

MINUTES OF THE HARDYSTON TOWNSHIP COUNCIL MEETING HELD ON FEBRUARY 19, 2002.

The meeting was called to order by Mayor Kievit at 7:00 P.M. with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Deputy Mayor Hamilton, Councilman Armstrong, Councilman Ross, Councilman Lasinski, Manager John Eskilson, and Clerk Jane Bakalarczyk

SALUTE THE FLAG:

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

Monthly Reports:

1. Tax Collector Report – January 2002
2. Police Department Report – January 2002
3. Zoning Officer Report – January 2002
4. Construction Official Report – January 2002
5. HTMUA – Minutes of 12/12/01
6. Franklin/Hardyston/Hamburg Shared Service Committee – Minutes of 11/29/01
7. Sussex County Strategic Growth Advisory Committee – Minutes of 12/5/01
8. Wallkill River Watershed – Land Use Meeting Minutes of 2/14/02
9. Statewide Insurance Fund – 2002 Meeting Schedule
10. Zoning Board Resolution/Report
11. Municipal Clerk Report – January 2002
12. Municipal Court Report – January 2002
13. Police Department – False Alarm Report – January 2002

Minutes:

1. Regular Minutes of 2/5/02
2. Workshop Minutes of 2/12/02
3. Executive Session Minutes of 2/12/02

Licenses:

1. Trailer Court License Renewal – Helen Tabaka
2. Trailer Court License Renewal – Elizabeth McDole
3. Trailer Court License Renewal – Russell & Eileen Post

A motion was made by Hamilton to approve the consent agenda, seconded by Ross. All in favor with Lasinski abstaining on the minutes. Motion carried.

ORDINANCES

1st READING: 2002-3

ORDINANCE REPEALING CHAPTER 88, SECTION 2, OF THE CODE OF THE TOWNSHIP OF HARDYSTON, CONSTRUCTION CODE FEES

BE IT ORDAINED by the Township Council of the Township of Hardyston that Chapter 88, Section 2, of the Code of the Township of Hardyston is hereby repealed and replaced with the following:

A. Construction permit fees (88.2)

The fee for a construction permit shall be the sum of all subcode applications, plus all administrative and miscellaneous fees listed in 1 through 11 below. All fees will be rounded to the nearest dollar and shall be paid before the permits are issued, unless otherwise stated. The minimum construction permit fee shall be \$35.00.

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Building Subcode fees are as follows:

1. For new construction for buildings of Use Groups A, F and S the fee shall be \$0.015 per cubic foot up to 250,000 cubic feet, \$0.012 per cubic foot from 250,000 to 500,000 cubic feet and 0.010 per cubic foot thereafter and \$0.020 per cubic foot for all other Use Groups provided that the minimum fee shall be \$35.00. The fee for new commercial farm structures as per N.J.A.C. 5:23-3.2(d) shall be 0.0005 per cubic foot. For pre-manufactured construction, in addition to applicable cubic footage, fees shall be computed at a rate of \$25.00 per \$1,000.00 of the estimated cost of onsite construction associated with completion of the structure.
2. For renovations, alterations, and repairs are based on the estimated cost of the work. The fee shall be \$10.00 per \$1,000 up to \$100,000.00; provided that the minimum fee shall be \$35.00. From \$100,000.00 up to and including \$500,000.00, the additional fee shall be in the amount of \$10.00 per \$1,000.00. Above \$500,000.00, the additional fee shall be in the amount of \$8.00 per \$1,000.00 of the estimated cost above \$500,000.00.
3. The fee for open decks, porches and raised platforms shall be \$.25 per square foot provided that the minimum fee shall be \$50.00.
4. Fees for combination renovations and additions shall be the sum of the fees computed separately in accordance with (1), (2) and (3) above.
5. The fee for a permit to re-roof an existing structure shall be \$25.00 for all structures of Use Groups R-3 and R-4 and \$10.00 per \$1,000.00 of the estimated cost of the work for all other Use Groups, with a minimum fee of \$35.00.
6. The fee for a permit to re-side or veneer an existing structure shall be \$25.00 for all structures of Use Group R-3 and R-4 and \$10.00 per \$1,000.00 of the estimated cost of the work for all other Use Groups, with a minimum fee of \$35.00.
7. The fee for any retaining wall shall be \$30.00 for the first 100 feet of length and \$15.00 for each additional 100 feet of length or part thereof.
8. The fee for temporary structures and structures for which volume cannot be computed, such as swimming pools and open structural towers, shall be \$25.00. The fee for an in-ground swimming pool shall be \$100.00.
9. The fee for fencing exceeding six feet in height shall be \$10.00.
10. The fee for a permit to construct a sign shall be \$1.00 per square foot computed on one side only for single or double-faced signs provided that the minimum fee shall be \$35.00.
11. Reserved.
12. The fee for installation or replacement of storage systems of flammable and combustible liquids shall be \$25.00 per tank up to and including those with a capacity of 1,000 gallons, and \$50.00 per tank for those with capacities exceeding 1,000 gallons.
13. The fee for a demolition permit issued for the removal of underground storage tanks for flammable and combustible liquids shall be \$25.00 per tank up to and including those with a capacity of 1,000 gallons and \$50.00 per tank for those with capacities exceeding 1,000 gallons.
14. The fee for a permit to demolish a building or structure shall be as follows: Use Groups R-3 and R-4 shall be \$50.00; buildings and structures incidental to Use Groups R-3 and R-4 shall be \$25.00 and all other Use Groups shall be \$100.00.
15. The fee for mechanical inspection in a Use Group R-3 or R-4 structure by a mechanical inspector shall be \$25.00 for the first device and \$5.00 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.

Plumbing Subcode fees are as follows:

1. The fee for each fixture, stack or appliance connected to the plumbing system shall be \$5.00 for those in Use Groups R-3 and R-4 and \$7.00 for all other Use Groups.
2. The fee for each special device including grease traps, oil separators, air conditioning or refrigeration units, water and sewer connections, backflow preventers, steam or hot water boilers, gas piping, active solar systems, sewer pumps, interceptors and fuel oil piping shall be \$25.00 for Use Groups R-3 and R-4 and \$40.00 for all other Use Groups.
3. The minimum permit fee for work including the plumbing subcode shall be \$25.00.

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Fire Protection Subcode fees are as follows:

1. Wet or dry sprinkler suppression systems as per the following number of heads:

1 - 50.....	\$ 50.00
51 - 100.....	100.00
101 - 400.....	150.00
401 - 1000.....	400.00
Over 1000.....	650.00

2. Fee for each standpipe\$150.00

3. Fee for each gas or oil fired appliance not connected to the plumbing system..... \$ 25.00

4. Commercial kitchen exhaust system, each \$ 50.00

5. Pre-engineered suppression systems, each..... \$ 75.00

6. Fuel storage tanks (underground or above ground, installation only) each:

1 to 1000 gallons.....	\$ 25.00
1001 to 4000 gallons.....	50.00
Over 4000 gallons.....	100.00

7. Smoke or heat detectors:

1 - 20.....	\$ 25.00
21 - 100.....	50.00
101 - 200.....	100.00
201 - 400.....	150.00
401 - 1000.....	250.00
Over 1000.....	350.00

8. Manual or automatic alarm systems..... \$ 50.00

9. Central control system..... \$ 50.00

The fire protection subcode fee shall be a minimum of \$25.00 for additions, alterations and accessory structures; \$35.00 for single family dwellings; and \$60.00 for all other structures.

Electrical Subcode fees are as follows:

1. The fees for electrical receptacles, fixtures and devices are as follows:
 - a. For the first block consisting of one to 50 receptacles, fixtures, or devices..... \$ 30.00
 - b. For each additional block consisting of up to 25 receptacles, fixtures, or devices..... \$ 5.00

2. The fees for electrical devices/generators/transformers, motors, or air conditioner feeders and disconnects are as follows:
 - a. For each electrical device/generator/transformer or motor rated up to 10 kw..... \$ 5.00
or 10 hp; or
For each air conditioner feeder and disconnect, Residential: up to 10 hp,
plus unit
 - b. For each electrical device/generator/transformer rated over 10 kw to 45 kw;..... \$ 40.00
For each motor rated over 10 hp to 50 hp; or
For each air conditioner feeder and disconnect, Commercial: 11 to 50 hp,
plus unit
 - c. For each electrical device/generator/transformer rated over 45 kw to..... \$ 85.00
112.5 kw;
For each motor rated over 50 hp to 100 hp; or
For each air conditioner feeder and disconnect, Commercial: 51 hp or
over, plus unit

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- d. For each electrical device/generator/transformer rated over 112.5 kw\$420.00
- e. For each motor over 100 hp.....\$420.00
- 3. The fees for service panels/service entrances/subpanels are as follows:
 - a. For each service panel/service entrance/subpanel from 0 to 200 amps \$ 40.00
 - b. For each service panel/service entrance/subpanel over 200 to 1,000 amps \$ 85.00
 - c. For each service panel/service entrance/subpanel over 1,000 amps\$423.00
- 4. The fee charged for electrical work for each permanently installed private swimming pool, spa, hot tub or fountain as defined in the building subcode shall be a flat fee of \$45.00 which shall include any required bonding, and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles, and heaters, etc., excepting panelboards and under-water lighting fixtures. For public swimming pools, the fee shall be charged on the basis of number of electrical fixtures and rating of electrical devices involved in accordance with 1 through 3 above.
- 5. The fees for pool permit, with UW lights \$ 5.00
- 6. The fees for storable pool/spa/hot tub \$ 5.00
- 7. The fees for signs \$ 5.00
- 8. The fees for light standards \$ 5.00
- 9. The minimum permit fee for work including the Electrical subcode shall be \$25.00.

Administrative and Miscellaneous Fees:

- 1. The fee for plan review shall be twenty percent (20%) of the amount to be charged for the construction permit and shall be paid before the plans are reviewed. This fee shall be credited toward the amount of the construction permit fee.
- 2. The fee to process an application for a variance pursuant to N.J.A.C. 5:23-2.10 shall be as follows:
 - a. Class I Structure.....\$100.00
 - Resubmission \$ 50.00
 - b. Class II Structure..... \$ 50.00
 - Resubmission \$ 25.00
 - c. Class III Structure..... \$ 30.00
 - Resubmission \$ 15.00
- 3. An administrative surcharge fee of fifteen percent (15%) shall be charged on each subcode application issued by any third party agency contracted by the Township of Hardyston.
- 4. The fee for the reinstatement of a lapsed permit shall be twenty percent (20%) of the original fee calculated per subcode application; provided that the minimum fee shall be as per subcode.
- 5. The fee for each construction permit and certificate of occupancy issued for an asbestos hazard abatement project shall be as set forth in N.J.A.C. 5:23-8.10, 1 and 2.
- 6. **The fee for a permit for lead hazard abatement work shall be \$125.00.** The fee for a lead hazard abatement clearance certificate shall be \$25.00.
- 7. The fees for certificates of occupancy are as follows:
 - a. Certificate of occupancy for one and two family dwellings \$ 35.00
 - b. Certificate of occupancy for accessory buildings to one and two family dwellings \$ 20.00
 - c. Certificate of occupancy for buildings or structures of all other Use Groups \$ 50.00

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- d. Certificate of occupancy for accessory buildings of all other Use Groups \$ 35.00
 - e. Multiple certificates of occupancy for all Use Groups, per unit \$ 35.00
 - f. Certificates of occupancy for Change of Use Group only\$100.00
 - g. Certificates of Continued Use or occupancy\$150.00
 - h. The fee for first issuance or renewal of a Temporary Certificate of Occupancy shall be \$ 30.00
8. Certificates of Compliance as required by N.J.A.C. 5:23-2.23(k) are as follows:
- a. High pressure boilers (12 months) \$ 50.00
 - b. Refrigeration systems (12 months)..... \$ 25.00
 - c. Pressure vessels (12 months) \$ 50.00
 - d. Cross connections and backflow preventers (12 months) \$ 50.00
9. State of New Jersey training fees shall be in the amount of \$.0016 per cubic foot of volume of all new construction and \$.80 per \$1,000.00 of estimated cost for alterations and repairs or as currently posted in the regulations. These fees are set by and shall be accounted for and forwarded to the Bureau of Regulatory Affairs as per N.J.A.C. 5:23-4.19(C)1.
10. The fee for a change of contractor shall be \$ 15.00
11. The fee for a letter stating that no certificate of continued occupancy is required shall be \$ 20.00

Revised 02/07/02

A motion was made by Lasinski to approve ordinance 2002-03 on first reading, seconded by Ross. All in favor. Motion carried.

ORDINANCES:

2ND READING: None.

NEW BUSINESS:

A. Resolution authorizing the Township Manager to execute the following contracts/leases/interlocal agreements/agreements:

- 1. Borough of Franklin – Recreation Services
- 2. HTMUA – Administrative Services

A motion was made by Ross to approve the resolution as presented, seconded by Hamilton. All in favor. Motion carried.

B. Resolution authorizing the Township Manager to execute the following Developer’s Agreement:

- 1. Edgewater Associates – Upper Walden Village

A motion was made by Hamilton to approve the resolution as presented, seconded by Ross. All in favor. Motion carried.

C. Resolution Appointing a Municipal Building Committee

WHEREAS, the Township of Hardyston has funded, and is in receipt of, a Municipal Building Needs Assessment Study completed by Edwards and Kelcey dated August 27, 2001; and

WHEREAS, the Needs Assessment Study documents the inadequacies of the current Municipal Building and the need for a new municipal complex; and

WHEREAS, since completion of the Needs Assessment Study the Township has been made aware of opportunities to purchase existing buildings within the Township; and

WHEREAS, the Township Council seeks to expedite the process of reviewing options for a new Municipal Building and then move into building design/bid.

NOW THEREFORE BE IT RESOLVED by the Hardyston Township Council that it hereby creates a Municipal Building Committee for the purposes of assisting the Council with the selection of a project architect and for working with the architect appointed by the Council in the design/bid process; and

BE IT FURTHER RESOLVED that the following persons are hereby appointed to said Committee:

James Armstrong – Council Member
Leslie Hamilton - Deputy Mayor
Kenneth Kievit – Mayor (alternate member)
John Eskilson – Township Manager
Marianne Smith – Deputy Manager
Keith Utter – Construction Official
Keith Armstrong – Chief of Police

A motion was made by Ross to approve the resolution as presented, seconded by Armstrong. All in favor. Motion carried.

D. Resolution authorizing public sale of personal property of the Township of Hardyston that is not needed for public use:

BE IT RESOLVED that pursuant to N.J.S.A. 40A:11-36, the Clerk of the Township of Hardyston shall cause to be placed in a newspaper circulating within the Municipality a notice of public auction of personal property of the Township of Hardyston that is not needed for public use consisting of:

1973 JOHN DEERE 570A GRADER

AND BE IT FURTHER RESOLVED that all items will be sold on an "as is" basis. Notice shall contain a general description of the items of personal property to be disposed of at said auction; and be it

FURTHER RESOLVED that the Manager, in conjunction with various other municipalities, is hereby authorized to conduct said auction on behalf of the Mayor and council and be it

FURTHER RESOLVED that the Township of Hardyston reserves the right to establish minimum prices and to reject any or all bids, and be it

FURTHER RESOLVED that the Township of Hardyston reserves the right to delete any and all items from the proposed list of articles to be placed for sale, and be it

FURTHER RESOLVED that all monies received from the sale of any such property shall be paid into the General Municipal Treasury of the Township of Hardyston.

A motion was made by Kievit to approve the resolution as presented, seconded by Hamilton. All in favor. Motion carried.

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- E. Resolution urging the Governor of the State of New Jersey not to withdraw or reduce funds from the Emergency Medical Technician Fund except as it relates to covering the costs of EMT training

WHEREAS, volunteer emergency medical technicians (EMTs) daily provide emergency medical treatment to injured and ill residents throughout the State; and

WHEREAS, each of these volunteers must undergo lengthy and rigorous training in the areas of first aid and medical treatment; and

WHEREAS, the State of New Jersey currently sets aside \$0.50 of each fine levied to motorists for moving violations toward training of volunteer EMTs; and

WHEREAS, without these funds the burden of financing this mandated training would fall to municipalities, individual EMTs or their First Aid Squads; and

WHEREAS, the State of New Jersey currently faces one of the most severe budget crises in it history; and

WHEREAS, Governor McGreevey has recently announced his intention to utilize funds dedicated to specific purposes to help close the current budget gap; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Hardyston that it urges Governor McGreevey to leave the New Jersey EMT Training Fund in tact for the purpose of providing mandated and necessary training for dedicated EMTs throughout the State; and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Governor James McGreevey, the Honorable Robert E. Littell – Senator 24th District; the Honorable Guy Gregg – Assemblyman 24th District, the Honorable E. Scott Garrett – Assemblyman 24th District, the New Jersey League of Municipalities and all Sussex County Municipalities.

A motion was made by Lasinski to approve the resolution as presented, seconded by Armstrong. All in favor with Ross abstaining. Motion carried.

F. Resolution – 2002 Salaries

BE IT RESOLVED by the Hardyston Township Council that the annual salaries and wages effective January 1, 2002 shall be paid as follows:

Title	2002 Salary
<u>Annual Salary</u>	
Township Council	\$ 3,000.00
Township Manager	\$ 66,861.00
Deputy Manager	\$ 12,000.00
Municipal Clerk/Registrar/Search Officer	
January 1 through February 3	\$ 51,731.00
February 4 through December 31	\$ 40,000.00
Deputy Clerk	\$ 30,462.00
Chief of Police	\$ 89,250.00
Zoning Officer	\$ 21,107.00
Tax Assessor	\$ 35,434.00
Land Use and Grants Administrator	\$ 45,428.00
Construction Official	\$ 71,583.00
Recreation Program Director	\$ 35,452.00
Fire Official	\$ 4,500.00

Fire Prevention Inspector	\$	3,000.00
Director of Public Works	\$	42,215.00
Administrative Assistant Public Works	\$	2,090.00
Municipal Court Administrator	\$	32,600.00
Municipal Court Administrator - Night Court	\$	78.00
Municipal Court Magistrate	\$	26,699.00
Deputy Court Clerk		
For first three hours of court session	\$	70.00
For each hour of court session exceeding three hours		\$15/hour
Board of Health Secretary	\$	3,813.00
Emergency Management Coordinator	\$	6,112.00
Summer Recreation Director	\$	2,800.00
Assistant Summer Recreation Director	\$	2,100.00
Summer Recreation Nurse	\$	1,500.00
Summer Recreation Art Director	\$	1,500.00

Hourly Salary

Senior Clerk/Radio Dispatcher	\$	16.62
Clerk/Radio Dispatcher	\$	14.95
Deputy Public Works Director	\$	23.00
Road Supervisor	\$	22.76
Assistant Road Supervisor	\$	20.40
Seasonal Laborer/Driver	\$	12.00
Secretary/Clerical		
Hired before 2/10/02	\$	11.50
Hired after 2/10/02	\$	11.00
Secretary/Clerical Temporary	\$	8.00
Secretary/Administration	\$	13.29
Assitant to Recreation Program Director		
Hired before 02/01/02	\$	11.00
Hired after 02/01/02	\$	9.54
Electrical Subcode Official	\$	31.35
Plumbing Subcode Official	\$	26.13
Building Inspector	\$	20.90

Step

Hourly Salary

Driver/Laborer:		
Year One	\$	15.00
Year Two	\$	16.00
Year Three	\$	17.00
Year Four	\$	18.00
Year Five	\$	20.13
Laborer:		
Year One	\$	8.00
Year Two	\$	9.00
Year Three	\$	10.00
Year Four	\$	11.00
Year Five	\$	12.48
Dispatcher:		
Year One	\$	12.24
Year Two	\$	13.18
Year Three	\$	14.10
Year Four	\$	14.95
Year Five	\$	16.00

A motion was made by Ross to approve the resolution as presented, seconded by Lasinski. All in favor.
Motion carried.

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G. Person-to-Person Liquor License Transfer – Swing-In, Inc. to Jackelise Corp.

WHEREAS, an application has been filed for a person to person, transfer of Plenary Retail Distribution License 1911-44-003-007, heretofore issued to Swing-In, Inc. for premises located in the Township of Hardyston.

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid;

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Township of Hardyston does hereby approve, effective February 19, 2002 the transfer of the aforesaid Plenary Retail Distribution License to Jackelise, Corp. and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: This license, subject to all its terms and conditions, is hereby transferred to Jackelise, Corp. effective February 19, 2002".

A motion was made by Ross to approve the transfer as presented, seconded by Hamilton. All in favor. Motion carried.

H. Resolution – “Read Across America”

A motion was made by Hamilton to approve the resolution as presented, seconded by Armstrong. All in favor. Motion carried.

I. Resolution urging Governor McGreevey to restore dam repair funds and to fully fund future repairs

WHEREAS, many dams, lakes and streams throughout the State have been deteriorating at an alarming rate due to chronic lack of maintenance; and

WHEREAS, this deterioration was exacerbated by the unusually heavy amounts of rainfall during the summer of 2000, particularly the storms occurring on August 12 and August 13, 2000; and

WHEREAS, federal, State and local resources have not adequately met the costs of remediating the sites and facilities affected by these conditions thereby leaving the public at risk; and

WHEREAS, the Hardyston Township Council, in Resolutions adopted on November 21, 2000 and December 4, 2001, supports the full funding of dam repair at \$135 million as contained in legislation previously adopted by both houses of the State Legislature; and

WHEREAS, Governor McGreevey has recently announced his intention to withhold more than \$16 million in State funds previously appropriated for dam repair projects currently underway; and

WHEREAS, the withholding of these funds jeopardizes the completion of work on several high hazard dam projects thus continuing to leave the public at risk.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Hardyston that it hereby urges Governor McGreevey to restore and release the more than \$16 million in State funds appropriated for dam repair; and

BE IT FURTHER RESOLVED by the Township Council that it continues to urge the Governor and State legislature to provide full funding for dam repair in the amount of \$135 million as adopted by both the New Jersey Senate and New Jersey Assembly in 2001; and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Honorable James McGreevey - Governor; the Honorable Robert E. Littell - Senator 24th District; the Honorable Guy Gregg,

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Assemblyman 24th District; the Honorable E. Scott Garrett - Assemblyman 24th District; the New Jersey League of Municipalities and all Sussex County municipalities.

A motion was made by Ross to approve the resolution as presented, seconded by Lasinski. All in favor. Motion carried.

J. Correspondence List

1. Township of Edison
2. County of Sussex
3. County of Sussex
4. Sussex County Chamber of Commerce
5. Sussex County Chamber of Commerce
6. Council on Affordable Housing (COAH)
7. New Jersey League of Municipalities
8. New Jersey League of Municipalities
9. New Jersey League of Municipalities
10. New Jersey League of Municipalities
11. State of New Jersey – Local Finance Notice
12. State of New Jersey – Local Finance Notice
13. State of New Jersey - DOT
14. State of New Jersey - DOT
15. State of New Jersey - DEP
16. State of New Jersey – Dept. of Health & Senior Services
17. New Jersey Local Boards of Health Association
18. Association of New Jersey Environmental Commissions
19. New Jersey Association of Counties
20. State of New Jersey - DEP
21. Superior Court of NJ – Middlesex County
22. State of New Jersey - DEP
23. Wolff & Samson, P.A.
24. B2Port Company - govbuysellex
25. The Ridgewood News
26. American Cancer Society
27. Chilton Memorial Hospital
28. Federal Emergency Management Association

A motion was made by Armstrong to approve the correspondence list as presented, seconded by Hamilton. All in favor. Motion carried.

MANAGERS REPORT: Manager John Eskilson gave a verbal and written report on the following items:

Electronic Property Tax Payments
Dam Repair Funding
2002 Municipal Budget

BILLS TO BE PAID: A motion was made by Lasinski to pay the bills as presented, seconded by Ross. All in favor. Motion carried. The bill list may be found at the end of these minutes.

PUBLIC PARTICIPATION: A motion was made by Ross and seconded by Armstrong to open the meeting to the public. All in favor. Motion carried. Mr. Gary Kiss inquired about the plans for a new municipal building and water services for Crystal Springs.

A motion was made by Kievit and seconded by Hamilton to close the meeting to the public. All in favor. Motion carried.

ADJOURN: A motion was made by Ross to adjourn, seconded by Hamilton. All in favor. Motion carried.

ATTEST _____
Jane Bakalarczyk, RMC
Municipal Clerk