion carried.

ASSESSMENT SEARCH OFFICER - A motion was made by Hamilton to appoint Jane Bakalarczyk, seconded by Lasinski. All in favor. Motion carried.

CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL/FIRE PROTECTION SUBCODE OFFICIAL – A motion was made by Hamilton to appoint Keith Utter to a **four-year term**, seconded by Armstrong. All in favor. Motion carried.

TOWNSHIP PHYSICIAN - A motion was made by Hamilton to appoint Dennis Fielding, seconded by Lasinski. All in favor. Motion carried.

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SWCF COMMISSIONER - A motion was made by Hamilton to appoint Marianne Smith, seconded by Lasinski. All in favor. Motion carried.

RISK MANAGEMENT CONSULTANT - A motion was made by Hamilton to appoint the Morville Agency, seconded by Lasinski. All in favor. Motion carried.

SENIOR CITIZEN COORDINATOR - A motion was made by Lasinski to appoint William Wurst, seconded by Armstrong. All in favor. Motion carried.

PUBLIC AGENCY COMPLIANCE OFFICER - A motion was made by Hamilton to appoint Marianne Smith, seconded by Armstrong. All in favor. Motion carried.

208 REPRESENTATIVE (PAC) - A motion was made by Hamilton to appoint Marianne Smith, seconded by Ross. All in favor. Motion carried.

ALTERNATE 208 REPRESENTATIVE (PAC) - A motion was made by Hamilton to appoint Robert F. Schultz, seconded by Ross. All in favor. Motion carried.

SC SOLID WASTE ADVISORY COMMITTEE (SWAC) - A motion was made by Hamilton to appoint Robert F. Schultz, seconded by Ross. All in favor. Motion carried.

SWCF SAFETY LOSS PREVENTION REPRESENTATIVE - A motion was made by Hamilton to appoint Jane Bakalarczyk, seconded by Lasinski. All in favor. Motion carried.

RESOLUTION FOR PROFESSIONAL SERVICES: Attorney, Prosecutor, Auditor, Bond Counsel, Public Defender and Risk Management Consultant

WHEREAS, there exists the need for an Attorney, Prosecutor, Auditor, Bond Counsel, Public Defender, and Risk Management Consultant to perform professional services for the Township of Hardyston; and

WHEREAS, funds are available for this purpose and;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing these "Professional Services" without competitive bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED this 1st day of January by the Township Council of the Township of Hardyston as follows:

1. The Township of Hardyston is authorized to engage Kevin Kelly as Municipal Attorney.
2. The Township of Hardyston is authorized to engage Anthony Den Uyl as Municipal Prosecutor.
3. The Township of Hardyston is authorized to engage Charles Ferraioli as Municipal Auditor.
4. The Township of Hardyston is authorized to engage Frohling & Hudak LLC as Municipal Bond Counsel.
5. The Township of Hardyston is authorized to engage James Sloan as Municipal Public Defender.
6. The Township of Hardyston is authorized to engage The Morville Agency as Municipal Risk Management Consultant.

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7. These appointments are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because these services are rendered by members of recognized professions.
8. A copy of this Resolution shall be published in the New Jersey Herald by the Township Clerk as required by law within ten (10) days of its passage.

A motion was made by Hamilton to approve the resolution as presented, seconded by Ross. All in favor. Motion carried.

RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE THE FOLLOWING CONTRACTS/LEASES/INTERLOCAL AGREEMENTS/AGREEMENTS

BE IT RESOLVED by the Township Council of the Township of Hardyston that the Township Manager is hereby authorized to execute the following contracts, leases and/or agreements:

1. Frohling & Hudak, LLC – Bond Counsel Services
2. Guerin & Vreeland Engineering – Engineering Services
3. The Morville Agency – Risk Management Consultant

A motion was made by Hamilton to approve the resolution as presented, seconded by Lasinski. All in favor. Motion carried.

TAX ASSESSOR AND MUNICIPAL ATTORNEY RESOLUTION FOR SUSSEX COUNTY BOARD OF TAXATION AND TAX COURT OF THE STATE OF NEW JERSEY

BE IT RESOLVED by the governing body of the Township of Hardyston that the Municipal Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Hardyston tax list including but not limited to rollback complaints, added and omitted assessment complaints and such other appeals as are necessary to correct the assessments for the Township of Hardyston; and

BE IT FURTHER RESOLVED that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Township of Hardyston for the purpose of signing settlements of the foregoing matters by stipulation.

BE IT FURTHER RESOLVED that governing body authorization shall be required for stipulation resulting in the reduction of annual taxes by \$5,000 or more or for stipulations resulting in a 50% or greater reduction in assessed value.

A motion was made by Hamilton to approve the resolution as presented, seconded by Ross. All in favor. Motion carried.

OFFICIAL DEPOSITORIES - A motion was made by Hamilton to appoint: Bank of New York - Sussex County State Bank - Newton Trust Bank - Wachovia Bank – Lakeland Bank - NJ Cash Management Fund, Valley National Bank, seconded by Armstrong. All in favor. Motion carried.

OFFICIAL NEWSPAPERS - A motion was made by Hamilton to appoint: New Jersey Herald - New Jersey Sunday Herald - Alternates- Star Ledger, Advertiser News and Aim Newspaper, seconded by Lasinski. All in favor. Motion carried.

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OFFICIAL HOLIDAYS - A motion was made by Hamilton to approve the following holidays:

New Year's Day	Independence Day	Day After Thanksgiving
Martin Luther King Day	Labor Day	Christmas Eve Day
Presidents' Day	Columbus Day	Christmas Day
Good Friday	Veterans' Day	
Memorial Day	Thanksgiving Day	

seconded by Lasinskit. All in favor. Motion carried.

2005 HARDYSTON TOWNSHIP COUNCIL MEETING DATES:

REGULAR MEETINGS

January 18, 2005
February 15, 2005
March 15, 2005
April 19, 2005
May 17, 2005
June 21, 2005
July 19, 2005
August 16, 2005
September 20, 2005
October 18, 2005
November 22, 2005
December 20, 2005

WORKSHOP MEETINGS

January 11, 2005
January 25, 2005
February 8, 2005
February 22, 2005
March 8, 2005
March 22, 2005
April 12, 2005
April 26, 2005
May 10, 2005
May 24, 2005
June 14, 2005
June 28, 2005
July 12, 2005
July 26, 2005
August 9, 2005
August 23, 2005
September 13, 2005
September 27, 2005
October 11, 2005
October 25, 2005
November 29, 2005
December 13, 2005
December 27, 2005

REORGANIZATION MEETING – SUNDAY - JANUARY 1, 2006 - 12:00 PM

A motion was made by Hamilton to approve the 2005 Hardyston Township Council meeting dates as presented, seconded by Armstrong. All in favor. Motion carried.

PLANNING BOARD - The following appointments were made:

MAYOR - CLASS I - A motion was made by Hamilton to appoint James Armstrong as Mayor Kenneth Kievit's designee, seconded by Ross. All in favor. Motion carried.

CLASS II - A motion was made by Hamilton to appoint Carl Miller, seconded by Ross. All in favor. Motion carried.

CLASS III - A motion was made by Armstrong to appoint Leslie Hamilton, seconded by Ross. All in favor. Motion carried.

CLASS IV – A motion was made by Hamilton to appoint Robert Neubig to a **four-year term**, seconded by Ross. All in favor. Motion carried.

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CLASS IV – A motion was made by Hamilton to appoint Thomas Zygmunt to a **four-year term**, seconded by Ross. All in favor. Motion carried.

ALTERNATE I – A motion was made by Hamilton to appoint James Homa to a **two-year term**, seconded by Ross. All in favor. Motion carried.

ALTERNATE II – A motion was made by Hamilton to appoint Brian Kaminski to a **two-year term**, seconded by Ross. All in favor. Motion carried.

ZONING BOARD - The following appointments were made:

FULL MEMBER - A motion was made by Lasinski to appoint Carl Miller to a **four-year term**, seconded by Ross. All in favor. Motion carried.

FULL MEMBER - A motion was made by Lasinski to appoint Gary Bargiel to a **four-year term**, seconded by Ross. All in favor. Motion carried.

ALTERNATE II - A motion was made by Lasinski to appoint MaryAnn Murphy to a **two-year term**, seconded by Ross. All in favor. Motion carried.

MUNICIPAL UTILITIES AUTHORITY:

FULL MEMBER – A motion was made by Ross to appoint Frank Cicerale to a **five-year term**, seconded by Hamilton. All in favor. Motion carried.

ALTERNATE I – A motion was made by Ross to appoint Stanley Kula to a **five-year term**, seconded by Hamilton. All in favor. Motion carried.

Unexpired Alternate II (1/31/06) - A motion was made by Ross to hold this appointment, seconded by Hamilton. All in favor. Motion carried.

RECREATION COMMITTEE: A motion was made by Hamilton to appoint:

Robert Califano
Wayne Ross
Loren Klotz
MaryAnn Murphy
Jodi Mix

seconded by Lasinski. All in favor with Ross voting “No” on his appointment. Motion carried.

ECONOMIC DEVELOPMENT COMMISSION: A motion was made by Armstrong to appoint:

Stanley Kula Michael Aratingi
Carl Miller Nick Elyash
Donna Holden

seconded by Lasinski. All in favor. Motion carried.

MUNICIPAL DRUG ALLIANCE COMMITTEE: A motion was made by Lasinski to appoint:

Betty Richards Nancy O’Brien
Katherine LaDuke Elizabeth Burdzy Pam Styer

seconded by Hamilton. All in favor. Motion carried.

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EMERGENCY MANAGEMENT COUNCIL - A motion was made by Ross to make the following appointments:

Mayor – Kenneth Kievit	Chief of Police – Keith Armstrong
Councilman – William Lasinski	Fire Chief – William Hickerson
Councilman – James Armstrong	First Aid Captain – Mike Klouda
Councilman – Wayne Ross	Building Inspector – Keith Utter
Deputy Mayor – Leslie Hamilton	DPW Director – Robert F. Schultz
Township Manager – Marianne Smith	DPW Liaison – Jeff Van Acker
Communications Officer – James Condon	Dep. Comm. Officer – Ruth Condon
Fire Dept. Liaison – Frank Lacatena	Dep. Comm. Officer – Dennis Goller
Senior Citizens Liaison – William Wurst	Chaplain/Mental Health Officer – Edward Casey
Health Officer – Ralph D’Aries	Fire Dept., Asst. Chief – Joe Ionta
Red Cross Liaison – Rose McAteer	Dam Safety Officer – Bob Mertrud
Deputy Coordinator – Jeff Hamler	School Nurse – Elizabeth Burdzy
Radio Operator – Rob Misskerg	First Aid Rescue Lieutenant – Mark Warner

seconded by Lasinski. All in favor. Motion carried.

2005 TEMPORARY MUNICIPAL BUDGET

BE IT RESOLVED that the following appropriations shall constitute the temporary budget of the Township of Hardyston for the year 2005:

<u>APPROPRIATION</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
Administrative & Executive	43,750.00	13,375.00
Elections		4,000.00
Financial Administration		22,750.00
Assessor	13,825.00	4,000.00
Collection of Taxes		16,675.00
Legal		15,000.00
Municipal Court	17,625.00	1,625.00
Engineering		5,325.00
Economic Development Commission		1,625.00
Planning Board	23,000.00	5,500.00
Zoning Board of Adjustment		2,000.00
Insurance:		
Group Insurance		135,500.00
Worker’s Compensation		15,500.00
Other Insurance Premiums		22,750.00
Unemployment Compensation		1,250.00
Police	325,000.00	38,000.00
Police Communications	57,250.00	9,625.00
Emergency Management	1,668.00	625.00
Aid to Volunteer Fire Company		14,600.00
Aid to First Aid Squads		10,750.00
Fire Prevention	2,050.00	500.00
Prosecutor		4,750.00
Roads Repairs	96,625.00	109,000.00
Garbage & Trash Removal		2,250.00
Recycling		11,100.00
Public Building & Grds		23,250.00
Board of Health		22,030.00
Dog Regulation		2,300.00
Contrib. to Seniors Center		750.00

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2005 TEMPORARY BUDGET - CONTINUED

Seniors Center Busing		3,125.00
Recreation	24,142.00	14,312.00
Construction Official	54,100.00	2,000.00
Zoning Officer	6,650.00	500.00
Electricity		6,500.00
Street Lighting		6,000.00
Telephone		10,000.00
Fuel Oil		1,875.00
Gasoline		13,000.00
Computer Network		4,250.00
Social Security		47,250.00
Police & Firemen's Retirement		5,000.00
Hepatitis B Shots		250.00

TOTAL - TOWNSHIP OF HARDYSTON	665,685.00	630,467.00
TOWNSHIP CAPITAL BUDGET		100,000.00
DEBT SERVICE		200,000.00

A motion was made by Hamilton to approve the 2005 Temporary Municipal Budget, seconded by Armstrong. All in favor. Motion carried.

PUBLIC PARTICIPATION - The Council opened the meeting to the public. No public participation. The Council closed the meeting to the public.

ADJOURN - A motion was made by Lasinski to adjourn, seconded by Ross. All in favor. Motion carried.

Attest _____
Jane Bakalarczyk, RMC
Municipal Clerk